



INVITATION FOR BIDS

Uniform Purchase for the City of Newport News

IFB #2011-2628-4324

October 15, 2010

City of Newport News

Office of the Purchasing Director

2400 Washington Avenue

Newport News, VA 23607

Phone: (757) 926-8041/ Fax: (757) 926-8038

www.nngov.com/purchasing

Sealed bids, subject to the conditions and instructions contained herein, will be received at the above office of the Purchasing Director, 4th Floor, City Hall, 2400 Washington Avenue, Newport News, Virginia, 23607, through the due date and hour shown below (local prevailing time), and then publicly opened, for furnishing the following described equipment, materials, and/or services, for delivery and/or performance F.O.B. NEWPORT NEWS, VIRGINIA.

Scope of Services: Establish a term contract with a contractor to provide uniforms for the City of Newport News Police Department, Sheriff's Office, City Prison Farm, and Public Works.

Bid Due: November 2, 2010 at 3:00 P.M.

Contract Officer: Alexis G. Moffitt
Alexis G. Moffitt, CPPB, VCO, Senior Buyer, (757) 926-2033, email:
amoffitt@nngov.com

AN ORIGINAL AND FOUR (4) COPIES OF YOUR SUBMITTAL ARE REQUESTED

In compliance with this Invitation for Bids, and subject to all the conditions thereof, the undersigned offers, if this quote is accepted within (60) calendar days from the date of the opening, to furnish any or all of the items and/or services upon which prices are quoted, at the price set opposite each item, to be delivered at the time and place specified herein. The undersigned certifies he has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of firm named below.

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ FAX No.: _____

E-mail: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

This form must be signed.

(Page 1 of 26)

CONDITIONS AND INSTRUCTIONS

Rev: 10/08/10

1. All bids shall be submitted on and in accordance with this form. If more space is required to furnish a description of the goods and/or services bid, or delivery terms, the bidder may attach a letter hereto that will be made a part of the bid. In case of conflict, the bid may be considered non-responsive. The City's published specifications shall supersede any additional writings submitted with the bid. Such writings shall be clearly marked and noted on the exception page.
2. All bids shall be submitted sealed, plainly marked showing the bid number, date and time. The entire solicitation document is to be returned when submitting a bid, unless otherwise directed by the bid document. Failure to return all pages may result in a determination that the submittal is non-responsive.
3. Bids and amendments thereto, if received by the Purchasing Department after the date and time specified for bid opening, will not be considered. It will be the responsibility of the bidder to see that their bid is received by the Purchasing Department as specified. There will be no exceptions. Date of postmark will not be considered. Telephone, facsimile, electronic and verbal bids will not be accepted. Prices or changes shown on the outside of an envelope will not be considered in determination of low bid.
4. If City Hall is closed for business at the time scheduled for bid opening, for whatever reasons, sealed bids will be accepted and opened on the next business day of the City, at the originally scheduled hour.
5. Receipt of your bid by the City is not to be construed as an award or an order to ship.
6. Each bid is received with the understanding that the acceptance in writing by the City of the bidder to furnish any or all of the goods and/or services described therein, shall constitute a contract between the bidder and the City, which shall bind the bidder to furnish and deliver the goods and/or services quoted at the prices stated and in accordance with the conditions of the accepted bid; and the City on its part to order from such bidder, except for causes beyond reasonable control; and pay for, at the agreed prices, all goods and/or services specified and delivered.
7. Bidders have the right to request withdrawal of their bids from consideration due to error by giving notice not later than two business days after bids are publicly opened. Work papers showing evidence of error(s) may be required. Upon request, administrative withdrawal procedures will be provided that shall be used for that purpose.
8. If issued, addenda to this solicitation will be posted on the Purchasing Department's website (www.nngov.com/purchasing). It is the bidder's responsibility to check the website or contact the Purchasing Department prior to the submittal deadline to ensure that the bidder has a complete, up-to-date package.
9. The solicitation document maintained by the Purchasing Department, in the bid file folder, shall be considered the official copy. In the case of any inconsistency between bid documents submitted to the City, but not clearly listed on the exception page of the document as an exception by the bidder, the language of the official copy shall prevail. Furthermore, any exception or changes to the specifications made by the bidder may be cause to disqualify your bid.
10. Award will be made to the lowest responsive and responsible bidder. The quality of the goods and/or services to be supplied, their conformity with the specifications, their suitability to the requirements, the delivery terms, qualifications and references will be taken into consideration in making an award. Length of time for delivery as well as price may be considered in awarding the bid.

Unless canceled or rejected, a responsive bid from the lowest responsible bidder shall be accepted as submitted; except that if the bid from the lowest responsible bidder exceeds available funds, the purchasing director may negotiate with the apparent low bidder to obtain a contract price within available funds.

Upon making an award, or giving notice of intent to award, the City will place appropriate notice on the public bulletin board located outside of the Purchasing Department at City Hall. Notice of award may also appear on the Purchasing Website: www.nngov.com/purchasing or www.demandstar.com.

11. The City reserves the right to reject any and all bids, and to waive any informality if it is determined to be in the best interest of the City.
12. If authorized by the bidder(s), the resultant contract(s) may be extended to any jurisdiction within the Commonwealth of Virginia to purchase at contract prices in accordance with contract terms. Any jurisdiction using such contracts shall place its own order(s) directly with the successful contractor(s). The City of Newport News acts only as the contracting agent and is not responsible for placement of orders, payment or discrepancies of the participating jurisdictions. It is the contractor's

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

responsibility to notify the jurisdictions of the availability of contract(s). Bidders not desiring to sell to other jurisdictions under this clause shall so indicate in their response.

13. Prices shall be stated in units of quantity specified. No additional charges shall be passed on to the City, including any applicable taxes, delivery, or surcharges. Prices quoted shall be the final cost to the City.
14. All prices and notations should be in ink or typewritten. Mistakes may be crossed out and corrections made in ink and must be initialed and dated in ink by the person signing the bid.
15. In case of error in the extension of prices, the unit price shall govern.
16. The time of proposed delivery must be stated in definite terms. If time of delivery for different goods and/or services varies, the bidder shall so state.
17. Samples, when requested, must be furnished free of expense, and upon request, if not destroyed, will be returned at the bidder's risk and expense.
18. Unless qualified by the provision "NO SUBSTITUTE", the use of the name of the manufacturer, brand make or catalog designation in specifying an item does not restrict bidders to the manufacturer, brand, make or catalog designation identification. This is used simply to indicate the character, quality and/or performance equivalence of the goods and/or services desired. The goods and/or services on which bids are submitted must be of such character, quality and/or performance equivalence that it will serve as that specified. In submitting bids on goods and/or services other than as specified, bidder shall furnish complete data and identification with respect to the alternate goods and/or services that they propose to furnish.

Consideration will be given to bids submitted on alternate goods to the extent that such action is deemed to serve the best interests of the City. If the bidder does not indicate that the goods and/or services he proposes to furnish is other than specified, it will be construed to mean that the bidder proposes to furnish the exact goods and/or services described.

19. Any equipment delivered must be standard new and unused equipment, latest model, except as otherwise specifically stated in the bid. Where any part or the normal accessories of equipment is not described, it shall be understood that all the equipment and accessories that are usually provided in the manufacturer's stock model shall be furnished.
20. The apparent silence of these specifications and any supplemental specifications as to any detail or the omission from the specifications of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and correct type, size and design are to be used. All interpretations of these specifications shall be made on the basis of this statement.
21. All bids must be signed by a responsible officer or employee having the authority to sign the form. The bidder agrees that its contract performance shall be in strict conformance with the contract documents.
22. By signing this bid, the bidder assigns to the City any and all rights that it may have under the antitrust laws of the United States and the Commonwealth of Virginia in any way arising from or pertaining to this bid. This provision is remedial in nature and is to be liberally construed by any court in favor of the City.
23. The bidder certifies by signing this Invitation for Bid that this bid is made without prior understanding, agreement, or accord with any other person or firm submitting a bid for the same goods and/or services and that this bid is in all respects bona fide, fair, and not the result of any act of fraud or collusion with another person or firm engaged in the same line of business or commerce. Any false statement hereunder may constitute a felony and can result in a fine and imprisonment, as well as civil damages.
24. **Hold Harmless and Indemnification:** The contractor shall defend, indemnify and hold the City, and City's employees, agents, and volunteers, harmless, from and against any and all damage claim, liability, cost, or expense (including, without limitation, attorney's fees and court costs) of every kind and nature (including, without limitation, those arising from any injury or damage to any person, property or business) incurred by or claimed against the contractor, its employees, agents, and volunteers, or incurred by or claimed against the City, City's employees, agents, and volunteers, arising out of, or in connection with, the performance of all services hereunder by the contractor. This indemnification and hold harmless includes, but is not limited to, any financial or other loss including, but not limited to, any adverse regulatory, agency or administrative sanctions or civil penalties, incurred by the City due to the negligent, fraudulent or criminal acts of the contractor or any of the contractor's officers, shareholders, employees, agents, contractors, subcontractors, or any other person or entity acting on

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

behalf of the contractor. Unless otherwise provided by law, the contractor indemnification obligations hereunder shall not be limited in any way by the amount or type of damages, compensation, or benefits payable by or for the contractor under worker's compensation acts, disability benefit acts, other employee benefit acts, or benefits payable under any insurance policy. This paragraph shall survive the termination of the contract including any renewal or extension thereof.

25. The contractor agrees to defend and save the City, its agents, officials, and employees, harmless from liability of any nature or kind, for use of any copyright, composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, or which the contractor is not the patentee, assignee, or licensee, to the same extent as provided in the above paragraph.
26. The contractor shall keep fully informed of all federal, state and local laws, ordinances and regulations that in any manner affect the conduct of the work. The contractor shall at all times observe and comply with all such laws, ordinances and regulations.
27. **The contractor certifies that he does not and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ unauthorized aliens as defined in the federal Immigration Reform and Control Act of 1986, as amended.**
28. All bidders or offerors organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50, as amended, shall include the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50, as amended, or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.

Number or Statement: _____

Any business entity that enters into a contract with a public body pursuant to this chapter shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, as amended, to be revoked or cancelled at any time during the term of the contract. The City may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.

29. Payment Terms:
- a) Payment terms shall be "2%-20, Net 30 days" unless otherwise stated by the bidder on this submittal form. Alternate terms may be offered by bidder for prompt payment of bills.
 - b) Payment terms shall be considered in determining the low bidder.
 - c) Discount period shall be computed from the date of proper receipt of the contractor's correct invoice, or from the date of acceptable receipt of the goods and/or services, whichever is latest.
 - d) The payment terms stated herein must appear on the contractor's invoice. Failure to comply with this requirement shall result in the invoice being returned to the contractor for correction.
 - e) Late payment charges shall not exceed the allowable rate specified by the Commonwealth of Virginia Prompt Payment Act. (1% per month)
30. **Availability of Funds:** A contract shall be deemed in force only to the extent of appropriations available to each department for the purchase of such goods and/or services. The City's extended obligations on those contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.
31. In event of default by the contractor, the City reserves the right to procure the goods and/or services from other sources, and hold the contractor liable for any excess cost occasioned thereby. Such actions taken by the City shall not release the contractor from additional remedies that may be allowed by law.
32. **Appeals Procedure:** Upon your request, administrative appeals information will be provided that shall be used for hearing protests of a decision to award or an award, appeals from refusal to allow withdrawal of bids, appeals from disqualification, appeals for debarment or suspension, or determinations of non-responsibility and appeals from decision or disputes arising

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

during the performance of a contract. To be timely, all appeals shall be made within the time periods set forth in Chapter 2, divisions 4 and 5, of the City Code.

33. **It is the policy of the City of Newport News to facilitate the establishment, preservation, and strengthening of small businesses and businesses owned by women and minorities and to encourage their participation in the City's procurement activities. Toward that end, the City of Newport News encourages these firms to compete and encourages non-minority firms to provide for the participation of small businesses and businesses owned by women and minorities through partnerships, joint ventures, subcontracts, and other contractual opportunities. Bidder is requested to complete the SMB, MBE and WBE Business Objectives form within this document.**
34. The City has a directory of Newport News Small, Women-owned and Minority (SWAM) businesses. The directory is available at www.nngov.com/purchasing .
35. This public body does not discriminate against faith-based organizations.
36. **Non-Discrimination:** During the performance of this contract, the contractor agrees as follows:
- (a) It will not discriminate against any employees or applicants for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by federal or state law relating to discrimination in employment, except where one or more of these are a bona fide occupational qualification reasonably necessary to the normal operations of the contractor. The contractor agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
 - (b) The contractor will be and state that he is an equal opportunity employer in all solicitations or advertisements for employees.
 - (c) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- The contractor will include the provisions of the foregoing paragraphs (a), (b) and (c) in every subcontract or purchase order of over ten thousand dollars so that the provisions will be binding upon each subcontractor or vendor.
37. During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
- For the purposes of this subsection, "A drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this subsection, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
38. **Assignment of Contract:** A contract shall not be assignable by the contractor in whole or in part without the written consent of the City.
39. **Governing Law and Venue:** This solicitation and any resulting contract is subject to the laws of the Commonwealth of Virginia and the Newport News City Code. Any litigation with respect thereto shall be brought in the courts of the City of Newport News, Virginia, or the United States District Court for the Eastern District of Virginia, Newport News Division.
40. **Severability:** If any provision of this contract or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this contract, or the application of such provision to persons or circumstances other than those which it is invalid or unenforceable, shall not be affected hereby, and each provision of this contract shall be valid and enforced to the full extent permitted by law.

41. **Termination by the City or the Contractor, or both, for convenience (Not applicable to contracts subject to the Department of Engineering Standard dated August 1, 1983, as amended, or the Department of Public Utilities “General Conditions”):**

The parties may terminate the contract at any time by mutual written agreement.

In addition, if the contract is an extended term contract, after completion of the first contract period, either party may terminate the contract without penalty or financial obligation, except that the parties remain liable for performance of all terms, conditions, and obligations through the date of termination. Written notice of termination shall be given to the other party a minimum of sixty (60) days prior to its effective date.

42. **Termination for Cause (Not applicable to contracts subject to the Department of Engineering Standard dated August 1, 1983, as amended, or the Department of Public Utilities “General Conditions”):**

In the event that the contractor shall for any reason or through any cause be in default of the terms, conditions, or obligations of the contract documents, the City may give the contractor written notice of such default and terminate the contract. All terms, conditions, and obligations of the contract documents are considered material.

The City may, in its discretion, provide the contractor an opportunity to cure the default, if curable, prior to termination. Unless a different duration is provided in the notice of default, or agreed upon by the parties in writing, the contractor shall have fourteen (14) calendar days to cure the default from the date such notice is mailed to the contractor unless notification is by facsimile or personal delivery, in which case the opportunity to cure shall commence upon delivery of the notice. Upon failure of the contractor to cure the default, the City may immediately terminate the contract effective as of the mailing or delivery of the default notice. If the City terminates the contract, the contractor shall remain liable for performance of all terms, conditions, and obligations through the date of termination. Termination by the City shall not constitute a waiver by the City of any other rights or remedies available to the City by law or contract.

43. **Direct contact with City departments other than Purchasing, on the subject of this bid is expressly forbidden except with the foreknowledge and permission of the contracting officer. Violation may result in a determination that your firm is ineligible for award.**

44. **Conflict:** In the event of a conflict between the contract documents, including these Conditions and Instructions, and the terms of a purchase order or related document issued by the Department of Purchasing, the contract documents shall control.

In the event of a conflict between the Department of Engineering Standard Specifications dated August 1, 1983, as amended, and the contract documents (including the General and Special Conditions), the contract documents shall control unless otherwise provided. In addition, Special Conditions take precedence over General Conditions.

In the event of a conflict between the Department of Public Utilities “General Conditions” and the contract documents (including the General and Special Conditions), the contract documents shall control unless otherwise provided. In addition, Special Conditions take precedence over General Conditions.

45. Questions or comments related to this solicitation should be directed to the contracting officer, whose name and contact information appears on the front of this document. All questions must be submitted in writing (facsimile or email); telephonic inquiries will not be considered.
46. The Conditions and Instructions in this solicitation are intended to apply to the resulting contract and shall supersede any conflicting terms offered. Any additional conditions a bidder intends to be considered must be submitted with the bid as an exception. Such exceptions may result in a finding that the submittal is ‘non-responsive’ to the bid, negating possibility of an award to that bidder. Contractual documents submitted by the successful firm after an award will not be accepted.
47. Failure of the contractor to perform the contract by reason of the City’s non-acceptance of additional conditions submitted after the award shall result in termination of the contract by the City, and may result in debarment of the contractor for a period of up to three (3) years. Termination and/or debarment of the contractor shall not constitute a waiver by the City of any other rights or remedies available to the City by law or contract.
48. **Records and Inspection:** The contractor shall maintain full and accurate records with respect to all matters covered under this contract, including, without limitation, accounting records, written policies and procedures, time records, telephone records,

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

and any other supporting evidence used to memorialize, reflect, and substantiate charges or fees related to this contract. The contractor's records shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by the City and its employees, agents or authorized representatives after giving at least three (3) days notice to contractor by the City.

The City shall have access to such records from the effective date of this contract, for the duration of the contract, and for five (5) years after the date of final payment by the City to the contractor pursuant to this contract or any renewal or extension of this contract. The City's employees, agents or authorized representatives shall have access to the contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits.

49. **Rights and Remedies Not Waived:** In no event shall the making by the City of any payment to the contractor, or the waiver by the City of any provision under this contract including any obligation of the contractor, constitute or be construed as a waiver by the City of any other provision, obligation, breach of covenant, or any default which may exist under this contract on the part of the contractor, and the making of any such payment by the City while any such breach or default exists shall not impair or prejudice any rights or remedies available to the City.
50. **Entire Agreement:** This contract and any additional or supplementary documents incorporated herein by reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind any of the parties hereto. This contract shall not be modified, altered, changed or amended unless in writing and signed by the parties hereto.
51. **Independent Contractor:** The contractor and any employees, agents, or other persons or entities acting on behalf of the contractor shall act in an independent capacity and not as officers, employees, or agents of the City.
52. **Scheduling and Delays:** The parties to any contract resultant of this solicitation acknowledge that all or part of the work to be performed hereunder may be delayed and extended at the option of the City. Such delays may be caused by delays, denials and modifications of the various state or federal permits, or for other reasons. The City shall not be required to pay any of the Contractor's direct or indirect costs, or claims for compensation, extended overhead, or other damage or consequential damages arising out of or related to any delays or interruptions required or ordered by the City. If the City delays the project for any reason for a continuous period of six (6) months or more, the City and Contractor will negotiate a mutually agreeable adjustment to the Contractor's award amount. **Notwithstanding the above, in construction contracts, to the extent that an unreasonable delay is caused by the acts or omissions of the City due to causes within the City's control, the above waiver or release shall not apply.**

**SMALL, MINORITY, WOMEN-OWNED
BUSINESS OBJECTIVES**

It is an important business objective of the City to promote the economic enhancement of small businesses (SBE), minority businesses (MBE), and women-owned businesses (WBE). The success of the City to track the amount of business received by SBE, MBE and WBE FIRMS (whether as a prime contractor or a subcontractor) is dependent upon the business community partnering with us in this important endeavor.

If you anticipate **sub-contracting** to any of these businesses in the performance of this contract, you are requested to individually report the total dollars for each business classification. Failure to report the dollars in the categories below may result in the application of stronger requirements being placed on bidders to assure that SBE, MBE and WBE firms receive benefits from City contracts.

Complete the following information and return the form with your package.

1) If you are a SBE, MBE or WBE, please check one of the following boxes:

SBE **MBE** **WBE**

2) In the spaces below, report the anticipated dollars that you intend to subcontract to each business type if a contract is awarded to your firm. (If you do not intend to sub-contract any work to others, even if you are a S/M/WBE, put zeros in the spaces below).

	Company Name
Total SBE Dollars to be Sub-contracted \$ _____	_____
Total MBE Dollars to be Sub-contracted \$ _____	_____
Total WBE Dollars to be Sub-contracted \$ _____	_____

3) If you are not a SBE, MBE, or WBE and you do not plan to utilize such firms in this contract, please state your reasons:

ANTI-COLLUSION CERTIFICATION

The offeror certifies that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same product and that this bid is in all respects bona fide, fair and not the result of any act of fraud or collusion with another person or firm engaged in the same line of business or commerce. The bidder understands collusive bidding is a violation of Federal law and that any false statement hereunder constitutes a felony and can result in fines, imprisonment, as well as civil damages. The bidder also understands that failure to sign this statement will make the bid non-responsive and unqualified for award.

Signed: _____ Date: _____

Name of Company: _____

COOPERATIVE BIDDING

The City of Newport News issues this Invitation for Bids (IFB) in accordance with the City of Newport News' procurement code (Section 2-552.1 (7), and on behalf of the members of the Southeastern Virginia Governmental Purchasing Cooperative (SVGPC), as well as other governmental jurisdictions and school

divisions. This procurement is also being conducted on behalf of other public bodies, in accordance with § 2.2-4304 (A) of the Code of Virginia

Bidders are advised that all resultant contracts will be extended, with the authorization of the bidder, to other governmental jurisdictions and school divisions as may be interested. Should other entities decide to use the final contract, the contractor shall deal directly with that jurisdiction or political subdivision concerning the placement of orders, issuance of the purchase orders, contractual disputes, invoicing and payments. The City of Newport acts only as the "Contracting Agent" for these jurisdictions and political subdivisions. Failure to extend a contract to any jurisdiction will have no effect on consideration of your bid or offer.

It is the responsibility of the contractor to notify the jurisdictions and political subdivision of the availability of the contract. Each participating jurisdiction and political subdivisions has the option of executing a separate contract with the contractor. Such contracts may contain general terms and conditions unique to those jurisdictions and political subdivisions. If, when preparing such a contract, the general terms and conditions of a jurisdiction are unacceptable to the contractor, the contractor may withdraw its extension of the award to that jurisdiction.

The City of Newport News shall not be held liable for any costs or damages incurred by another jurisdiction as a result of any award extended to that jurisdiction or political subdivision by the contractor.

SVGPC members reserve the right to make awards to the lowest responsive and responsible bidder during the contract term. SVGPC members not explicitly named in the IFB are not obligated to participate, nor is the successful bidder obligated to contract with other SVGPC members; however, if such a contract is entered, the successful bidder will be required to provide these same items, at the same prices, awarded as a result of this solicitation to that public body.

SVGPC Members:

City of Chesapeake
 City of Hampton
 City of Newport News
 City of Norfolk
 City of Portsmouth
 City of Virginia Beach
 City of Williamsburg
 County of Gloucester
 County of James City
 County of King William
 County of York

Newport News Public Schools
 Williamsburg/James City County Public Schools
 York County Public Schools
 Christopher Newport University
 College of William & Mary
 Norfolk State University
 Old Dominion University
 Tidewater Community College
 Southeastern Public Service Authority
 Jamestown/Yorktown Foundation

Revised, 08/12/09

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

GENERAL:

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

This Invitation for Bid shall be the basis for establishing a Blanket Purchase Order Contract with a contractor to provide uniforms for the City of Newport News Police Department, Sheriff’s Office, City Prison Farm, and Public Works Department. Only those items specified herein may be furnished. Any substitution of material will require prior approval by the City of Newport News, and must be granted in writing.

CONTRACT TERM:

The initial contract term shall be from the date of award through November 30, 2011. At the City's option, the contract may be renewed up to four (4) additional years in one-year increments. Written notice of intent to renew shall not be required. Issuance of a purchase order shall constitute exercise of the renewal option.

QUANTITY:

The “estimated annual usage” of each product is expressly agreed to be an estimate only, and nothing herein shall bind the City of Newport News to purchase any specified amount of the product. It is also further understood that the City of Newport News shall not be obligated to purchase or pay for any product covered unless and until ordered and received by the City of Newport News.

The City may increase or decrease the number of uniforms required as it deems necessary.

SERVICE FACILITY FOR THE POLICE DEPARTMENT

The vendor shall provide a 40-hour a week service facility at a location no more than a fifty (50) mile radius from the Property Management Unit (PMU) located at 5849 Jefferson Avenue, Newport News, VA 23605. At this facility, the vendor will maintain an ample supply of all stock items from which he will satisfy orders within 20 business days of receipt. A representative from the PMU has the option to pick up orders from the vendor's service facility. The vendor shall provide at no cost to the City, competent personnel to measure employees, for proper sizing, on demand at the service facility. It is requested that the vendor respond to a request for fitting (of five or more employees) within twenty-four (24) hours after receiving such notice from the PMU.

Indicate your address and hours of operation:

Address: _____

Hours of Operation: _____

The City reserves the right to inspect the bidder physical facilities prior to award.

PATCHES AND ALTERATIONS

The PMU will supply the vendor on demand with police patches i.e. (but not limited to) police shoulder, rank, specialty, and longevity, which the vendor will apply as directed by the PMU. All uniform pricing will include

the application of the patches as directed. The patches will be sewed on the garment, in accordance with the standards set by the PMU.

Vendor will insure proper fitting of garments, altering sleeve and pant leg lengths as required shall be included in the bid prices quoted. Vendor is to submit with his bid as an attachment, the cost for any additional alterations.

Include with this bid as an attachment: Additional cost for alterations other than sleeve and pant leg lengths. (Note: Sleeve and pant leg lengths are to be included in the bid prices.)

PACKAGING OF ORDERS

The PMU will order clothing per individual employee as completed. An order will be deemed satisfied when all items ordered per individual are delivered. The PMU will make orders specific to an individual employee. The vendor will individually package the orders identifying the employee for who the order is intended.

REPLACEMENT ITEMS

If a manufacturer discontinues a garment specified by this contract, during the period of the contract, the vendor will identify another garment of equal or greater quality for substitution (with the approval of the PMU).

LIQUIDATED DAMAGES

An individual employee's order will be deemed complete only when all items ordered for that employee has been received. Complete orders must be delivered within twenty (20) business days as previously stated. Any order which is not complete will be delinquent, the vendor will be assessed liquidated damages of ten cents (\$0.10) per business day until the order is complete. The ten cent (\$0.10) liquidated damage will be assessed against the cost of each item in the order until such time as the order is complete.

Example: Officer Brown's individual order consists of three pants and three shirts. The vendor, is unable to deliver the shirts within the prescribed twenty business days, the order is delinquent. The vendor will be assessed the ten cent (\$0.10) penalty per item per day or sixty cents (\$0.60) a day until the order is complete.

Delivery of incomplete orders will not be accepted. Orders are to be delivered complete (no backorders), or liquidated damages shall apply for each item in the order until delivered complete.

FIRM PRICING

Price quoted must remain firm for the contract term. The City reserves the right to negotiate reductions in the quoted price schedule at any time during any contract period term. All prices shall be F.O.B. destination.

PRICE ESCALATION/DE-ESCALATION

Prices are to remain firm for the first year period. In additional years, the contractor may request, in writing at least sixty (60) days in advance of the contract ending date, a price change.

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

Should the City elect to exercise the option to renew the contract for additional year(s), the price change for the additional year(s) shall not exceed the percentage change of the “Apparel Manufacturing” category of THE PRODUCER PRICE INDEX of the United States Bureau of Labor Statistics for the latest twelve month for which statistics are available; however, the price change can be up to, but shall not exceed 5% in any year.

Written notice and proof of price change to the seller shall accompany this notification, and must be approved by the City of Newport News. Adjustments will not be automatic. These new unit price(s) shall be reflected in the annual purchase order for the renewal period.

PRICING

All prices quoted herein shall be on an F.O.B. destination basis and shall include all delivery costs. All prices, delivery, fitting, taxes, or any other fee shall be clearly noted and included in the bid pricing.

DELIVERY

All items of this Blanket Purchase Order are to be delivered within twenty (20) business days from date of receipt unless otherwise specified.

Items must be appropriately tagged and labeled. All deliveries must be complete unless otherwise specified per individual basis. Delivery tickets shall show the quantity, part number, unit prices, total price, purchase order number and release number (if release numbers are used). All deliveries shall be F.O.B. City of Newport News.

No delivery will be accepted after 3:30 p.m., Monday through Friday.

MATERIAL SHIPMENT AND IDENTIFICATION

Each shipping container must be clearly marked with Purchase Order Number and employee's name. Each shipment must include a packing list. For the Police Department, the delivery ticket must be signed by PMU personnel.

HOLIDAYS EXCLUDED

Service will not be required on regularly scheduled Agency holidays:

- New Years Day
- M. L. King Birthday
- Lee/Jackson Birthday
- Washington's Birthday
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Columbus Day (some school districts)
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

AWARD

Award will be made in accordance with Chapter 2, Article XX, Section 2-563, Newport News City Code. It will be made to the lowest **responsible** and **responsive** bidder. In determining the lowest responsive, responsible bidder, in addition to price, the City shall consider quality, delivery time, payment terms, warranties, safety, availability of items, suitability of components offered, options

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

available and suitability of the product offered for the intended use, as well as the capacity, character, integrity, and reputation, of the bidder and any past experience with the product offered or the bidder.

It is in the best interest of the City to have the ability to make multiple awards based upon the vendor's location for pick up of items (priority requests), the availability of items, and vendor being an authorized dealer.

Award will be based on total bid for each department/office.

INVOICING

Billings to the City shall be presented monthly on invoice forms in duplicate and must reference the Purchase Order Number, and Invitation For Bid (IFB) Number, and Release Number (if applicable), which will be given to the Contractor by a designated representative of the using agency/department, for each transaction.

Submit invoices to:

City of Newport News
Accounts Payable - 7th Floor
2400 Washington Avenue
Newport News, VA 23607

QUESTIONS

Questions regarding this IFB, should be directed to the Department of Purchasing, Alexis Moffitt by email: amoffitt@nngov.com and copy Vickie Gwynn vgwynn@nngov.com (email preferred), or facsimile at (757) 926-8038, and received *no later than 5PM on Tuesday, October 26, 2010* prior to the bid due date. All questions must be submitted *in writing*; telephonic inquiries will not be considered.

BID SHEET**(POLICE DEPARTMENT)**

ITEM	EST. QTY	DESCRIPTION	UNIT	EXTENDED
------	----------	-------------	------	----------

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

			PRICE	PRICE
1-A.	400 EA	Elbeco Tex-Trop with zipper: Style #Z314-3 , Shirt, Long Sleeve, Navy, Male, Polyester (Police Uniform)	\$ _____	\$ _____
1-B.	130 EA	Elbeco Tex-Trop with zipper: Style #Z9314-3 , Shirt, Long Sleeve, Navy, Female, Polyester (Police Uniform)	\$ _____	\$ _____
2-A.	400 EA	Elbeco Tex-Trop with zipper: Style #Z3314-3 , Shirt, Short Sleeve, Navy, Male, Polyester (Police Uniform)	\$ _____	\$ _____
2-B.	130 EA	Elbeco Tex-Trop with zipper: Style #Z9814-3 , Shirt, Short Sleeve, Navy, Female, Polyester (Police Uniform)	\$ _____	\$ _____
3-A.	800 EA	Tex-Trop Trouser: Style #E314 , Pants, Uniform, Navy, Male, Polyester	\$ _____	\$ _____
3-B.	205 EA	Tex-Trop Trouser: Style #E9314 , Pants, Uniform, Navy, Female, Polyester	\$ _____	\$ _____
4-A.	17 EA	Elbeco Paragon Plus: Style #P874-3 , Shirt, Utility, Long Sleeve, Male, Polyester/Cotton Blend	\$ _____	\$ _____
4-B.	8 EA	Elbeco Paragon Poplin Plus: Style #P804-3 , Shirt, Utility, Long Sleeve, Female, Polyester/Cotton Blend	\$ _____	\$ _____
5-A.	100 EA	Elbeco Paragon Poplin Plus: Style #P864-3 , Shirt, Utility, Short Sleeve, Male, Polyester/Cotton Blend	\$ _____	\$ _____
5-B.	10 EA	Elbeco Paragon Poplin Plus: Style #P814-3 , Shirt, Utility, Short Sleeve, Female, Polyester/Cotton Blend	\$ _____	\$ _____
6-A.	100 EA	Tactical Twill Trouser: Style #E814 , Pants, Utility, Male, Polyester/Cotton Blend	\$ _____	\$ _____
6-B.	8 EA	Tactical Twill Trouser:	\$ _____	\$ _____

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

		E9814 - Pants, Utility, Female, Polyester/Cotton Blend		
7-A.	10 EA	Elbeco Paragon Plus: Style #P878-3, Shirt, Long Sleeve, Light Blue, Male, Polyester/Cotton Blend (Police Aide)	\$ _____	\$ _____
7-B.	40 EA	Elbeco Paragon Plus: Style #P802-3, Shirt, Long Sleeve, Light Blue, Female, Polyester/Cotton Blend (Police Aide)	\$ _____	\$ _____
8-A.	10 EA	Elbeco Paragon Poplin Plus: Style #P868-3, Shirt, Short Sleeve, Light Blue, Male, Polyester/Cotton Blend (Police Aide)	\$ _____	\$ _____
8-B.	40 EA	Elbeco Paragon Poplin Plus: Style #P812-3, Shirt, Short Sleeve, Light Blue, Female, Polyester/Cotton Blend (Police Aide)	\$ _____	\$ _____
9-A.	14 EA	Elbeco Tex-Trop with zipper: Style #Z310-3, Shirt, White, Long Sleeve, Male, Polyester (Use for Police Dress Uniform)	\$ _____	\$ _____
9-B.	6 EA	Elbeco Tex-Trop with zipper: Style #Z9310-3, Shirt, White, Long Sleeve, Female, Polyester (Use for Police Dress Uniform)	\$ _____	\$ _____
10-A.	14 EA	Elbeco Tex-Trop with zipper: Style #Z3310-3, Shirt, White, Short Sleeve, Male, Polyester (Use for Police Dress Uniform)	\$ _____	\$ _____
10-B.	6 EA	Elbeco Tex-Trop with zipper: Style #Z9810-3, Shirt, White, Short Sleeve, Female, Polyester (Use for Police Dress Uniform)	\$ _____	\$ _____
11.	25 EA	Style #C1001, Century, Hat, Navy (Police Uniform Hat)	\$ _____	\$ _____
12.	2 EA	Style #5-Star, Hat, #19 Visor With Gold Bullion, Brand is Midway. (Uniform Hat)	\$ _____	\$ _____

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

		For Police Chief, Deputy Chief, and Assistant Chief		
13.	15 EA	Topps: Style #20357-848, Jumpsuit, Squad Suit T-14	\$ _____	\$ _____
14.	10 EA	Style #9464, SFKM, Oxford Cloth Blouses, Short Sleeve (for Handicap Volunteers). Design Button Down Collar, One Pocket, Fabric 60% Cotton/40% Polyester. Color: White, Sizing: Small to 3-Xlarge	\$ _____	\$ _____
15.	10 EA	Style #9468, SFKM, Oxford Cloth Blouses, Long Sleeve (for Handicap Volunteers). Design Button Down Collar, One Pocket, Fabric 60% Cotton/40% Polyester. Color: White, Sizing: Small to 3-Xlarge	\$ _____	\$ _____
		Style #8678 Lady Edwards – Women’s pleated front pant. Adjustable waist, 07 Navy, 15 Khaki, 65% polyester/35% cotton. Waistband provides 2 inches of adjustment. 2 front pockets, 1 set-in back pockets brass zipper Misses sizes 0 – 18, Women’s sizes 16W – 28W		
16-A.	100 EA	Indicate misses sizes from ____ to ____	\$ _____	\$ _____
16-B.	50 EA	Indicate women’s sizes from ____ to ____	\$ _____	\$ _____
		Style #8610 Lady Edwards – Women’s pleated front pant. 07 Navy, 15 Khaki, 65% polyester/35% cotton, hook and eye closure, 2 front pockets, brass zipper, tapered legs, ban-roll waistband Misses sizes 0 – 18, Women’s sizes 16W		

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

17-A.	100 EA	– 28W Indicate misses sizes from ____ to ____	\$ _____	\$ _____
17-B.	50 EA	Indicate women’s size from ____to ____	\$ _____	\$ _____
18-A.	50 EA	Style #2678 Pant, Men’s, Adjustable Waist , 07 Navy, 15 Khaki, 65% polyester/35% cotton, waistband provides 2 inches of adjustment. 2 front pockets, brass zipper Men sizes 28 – 54 even sizes only Indicate regular sizes from ____ to ____	\$ _____	\$ _____
18-B.	50 EA	Indicate over size from ____ to ____	\$ _____	\$ _____
19.	180 (36) per size	Ties, Custom , 3 inch. Fabric same as fabric for Elbeco shirts and pants and must match Elbeco shirts and pants. Clip on with button holes custom. Sizes 14inch, 16inch, 18 inch 20inch 22inch. Each size to be ordered in quantity of three dozen (36ties).	\$ _____	\$ _____
20.	100 EA	Elbeco Tactical Twill Short Sleeve Shirt. Style #G964 , Unisex Male Short Sleeve Shirt Utility, Male, 65% Fortrel Polyester/35% vat dyed combed cotton two ply twill weave. Must be permanently treated at the fiber level with Nano Pel technology for superior fluid resistance, fabric appearance and durability, while maintaining original fabric breathability.	\$ _____	\$ _____
21.	100 EA	Elbeco Tactical Twill Long Sleeve Shirt. Style #G974 , Unisex Male Short Sleeve Shirt Utility, Male, 65% Fortrel Polyester/35% vat dyed combed cotton two ply twill weave. Must be permanently treated at the fiber level with Nano Pel technology for superior fluid resistance,		

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

		fabric appearance and durability, while maintaining original fabric breath ability.	\$_____	\$_____
22.	100 EA	Elbeco Tactical Twill Trouser. Style #E760 , Unisex (Galey and Lord style #1906) Utility, Male, 65% Fortrel Polyester/35% vat dyed combed cotton two ply twill weave. Must be permanently treated at the fiber level with Nano Pel technology for superior fluid resistance, fabric appearance and durability, while maintaining original fabric breath ability.	\$_____	\$_____
23.	76 EA	Summit Duty Jackets. Style#3920 , black in color	\$_____	\$_____
24.-A	50 EA	Elbeco Mens, Pant, Cargo Pocket. Style #E614	\$_____	\$_____
24.-B	50 EA	Elbeco Women’s, Pant, Cargo Pocket. Style #E9614	\$_____	\$_____
		TOTAL BID (Police Department):		\$_____

Note: All items above (Police Department) are “NO SUBSTITUE” items.

(SHERIFF'S OFFICE)

ITEM	EST. QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.	400 EA	Style #Z959AP - Shirt, Horace Small, Short Sleeved, Zipper Front, Brown, 100% Polyester, Men's.	\$	\$
2.	400 EA	Style #Z919AP - Shirt, Horace Small, Long Sleeved, Zipper Front, Brown, 100% Polyester, Men's.	\$	\$
3.	400 EA	Style #Z975AP - Shirt, Horace Small, Short Sleeved, Zipper Front, Brown, 100% Polyester, Women's.	\$	\$
4.	400 EA	Style #Z905AP - Shirt, Horace Small, Long Sleeved, Zipper Front, Brown, 100% Polyester, Women's.	\$	\$
5.	500 EA	Style #900 - Pants, Horace Small, Brown, 1-1/4" Strip to Waist Band, 100% Polyester, Men's.	\$	\$
6.	500 EA	Style #1000 - Pants, Horace Small, Brown 1-1/4" Strip to Waist Band, 100% Polyester, Women's.	\$	\$
7.	35 EA	Style #2647-Z - Jacket, Horace Small, Brown, Side Zipper. Add: epulets & side zippers, badge tab, "C" lines (zip out), embroidered badge.	\$	\$
8.	35 EA	Style #207 - Sweater, Bauer, Men and Women's, Commando, Brown. Add: epulets, badge tab, embroidered badge.	\$	\$
9.	35 EA	Samuel Broome Clip-on-Tie/Taupe, Polyester Wool Mix, with hole for button.	\$	\$
10.	50 EA	A2388 - Blackinton Name Tags with Virginia Sheriff's Star Seal Attached, Hi-Glow, gold color.	\$	\$
11.	2000 EA	Newport News Sheriff's Office Patches (sample available for viewing)	\$_____	\$_____

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

12.	50 EA	Collar Brass(NNSO)	\$ _____	\$ _____
13.	200 EA	The Force ; Men's Short Sleeve Shirts w/zipper. Small, Medium and Large Style#HS1245	\$ _____	\$ _____
14.	200 EA	The Force ; Women's Short Sleeve Shirt w/zipper, Small ,Medium and Large Style#HS1284 , Brown	\$ _____	\$ _____
15.	200 EA	The Force ; Women's Short Sleeve Shirt w/o zipper; Style#hs1284. Brown	\$ _____	\$ _____
16.	200 EA	The Force ; Men's Long Sleeve Shirt w/zipper, small Medium & Large, Style#HS1145, Brown	\$ _____	\$ _____
17.	200 Ea	The Force ; Women's Long Sleeve Shirt w/zipper, Brown	\$ _____	\$ _____
18.	200 EA	The Force ; Women's Long Sleeve w/out zipper Style#HS1183, Small, Medium & Large, Brown	\$ _____	\$ _____
19.	200 Each	Perfection ; Image Classics Men's 100% Poly Zipped Front PU Style#2300 Long Sleeve, Brown, Small, Medium & Large	\$ _____	\$ _____
20.	200 EA	Perfection ; Image Classic Women's 100% Poly Zipped front PU Stlye#2300, Brown, Small, Medium & Large	\$ _____	\$ _____
21	200 EA	Flying Cross ; Sheriff Pant Flex Taupe. Style#3903FF	\$ _____	\$ _____
22.	200 EA	Flying Cross ; Short Sleeve Shirt; Brown. Small; Style#85r7884	\$ _____	\$ _____
23.	200 EA	Flying Cross ; Long Sleeve Shirt. Brown , Small; Style#35w7884	\$ _____	\$ _____
24.	200 EA	Flying Cross ; Command Sweater, Small;; Style#00700	\$ _____	\$ _____
25.	200 Ea	Perfection ; Image Classics Men's 100% Poly PU pant w/ 1-1/4" brown strip to waist band;Style#2700	\$ _____	\$ _____
26.	200 EA	Perfection ; Image Classics Women's 100% Poly PU pant w/1-1/4" brown strip to waist band	\$ _____	\$ _____
27.-A	200 Total	Khaki Dickies Short Sleeves Style#1574 Size: Small through X-Large	\$ _____	\$ _____
27.-B		Khaki Dickies Short Sleeves Style#1574 Size: 2X through 4X	\$ _____	\$ _____
28.-A	200 Total	Khaki Dickies Long Sleeve Shirt Style#574 Size: Small through X-Large	\$ _____	\$ _____
28.-B		Khaki Dickies Long Sleeve Shirt Style#574 Size: 2X through 4X	\$ _____	\$ _____

UNIFORM PURCHASE FOR THE CITY OF NEWPORT NEWS

29.-A	200 Total	Khaki Dickies Pant; Style#874 Size: 26 through 44	\$ _____	\$ _____
29.-B		Khaki Dickies Pant; Style#874 Size: 46 through 50	\$ _____	\$ _____
29.C		Khaki Dickies Pant; Style#874 Size: 52 through 72	\$ _____	\$ _____
30.	24 EA	Pro Tuff ; Rain Jacket; Reversible hip length; Brown; Style#RW17-2586; hi-vis-yellow	\$ _____	\$ _____
31.	24 EA	Pro Tuff ; Rain Jacket; Reversible full length Brown; hi-vis yellow; Style #RW01-2586	\$ _____	\$ _____
32.	200 EA	Campaign hat w/eye Stratton Style#S40 DB	\$ _____	\$ _____
33.	200 EA	Propper-Men's tactical trouser; Khaki; Style#f5220	\$ _____	\$ _____
34.	200 EA	Propper -Tactical Shirt Short Sleeve button front. Style#F5301	\$ _____	\$ _____
35.	200 EA	Propper ;Tactical Long Sleeve Shirt button front; Style#f5302	\$ _____	\$ _____
36.	200 EA	5-11 ; Men's Tactical Pant Style#74251	\$ _____	\$ _____
37.	200 EA	5-11 ; Women's Tactical pant; style#64355	\$ _____	\$ _____
38.	200 EA	5-11; Men's Tactical Shirt short Sleeve; style#71152	\$ _____	\$ _____
39.	200 EA	5-11 ; Men's Tactical tall size shirt; STYLE#71152T	\$ _____	\$ _____
40.	200 Ea	5-11; Men's Tactical Long Sleeve Shirt; Style#72157	\$ _____	\$ _____
41.	200 EA	5-11; Men's Tactical Long Sleeve Shirt Tall; Style#72157T	\$ _____	\$ _____
		TOTAL BID (Sheriff's Office):		\$ _____

Note: All items above (Sheriff's Office) are "NO SUBSTITUE" items.

(CITY PRISON FARM)

ITEM NO.	EST. QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.	12 EA	Shirt, Short Sleeve, Liberty Uniform Style #747MPB , Light Blue, Large	\$	\$
2.	12 EA	Shirt, Short Sleeve, Liberty Uniform Style #747MPB , Light Blue, 1X-Large	\$	\$
3.	12 EA	Shirt, Short Sleeve, Liberty Uniform Style #747MPB , Light Blue, 2X- Large	\$	\$
4.	12 EA	Shirt, Long Sleeve, Liberty Uniform Style #746MPB , Light Blue, Large	\$	\$
5.	12 EA	Shirt, Long Sleeve, Liberty Uniform Style #746MPB , Light Blue, 1X-Large	\$	\$
6.	12 EA	Shirt, Long Sleeve, Liberty Uniform Style #746MPB , Light Blue, 2X-Large	\$	\$
7.	13 EA	Pants, Poly/Cotton (Men) Elbeco Style #E814 , Navy Blue, Medium	\$	\$
8.	13 EA	Pants, Poly/Cotton (Men) Elbeco Style #E814 , Navy Blue, Large	\$	\$
9.	13 EA	Pants, Poly/Cotton (Men) Elbeco Style #E814 , Navy Blue, 1X-Large	\$	\$
10.	13 EA	Pants, Poly/Cotton (Men) Elbeco Style #E814 , Navy Blue, 2X-Large	\$	\$
11.	7 EA	Pants, Polyester (Men) Elbeco Style #E314 , Navy Blue, Medium	\$	\$
12.	7 EA	Pants, Polyester (Men) Elbeco Style #E314 , Navy Blue, Large	\$	\$
13.	8 EA	Pants, Polyester (Men) Elbeco Style #E314 , Navy Blue, 1X-Large	\$	\$
14.	3 EA	Pants, Poly/Cotton (Women) Elbeco Style E9814 , Navy Blue, 1X-Large	\$	\$
15.	2 EA	Pants, Polyester (Women) Elbeco Style E9314 , Navy Blue, Medium	\$	\$
16.	1 EA	Jacket, (Waist Style) Elbeco Style I#3914 Navy Blue, 2X-Large	\$	\$
17.	1 EA	Jacket, (Coat Style) Elbeco Style #3904 Navy Blue, 1X-Large	\$	\$
		TOTAL BID (City Prison Farm)		\$

Note: All items above (City Prison Farm) are “NO SUBSTITUE” items.

Note: Shirts for the Newport News City Prison Farm should have Navy Blue Epilets and Navy Blue Pocket Flaps. This is sewn on by the vendor and must be included in price of the item.

(PUBLIC WORKS DEPARTMENT)

ITEM NO.	EST. QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.	5 EA	Pants, Fechheimer Style #TR020 , Freedom Fit, Navy, Poly. Indicate size range for price provided: _____ to _____	\$	\$
2.	5 EA	Shirt, Fechheimer Style #35W5441 , Long Sleeve, Lt. Grey Poly/Cotton. Indicate size range for price provided _____ to _____	\$	\$
3.	5 EA	Shirt, Fechheimer Style #85W5441 , Short Sleeve, Lt. Grey, Poly/Cotton. Indicate size range for price provided _____ to _____	\$	\$
4.	2 EA	Belt, Fechheimer Style #1611U .	\$	\$
5.	2 EA	Sweater, Fechheimer Style #140MNV , Navy Rib Knit, Command w/Badge Tab.	\$	\$
6.	2 EA	Jacket, Fechheimer Style #560MNV , Light Weight, Patches. Indicate size range for price provided _____ to _____	\$	\$
TOTAL BID (Public Works Department)				\$

Note: All items above (PublicWorks) are “NO SUBSTITUE” items

- ◆ PAYMENT TERMS IF OTHER THAN "2% 20, NET 30":. _____
- ◆ INDICATE YOUR DELIVERY TIME FRAME AFTER RECEIPT OF ORDER (ARO):
 STANDARD STOCK ITEMS _____
 SPECIAL ORDER ITEMS _____
- ◆ BIDDER TO PROVIDE SAMPLES UPON REQUEST.

YOUR COMPANY NAME: _____

References:

Provide at least three (3) customers for whom you have provided equivalent goods/services.

#1 Company Name: _____

Contact Person: _____ Title: _____

Telephone: _____ Fax: _____

Project Description: _____

Date of Project: _____ Project Value: _____

#2 Company Name: _____

Contact Person: _____ Title: _____

Telephone: _____ Fax: _____

Project Description: _____

Date of Project: _____ Project Value: _____

#3 Company Name: _____

Contact Person: _____ Title: _____

Telephone: _____ Fax: _____

Project Description: _____

Date of Project: _____ Project Value: _____

EXCEPTIONS:

Note: Bidder must sign the appropriate statement below, as applicable:

- () Bidder understands and agrees to all terms, conditions, requirements, and specifications stated herein.

Firm: _____

Signature: _____

- () Bidder takes exception to terms, conditions, requirements, or specifications stated herein (Bidder must itemize all exceptions below, and return with this IFB submittal):

Firm: _____

Signature: _____

Vendors should note that any exceptions taken from the stated terms and or specifications may be cause for their submittal to be deemed “non-responsive”, risking the rejection of their submittal.

BID RESULTS

Bid results may be obtained from our website at: www.nngov.com/purchasing or www.demandstar.com
