



**ADDENDUM #1**  
**UNIFORM RENTAL SERVICE AND SUNDRIES**

**IFB #2011-2001-1024**

**September 24, 2010**

**City of Newport News**  
**Office of the Purchasing Director**  
**2400 Washington Avenue**  
**Newport News, VA 23607**

**Phone: (757) 926-8042/ Fax: (757) 926-8038**

[www.nngov.purchasing](http://www.nngov.purchasing)

Sealed bids, subject to the conditions and instructions contained herein, will be received at the above office of the Purchasing Director, 4th Floor, City Hall, 2400 Washington Avenue, Newport News, Virginia, 23607, until the time and date shown below (local prevailing time), for furnishing the items or services described in the invitation for bids.

**It is agreed and understood this will constitute addendum #1, and shall be made part of the original IFB document. Acknowledgement, showing receipt and acceptance of the changes is to be returned with your submittal.**

**Change: Deleted – Item no. 3, page 18, Dress Blazers, 2 changes per person, per week, item no. 3, page 21, Employees (dress blazers), and item 5, page 22 Dress Blazer. (all areas related to dress blazers)**

**Change: Deleted – Items no. 28 through 31 Clinic Linens Bed sheeting, Pillow Cases, Bath Towels, and Face Towels, items no. 28 through 31, page 21 for same items, and items 11, 12, 13, 14 for same items. (all areas related to linens and towels).**

**Change: Deleted – from page 16, Sheets/Pillow Cases/Towels/Face Towels shall be 100% cotton.**

Contract Officer: \_\_\_\_\_

  
Rose Kee, CPPB Senior Buyer, rkee@nngov.com

Company Name: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This Form Must Be Signed.*

## **QUESTIONS AND RESPONSE:**

The section where you designate for SMALL, MINORITY, WOMEN OWNED BUSINESS – if the subcontractor qualifies under all three of these descriptions how do you indicate this on the bid? Also, do you have to divide the dollar amounts or do you lump them as one? **Response: You would check all areas that apply, and divide the dollar amounts where appropriate.**

Are all items included in this IFB items that the City of Newport News are currently getting (i.e.: linens, pillow cases, dress blazers, warm-up jackets)? If so, can you please provide me with specific material/fabric so that I may be able to provide you with the most accurate information? **Response: The blazers are no longer being used. We will post an addendum by the end of the week to address question.**

What are the sizes of the sheets (single, double, draw) and towels (24x48, 22x44, or 24x 50)? **Response: This addendum deletes all of these items.**

On page 18 Item # 1.A, 1.B, 2.A, and 2.B. Are you asking for a set price of one pants and one shirt or for a change of uniforms which will be two pants and two shirts? **Response: This is for one set price for one pants and one shirt (unit price for one set x 5 x 52).**

**The “Bid Due” date remains the same.**