

Partial Day Allocation of Meal Per Diems

Meal allowance is based on the per diem rates set forth by the United States General Services Administration at www.gsa.gov.

The Meals and Incidental Expense (M&IE) rates differ by travel location. The zip code of the travel location will be used to determine the appropriate M&IE rate. If the zip code used reflects two different rates, the highest per diem rate will be used.

Receipts are not needed. Per Diem includes meal tips.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5

Showing 1 to 1 of 1 entries

**The traveler may spend up to the allowance in any combination so long as the trip allowance is not exceeded. Meal taxes are not exempt to the City and must be paid.

Effective October 1, 2019

Travel to begin before/end after:	
7:00 AM	for Breakfast
1:00 PM	for Lunch
7:00 PM	for Dinner