



PERMIT APPLICATION FOR RUMMAGE SALE
(On-line Version – To be mailed in, once completed)

Please read the city code before completing the application.

SEC. 37-1. PERMIT FOR RUMMAGE SALES, FOOD SALES, BAZAARS AND FLEA MARKETS

- (A) No person shall conduct any sales, commonly known as “rummage sales,” “food sales,” “bazaars,” or “flea markets,” at which is offered for sale food, secondhand, used or new clothing or wearing apparel or other used or new articles of whatever character, without first having obtained a permit therefore from the city manager or the manager’s designated representative. The applicant shall pay the sum of ten dollars (\$10.00) for such permit. Any permit issued hereunder shall be limited in duration to one (1) week from the date of its issuance, except that permits for flea markets shall be limited in duration to one (1) day. No permit issued pursuant to this section shall be transferable.
- (B) No permits shall be issued hereunder for the conduct of any rummage sale, bazaar or flea market within two (2) blocks of a business conducted by a regularly licensed merchant handling or dealing in secondhand or used clothing or wearing apparel or other used articles of whatever character. Food sales may be held at locations approved by the city manager or the manager’s designated representative and designated in the permit.
- (C) Except as provided herein, no person shall receive more than (3) permits pursuant to this section in any one (1) calendar year.
1. The health director or the director’s designated representative may permit additional temporary food sale permits for those persons who have consistently complied with applicable regulations and who have consistently exhibited good food handling practices.
 2. Persons receiving permits for temporary restaurants as defined by the Rules and Regulations of the Board of Health, Commonwealth of Virginia Governing Restaurants shall comply with those regulations and any additional requirements imposed by the local health department. Failure to comply with the terms of such permits or with applicable regulations may result in immediate suspension of a permit or in the denial of future such permits.
- (D) This section shall not apply to rummage sales, food sales, bazaars or flea markets conducted for the benefit of religious or charitable causes when held upon the premises owned or occupied by the organization conducted the same.
- (E) Any violation of this section shall constitute a Class 4 misdemeanor.
1. If you do not fit the criteria set out in 37-1 (D) above regarding religious or charitable causes, you must enclose a \$10.00 check or money order payable to the City of Newport News with the rummage sale application. **DO NOT SEND CASH.**
 2. If you are a religious or charitable cause, please send proof of your exemption status (i.e. Federal I.R.S. exemption number).
 3. In addition to the completed application, the applicant must provide written permission from the property owner (if the premises are not owned or occupied by their organization).
 4. Mail completed application, copy of exemption status (if applicable), written permission to use the property (if applicable), and the fee to:

Newport News Police Department
Records Management Division
First Floor
9710 Jefferson Avenue
Newport News, Virginia 23605

Should you have any questions regarding a **GARAGE SALE**, or this application, please call 928-4100 between 8:00 a.m. and 4:00 p.m. Please allow 10 business days to receive your rummage sale permit.

APPLICANT: PLEASE PRINT A COPY OF THIS FOR YOUR RECORDS AS WELL AS A COPY TO MAIL

Date: _____

Type of Sale: Rummage Bazaar Flea Market Other

Type of Applicant: Private Religious/Charitable

Sale to be held by: _____
Name of Group/Person

Permit Recipient: _____

Address: _____

Number Selling: _____

Where: _____

When: _____

Permission Given by the Property Owner? _____

Attach a copy of written permission

To the Applicant: *Please read the statement below and sign.*

I have received a copy of 37-1 of the Newport News City Code governing rummage sales, and other special sales, and I and my organization (if applicable) will follow that code section when conducting the sale applied for here.

Permit Applicant

<p><i>For Office Use Only:</i> Permit for the year: <input type="checkbox"/>1 <input type="checkbox"/>2 <input type="checkbox"/>3 Receipt No. _____ (attach)</p>
