



## INVITATION FOR BIDS

**IFB #2010 891-0205**

**August 5, 2009**

City of Newport News, Dept. of Purchasing  
2400 Washington Avenue, 4<sup>th</sup> Floor, City Hall  
Newport News, VA 23607

Phone: (757) 926-8721/ Fax: (757) 926-8038  
[www.nngov.com/purchasing](http://www.nngov.com/purchasing)

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### **Service Installation Parts For the Department of Public Utilities (Waterworks)**

Sealed bids, subject to the conditions and instructions contained herein, will be received at the above office of the Purchasing Agent, 4th Floor, City Hall, 2400 Washington Avenue, Newport News, Virginia, through the due date and hour shown below (local prevailing time), and then publicly opened, for furnishing the following described equipment, materials, and/or services, for delivery and/or performance F.O.B. NEWPORT NEWS, VIRGINIA.

**SCOPE:** Establish a multi-year contract to provide Water Service Installation Parts as needed for the Department of Public Utilities (Waterworks).

**BID DUE:** 3:00 PM, August 18, 2009

Contract Officer: \_\_\_\_\_  
Greg Smith, CPPB, C.P.M, Senior Buyer, [gsmith@nngov.com](mailto:gsmith@nngov.com)

**\*\*\*AN ORIGINAL AND ONE (1) COPY OF YOUR SUBMITTAL IS REQUESTED\*\*\***

In compliance with this Invitation for Bids, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted within (60) calendar days from the date of the opening, to furnish any or all of the items and/or services upon which prices are quoted, at the price set opposite each item, to be delivered at the time and place specified herein. The undersigned certifies he has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of firm named below.

**This public body does not discriminate against faith based organizations**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This form must be signed. All signatures must be original and not photocopies

## CONDITIONS AND INSTRUCTIONS

Rev: 09/22/09

1. All bids shall be submitted on and in accordance with this form. If more space is required to furnish a description of the commodities and/or services bid, or delivery terms, the bidder may attach a letter hereto that will be made a part of the bid. All bids shall be submitted sealed, plainly marked showing the bid number, date and time. The entire solicitation document is to be returned when submitting a bid, unless otherwise directed by the bid document. Failure to return all pages may result in a determination that the submittal is non-responsive.
2. Bids and amendments thereto, if received by the Purchasing Department after the date and time specified for bid opening, will not be considered. It will be the responsibility of the bidder to see that their bid is received by the Purchasing Department as specified. There will be no exceptions. Date of postmark will not be considered. Telephone, facsimile, electronic and verbal bids will not be accepted. Prices or changes shown on the outside of an envelope will not be considered in determination of low bid.
3. If City Hall is closed for business at the time scheduled for bid opening, for whatever reasons, sealed bids will be accepted and opened on the next business day of the City, at the originally scheduled hour.
4. Receipt of your bid by the City is not to be construed as an award or an order to ship.
5. Each bid is received with the understanding that the acceptance in writing by the City of the bidder to furnish any or all of the commodities and/or services described therein, shall constitute a contract between the bidder and the City, which shall bind the bidder on his part to furnish and deliver the articles quoted on at the prices stated and in accordance with the conditions of said accepted bid; and the City on its part to order from such bidder, except for causes beyond reasonable control; and pay for, at the agreed prices, all articles specified and delivered.
6. Bidders have the right to request withdrawal of their bids from consideration due to error by giving notice not later than two days after bids are publicly opened. Work papers showing evidence of error(s) may be required. Upon request Administrative withdrawal procedures will be provided that shall be used for that purpose.
7. If issued, addenda to this solicitation will be posted on the Purchasing Department's website ([www.nngov.com/purchasing](http://www.nngov.com/purchasing)). It is the bidder's responsibility to check the website or contact the Purchasing Department prior to the submittal deadline to ensure that the bidder has a complete, up-to-date package.
8. The solicitation document maintained by the Purchasing Department, in the bid file folder, shall be considered the official copy. In the case of any inconsistency between bid documents submitted to the City, but not clearly listed on the exception page of the document as an exception by the bidder, the language of the official copy shall prevail. Furthermore, any exception or changes to the specifications made by the bidder may be cause to disqualify your bid.
9. Award will be made to the lowest responsive and responsible bidder. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements, the delivery terms, qualifications and references will be taken into consideration in making an award. Length of time for delivery as well as price may be considered in awarding the bid.  
  
Unless canceled or rejected, a responsive bid from the lowest responsible bidder shall be accepted as submitted; except that if the bid from the lowest responsible bidder exceeds available funds, the purchasing director may negotiate with the apparent low bidder to obtain a contract price within available funds.  
  
Upon making an award, or giving notice of intent to award, the City will place appropriate notice on the public bulletin board located outside of the Purchasing Department at City Hall. Notice of award may also appear on the Purchasing Website: [www.nngov.com/purchasing](http://www.nngov.com/purchasing) or [www.demandstar.com](http://www.demandstar.com).
10. The City reserves the right to reject any and all bids, and to waive any informality if it is determined to be in the best interest of the City.
11. If authorized by the Bidder(s), the resultant contract(s) may be extended to any jurisdiction within the Commonwealth of Virginia to purchase at contract prices in accordance with contract terms. Any jurisdiction using such contracts shall place its own order(s) directly with the successful Contractor(s). The City of Newport News acts only as the Contracting Agent and is not responsible for placement of orders, payment or discrepancies of the participating jurisdictions. It is the Contractor's responsibility to notify the jurisdictions of the availability of contract(s). Bidder not desiring to sell to other jurisdictions under this clause shall so indicate in their response.

12. Prices shall be stated in units of quantity specified. No additional charges shall be passed to the City, including any applicable taxes, delivery or surcharges. Prices quoted shall be the final cost to the City.
13. All prices and notations should be in ink or typewritten. Mistakes may be crossed out and corrections made in ink and must be initialed and dated in ink by the person signing the bid.
14. In case of error in the extension of prices, the unit price shall govern.
15. The time of proposed delivery must be stated in definite terms. If time of delivery for different commodities varies, the bidder shall so state.
16. Samples, when requested, must be furnished free of expense, and upon request, if not destroyed, will be returned at the bidder's risk and expense.
17. Unless qualified by the provision "NO SUBSTITUTE", the use of the name of the manufacturer, brand make or catalog designation in specifying an item does not restrict bidders to the manufacturer, brand, make or catalog designation identification. This is used simply to indicate the character, quality and/or performance equivalence of the commodity desired. The commodity on which bids are submitted must be of such character, quality and/or performance equivalence that it will serve as that specified. In submitting bids on a commodity other than as specified, bidder shall furnish complete data and identification with respect to the alternate commodity they propose to furnish.

Consideration will be given to bids submitted on alternate commodities to the extent that such action is deemed to serve the best interests of the City. If the bidder does not indicate that the commodity he proposes to furnish is other than specified, it will be construed to mean that the bidder proposes to furnish the exact commodity described.

18. Any equipment delivered must be standard new and unused equipment, latest model, except as otherwise specifically stated in the bid. Where any part or the normal accessories of equipment is not described, it shall be understood that all the equipment and accessories that are usually provided in the manufacturer's stock model shall be furnished.
19. The apparent silence of these specifications and any supplemental specifications as to any detail or the omission from the specifications of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and correct type, size and design are to be used. All interpretations of these specifications shall be made on the basis of this statement.
20. All bids must be signed by an authorized, responsible officer or employee having the capacity to enter contracts. Obligations assumed by such signature must be fulfilled.
21. By signing this bid, the bidder assigns to the City any and all rights that he may have under the antitrust laws of the United States and the Commonwealth of Virginia in any way arising from or pertaining to this bid. This provision is remedial in nature and is to be liberally construed by any court in favor of the City.
22. The bidder certifies by signing this Invitation for Bid that this bid is made without prior understanding, agreement, or accord with any other person submitting a bid for the same product or service and that this bid is in all respects bona fide, fair and not the result of any act of fraud or collusion with another person engaged in the same line of business or commerce. Any false statement hereunder constitutes a felony and can result in a fine and imprisonment, as well as civil damages.
23. The contractor guarantees to defend and save the City, its agents and employees, harmless from liability of any nature or kind, for use of any copyright, composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, or which the contractor is not the patentee, assignee, or licensee.
24. The contractor shall keep himself fully informed of all federal, state and local laws, ordinances and regulations that in any manner affect the conduct of the work. The contractor shall at all times observe and comply with all such laws, ordinances and regulations and he shall protect and indemnify the City, and its representatives against any claim or liability arising from or based on any violation of the same, whether by the contractor, his subcontractors, suppliers of materials or services, or others engaged by the contractor or the employees of any of them. **The contractor certifies that he does not and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986, as amended.**

**Every business must register with the Virginia State Corporation Commission before transacting business in Virginia.**

25. **Contractor's License** If any of the services promulgated under this solicitation consist of construction work, it is required under Title 54.1, Chapter 11, Code of Virginia for a contractor who performs or manages construction, removal, repair, or improvements when the total value referred to in a single contract or project is:

Seventy thousand dollars (\$70,000) or more, or the total value of all such construction, removal, repair or improvements undertaken by such person within any twelve-month period is five hundred thousand dollars (\$500,000) or more shall show evidence of being licensed as a **Class A Contractor**.

Seventy-five hundred dollars (\$7,500.00) or more, but less than seventy thousand dollars (\$70,000) or the total value of all such construction, removal, repair or improvements undertaken by such person within any twelve-month period is one hundred and fifty thousand dollars (\$150,000) or more, but less than five hundred thousand dollars (\$500,000) shall show evidence of being licensed as a **Class B Contractor**.

Over one thousand dollars (\$1,000) but no more than seventy-five hundred dollars (\$7,500) or the total value of all such construction, removal, repair, or improvements undertaken by such person within any twelve-month period is no more than one hundred and fifty thousand dollars shall show evidence of being licensed as a **Class C Contractor**.

The City shall require master certification as a condition of licensure or certification of electrical, plumbing and heating, ventilation and air conditioning contractors.

A valid business license from the City may be required. The bidder shall complete whichever of the following notations as appropriate:

"Licensed Class A Virginia Contractor No. \_\_\_\_\_."

"Licensed Class B Virginia Contractor No. \_\_\_\_\_."

"Licensed Class C Virginia Contractor No. \_\_\_\_\_."

26. **Payment Terms:**

- a) Payment terms shall be "2% -20, Net 30 days" unless otherwise stated by the bidder on this submittal form. Alternate terms may be offered by bidder for prompt payment of bills.
- b) Payment terms shall be considered in determining the low bid der.
- c) Discount period shall be computed from the date of proper receipt of the vendor's correct invoice, or from the date of acceptable receipt of the goods/services, whichever is latest.
- d) The payment terms stated herein must appear on the vendor's invoice. Failure to comply with this requirement shall result in the invoice being returned to the vendor for correction.
- e) Late payment charges shall not exceed the allowable rate specified by the Commonwealth of Virginia Prompt Payment Act. (1% per month)

27. **Availability of Funds:** A contract shall be deemed in force only to the extent of appropriations available to each department for the purchase of such articles or services. The City's extended obligations on those contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.

28. In event of default by the contractor, the City reserves the right to procure the commodities and/or services from other sources, and hold the contractor liable for any excess cost occasioned thereby.

29. **Appeals Procedure:** Upon your request, administrative appeals information will be provided that shall be used for hearing protests of a decision to award or an award, appeals from refusal to allow withdrawal of bids, appeals from disqualification, appeals from debarment or suspension, or determinations of non-responsibility and appeals from decision or disputes arising during the performance of a contract. To be timely, all appeals, except contract disputes, shall be made within ten days of either public notice of award, or the actual award, whichever is first.

30. **It is the policy of the City of Newport News to facilitate the establishment, preservation, and strengthening of small businesses and businesses owned by women and minorities and to encourage their participation in the City's procurement**

**activities. Toward that end, the City of Newport News encourages these firms to compete and encourages non-minority firms to provide for the participation of small businesses and businesses owned by women and minorities through partnerships, joint ventures, subcontracts, and other contractual opportunities. Bidder is requested to complete the SMB, MBE and WBE Business Objectives form within this document.**

31. The City has a directory of Newport News Minority and Women-owned businesses. The directory is distributed, at request, at no additional cost.
32. This public body does not discriminate against faith based organizations.
33. Non-Discrimination: During the performance of this contract, the contractor agrees as follows:
  - i. He will not discriminate against any employees or applicants for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where one or more of these are a bona fide occupational qualification reasonably necessary to the normal operations of the contractor. The contractor agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
  - ii. The contractor will be and state that he is an equal opportunity employer in all solicitations or advertisements for employees.
  - iii. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

The contractor will include the provisions of the foregoing paragraphs (a), (b) and (c) in every subcontract or purchase order of over ten thousand dollars so that the provisions will be binding upon each subcontractor or vendor.

34. During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this subsection, "A drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this subsection, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

35. Assignment of Contract: A contract shall not be assignable by the contractor in whole or in part without the written consent of the City.
36. Applicable Law and Courts: Any purchase order/contract resulting from this solicitation shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The contractor shall comply with applicable federal, state and local laws and regulations.
37. Severability: If any provision of this Agreement or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those which it is invalid or unenforceable, shall not be affected hereby, and each provision of this Agreement shall be valid and enforced to the full extent permitted by law.
38. Cancellation: The City may cancel the contract at its convenience, without penalty, at any time by giving thirty (30) days written notice or may cancel the contract immediately for violations of safety or rules of ethics. The City may cancel a contract thirty (30) days after the City has given a written request for a cure for vendor non-performance if such cure has not occurred. Cancellation shall not release the vendor from legal remedies available to the City. If the contract is an extended term contract, after completion of the first contract period, either party may cancel the contract without penalty. Written notice of such termination shall be made a minimum of sixty (60) days prior to its effective date.

39. Direct contact with City departments other than Purchasing, on the subject of this bid is expressly forbidden except with the foreknowledge and permission of the Director of Purchasing or their representative. Violation may result in a determination that your firm is ineligible for award.
40. Questions or comments related to this solicitation should be directed to the Contract Officer, whose name and contact information appears on the front of this document. All questions must be submitted in writing (facsimile or email); telephonic inquiries will not be considered.

## SERVICE INSTALLATION PARTS

### INTENT

The City of Newport News is interested in receiving bids to establish a blanket contract for Service Installation Parts. All service installation parts listed shall be manufactured by an approved manufacturer, as identified in the PRODUCT SPECIFICATIONS section of this bid.

The City reserves the right to negotiate any additional service installation parts, as they are deemed necessary to be part of this contract. Both parties shall agree, in writing, upon any items added to the contract after the initial award.

### CONTRACT PERIOD

The initial contract period will be for one year from date of award, with options to renew, at the City's discretion, for four (4) additional years in one (1) year increments. Written notice of intent to renew shall not be required.

### PRODUCT SPECIFICATIONS

Service installation parts must comply with ANSI/AWWA C800-05, and shall be free of mercury contamination. Parts shall meet the provisions of NSF 61 Standard, Section 8, and be certified as such by an ANSI certified testing facility.

All quoted service installation parts must be approved manufacturers and models as shown in the "Newport News Waterworks Distribution Standards for Materials & Construction," Latest Edition. Acceptable manufacturers are Ford Meter Box Company, A.Y. McDonald Manufacturing Company, Mueller Company and Cambridge Brass.

All model numbers listed on bid pages of this bid are A.Y. McDonald Manufacturing Company model numbers. Should the bidder wish to quote on an approved alternate, they shall write the quoted manufacturer and model number in the space provided for each item. **All ball valves shall be full port ball valves.**

### ORDERS/RELEASES

An annual blanket purchase order will be issued to the successful bidder by the using department.

Each release against the purchase order shall be assigned a release number by the department and will be given to the successful bidder as each order is made. Orders given without the release number shall not be honored.

The release number and purchase order number shall be included on each invoice and packing slip. Failure to include this information will slow payments.

## QUANTITIES

The stated quantities are expressly agreed to be an “estimated annual usage” only, and nothing herein shall bind the City of Newport News to purchase any specified amount of the products. It is also further understood that the City of Newport News shall not be obligated to purchase or pay for any products unless and until ordered and received by the City of Newport News.

## DELIVERIES

All items are to be delivered within fourteen (14) calendar days from the date of order unless otherwise specified. **The City shall not be required to purchase items in any preset bulk, box or case quantities, and reserves the right to order and receive quantities as needed.** Deliveries shall be made between the hours of 9:00 a.m. and 2:00 p.m., Monday through Friday, excluding City holidays.

Delivery tickets shall show quantity, part number, unit price, total price, purchase order number and release number.

## PRICING

Contract price as quoted shall remain firm for the initial contract period, and may be adjusted in subsequent renewal terms as follows.

The Contractor may request a price adjustment not more frequently than every twelve months. The request shall be made in writing to the Contract Officer no later than sixty (60) days prior to the requested proposed effective date. The request shall be based on the percentage change of the **Finished Goods** (Series Id: WPSSOP3000 Seasonally Adjusted) section of the **Producers Price Index**, as listed for the most recent twelve-month period on the U. S. Department of Labor's Bureau of Labor Statistics website (<http://www.bls.gov/ppi/home.htm>). The percentage increase shall be applied to the most recent agreed upon price in affect for the City. The City reserves the right to negotiate reductions in the quoted price schedule at any time during any contract period. All prices shall be F.O.B. City of Newport News.

## **CANCELLATION**

The City of Newport News may cancel the contract at any time for cause, upon giving the Contractor written notice. The effective date of cancellation may be immediate. Cancellation shall not release the Contractor from legal remedies available to the City.

The City may terminate this contract at any time without cause, in whole or in part, upon giving the contractor a thirty (30) day written notice. Upon such cancellation, the Contractor shall immediately cease work. The City shall be liable only to the extent that work was authorized and already performed, or that the product was specifically fabricated for or delivered to the City.

The Contractor may not cancel the contract during the initial contract term. The Contractor may cancel the contract during subsequent terms by providing written notice to the City a minimum of ninety (90) days prior to the effective termination date.

In any of the situations addressed above, the means of delivery of the written notice may be by traditional paper delivery or by electronic transmittal to the last known mailing address or electronic termination point.

## **INVOICING**

Billing to the City shall be presented monthly on invoice forms in duplicate and must reference the Purchase Order Number and Release Number, which will be given to the Contractor by a designated representative of the using agency/department, for each transaction.

Invoices shall be submitted to Accounts Payable, Finance Department, City of Newport News, 2400 Washington Avenue, Newport News, VA 23607.

## **SILENCE OF SPECIFICATIONS**

The apparent silence of these specifications and any supplemental specifications as to any detail or the omission from the specifications of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of the highest quality and correct type, size and design are to be used. All interpretations of these specifications shall be made on the basis of this statement.

## **AWARD**

Award will be made in accordance with Chapter 2, Article XX, Section 2-563, Newport News City Code. For each category (Adapters, Corporation Stops, Couplings, Outlet Pieces, saddles, Expansion Wheels, Yokes, Bushings, Flanges, Valves, and Elbows), award will be made to the lowest **responsible** and **responsive** bidder, which may result in multiple awards for the solicitation.

For each category, bidder must provide a quote on at least 90% of the items listed, or the Bidder may be considered non-responsive for that category. In determining the lowest bidder, the City shall calculate the sum of the extended item prices for all like items that all responsive bidders bid.

The City reserves the right to reject any and all bids, in whole or in part, to waive informalities and to delete items prior to making the award, whenever it is deemed in the sole opinion of the purchasing agent to be in the best interest of the City.

## **QUESTIONS**

All questions of a procedural nature shall be directed to the Contract Officer listed on page one of this solicitation document. Questions of a technical nature shall be submitted ***not later than five calendar days prior to bid due date*** in writing to the Contract Officer. Verbal questions (in person or by telephone) will not be addressed.

The writing may be sent by facsimile (FAX 757 926-8038), email ([gsmith@nngov.com](mailto:gsmith@nngov.com)) or regular mail or courier (Department of Purchasing, City Hall, 2400 Washington Avenue, Newport News, VA 23607).

**Company Name:** \_\_\_\_\_

<b>ADAPTERS</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
1	2	105000100	ADAPTER,BRS 3/4 MPT X 1/2 PS	C85-31				
2	6	105000101	ADAPTER,BRS 3/4 MPT X 1/2 PS (TUBING)	4753-22 1/2 X 3/4				
3	5	133000621	ADAPTER,METER 1 X 1-1/2	10J46				
4	5	133000622	ADAPTER,METER 1 X 2	10J47				
5	5	133000623	ADAPTER,METER 1-1/2 X 2	10J67				
6	5	133000620	ADAPTER,METER 3/4 X 1	10J34				
7	5	133000619	ADAPTER,METER 5/8 X 1	10J14				
8	5	133000618	ADAPTER,METER 5/8 X 3/4	10J13				
9	39	030408	ADAPTER,METER 5/8 X 3/4 (AMES 3000 SS)	A12M				
<b>"Adapters" Subtotal:</b>								

The "Adapters" subtotal is based on quoting on \_\_\_\_\_ of the 9 items listed.

The following Line Number was "No Bid": \_\_\_\_\_

(A "No Bid" on more than one of the items may result in your bid being considered "Non-Responsive")

<b>CORPORATION STOPS</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
10	5	028638	CORP STOP,BALL, 1-1/2 MIP X FLR CPR	4704B				
11	40	018602	CORP STOP,BRS 1 CC X CPR (BALL VALVE)	4701B 1				
12	26	115000345	CORP STOP,BRS 1 CC X MPT	3128B 1				
13	5	115000351	CORP STOP,BRS 1/2 MPT	F500-1				
14	20	115000340	CORP STOP,BRS 1/2 X 3/4 CCXMPT (TAPER THRDS)	F800-1				
15	12	115000341	CORP STOP,BRS 1/2 X 3/4 MPTXMPT	3122 1/2				
16	5	024314	CORP STOP,BRS 1-1/2 CC X CPR FLR (BALL VALVE)	4701B 1 1/2				
17	15	115000349	CORP STOP,BRS 1-1/2 CC X MPT	3121B 1 1/2				
18	5	115000347	CORP STOP,BRS 1-1/4 CC X MPT	FB800-5				
19	18	018272	CORP STOP,BRS 2 CC X 2 MIP(BALL VALVE)	3128B 2				
20	588	015440	CORP STOP,BRS 3/4 CC X 3/4 FLR CPR (BALL VALVE)	4701B 3/4				
21	5	021310	CORP STOP,BRS 3/4 CC X FLR	H-15000				
22	130	115000342	CORP STOP,BRS 3/4 CC X MPT	3128B 3/4				
23	5	018672	CORP STOP,BRS 1 CC X 1 FLR CPR (BALL VALVE)	47011				
<b>"Corporation Stops" Subtotal:</b>								

The "Corporation Stops" subtotal is based on quoting on \_\_\_\_\_ of the 14 items listed.

The following Line number was "No Bid": \_\_\_\_\_

(A "No Bid" on more than one of the items may result in your bid being considered "Non-Responsive")

COUPLINGS								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
24	6	117000406	COUPLING,BRS 1 FLARE CPR X 1 FPT	4754 1				
25	6	117000407	COUPLING,BRS 3/4 FLARE CPR X 1 FPT	4754 3/4 X 1				
26	134	117000405	COUPLING,BRS 3/4 FLARE CPR X FIPT	4754 3/4				
27	35	105000099	COUPLING,BRS 3/4 MIP X PJ	4753-22 3/4				
28	16	117000359	COUPLING,BRS 3-PT 1 CXC	4758 1				
29	4	117000360	COUPLING,BRS 3-PT 1-1/2 CXC	4758 1 1/2				
30	3	117000361	COUPLING,BRS 3-PT 2 CXC	4758 2				
31	359	117000358	COUPLING,BRS 3-PT 3/4 (COPPER FLARED)	4758 3/4				
32	3	117000408	COUPLING,BRS CXF 1 X 1-1/4	4754 1 X 1 1/4				
33	12	117000409	COUPLING,BRS CXF 1-1/2	4754 1 1/2				
34	9	117000410	COUPLING,BRS CXF 2	4754 2				
35	22	117000412	COUPLING,BRS CXM 1	C28-44				
36	6	117000413	COUPLING,BRS CXM 1-1/2	4753 1 1/2				
37	2	117000415	COUPLING,BRS CXM 2	4753 2				
38	122	117000411	COUPLING,BRS CXM 3/4	4753 3/4				
39	383	117000418	COUPLING,BRS ELBOW CXF 3/4	4779 3/4				
40	22	117000419	COUPLING,ELBOW BRS CXF 1	4779 1				
41	26	117000420	COUPLING,ELBOW BRS CXF 1-1/2	4779 1 1/2				
42	5	117000421	COUPLING,ELBOW BRS CXF 2	4779 2				
43	220	117000414	COUPLING,ELBOW BRS CXM 3/4	4779M 3/4				
44	32	117000416	COUPLING,ELBOW BRS CXM 1	4779M 1				
45	14	117000417	COUPLING,ELBOW BRS CXM 1-1/2	4779M 1 1/2				
46	5	117000437	COUPLING,INSULATOR,BRS 1 FFC X MFC	4755DBL 1				
47	5	025191	COUPLING,INSULATOR,BRS 1-1/2 FFC X MFC	4755DBL 1 1/2				
48	5	117000439	COUPLING,INSULATOR,BRS 2 FFC X MFC	4755DBL 2				
49	5	117000436	COUPLING,INSULATOR,BRS 3/4 FFC X MFC	4755DBL 3/4				
50	2	117000452	COUPLING,SVC 1 PJXIP	4753-22 1				
51	5	117000451	COUPLING,SVC 1 PJXPJ	4758-22 1				
52	3	117000454	COUPLING,SVC 1-1/2 PJXIP	4753-22 1 1/2				
53	5	117000453	COUPLING,SVC 1-1/4 PJXIP	4753-22 1 1/4				
54	5	117000455	COUPLING,SVC 2 PJXIP	4753-22 2				
55	9	117000450	COUPLING,SVC 3/4 PJXPJ	4758-22 3/4				
"Couplings" Subtotal:								

The "Couplings" subtotal (on the previous page) is based on quoting on \_\_\_\_\_ of the 32 items listed.

The following Line numbers were "No Bid": \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

(A "No Bid" on more than three of the items may result in your bid being considered "Non-Responsive")

<b>OUTLET PIECES</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
56	8	133000675	OUTLET PIECE,BRS 1 (METER YOKE)	4754Y 1 X 04				
57	48	133000674	OUTLET PIECE,BRS 3/4 (METER YOKE)	4754Y 3/4 X 02				
58	1740	016871	OUTLET PIECE,BRS 5/8 (METER YOKE)	4754Y 3/4 X 01				
"Outlet Pieces" Subtotal:								

The "Outlet pieces" subtotal (on the previous page) is based on quoting on \_\_\_\_\_ of the 3 items listed.

(A "No Bid" on any of the three items may result in your bid being considered "Non-Responsive")

<b>SADDLES</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
59	5	019374	SADDLE,SVC,BRS 12 X 1 CC TAP	3805 12 X 1				
60	2	025120	SADDLE,SVC,BRS 12 X 2 CC TAP (DIP)					
61	5	026695	SADDLE,SVC,BRS 12 X 2 CC TAP (FOR CAST IRON)					
62	14	113000325	SADDLE,SVC,BRS 2 X 1 CC TAP	3891 2 X 1				
63	287	113000324	SADDLE,SVC,BRS 2 X 3/4 CC TAP	3891 2 X 3/4				
64	5	021623	SADDLE,SVC,BRS 4 X 3/4	3895 4 X 3/4				
65	5	220002801	SADDLE,SVC,BRS 8 X 3/4	3895 8 X 3/4				
<b>"Saddles" Subtotal:</b>								

The "Saddles" subtotal is based on quoting on \_\_\_\_\_ of the 7 items listed.

The following Line number was "No Bid": \_\_\_\_\_

(A "No Bid" on more than one of the items may result in your bid being considered "Non-Responsive")

<b>EXPANSION WHEELS</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
66	68	133000673	WHEEL,EXPANSION 1	14-4EHG				
67	522	020071	WHEEL,EXPANSION 3/4	14-2EHG				
68	1878	133000672	WHEEL,EXPANSION 5/8	14-1EHG				
<b>"Expansion Wheels" Subtotal:</b>								

The "Expansion Wheels" subtotal is based on quoting on \_\_\_\_\_ of the 3 items listed.

(A "No Bid" on any of the three items may result in your bid being considered "Non-Responsive")

<b>YOKES</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
69	102	133000637	YOKE,METER 1	14-4				
70	56	133000636	YOKE,METER 3/4	14-3				
71	1803	016870	YOKE,METER 5/8	14-1				

"Yokes" Subtotal:

The "Yokes" subtotal is based on quoting on \_\_\_\_\_ of the 3 items listed.

(A "No Bid" on any of the three items may result in your bid being considered "Non-Responsive")

<b>BUSHINGS</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
72	5	109000179	BUSHING,BRS 1 FPT X 3/4 MPT	C18-43				
73	3	018672	BUSHING,BRS 1 MPT X 3/4 FPT (TAPER THREADS)	BBAA-43				
74	5	019567	BUSHING,BRS 1 MTT X 1-1/4 FTT	BBIA-54				

"Bushings" Subtotal:

The "Bushings" subtotal is based on quoting on \_\_\_\_\_ of the 3 items listed.

(A "No Bid" on any of the three items may result in your bid being considered "Non-Responsive")

<b>FLANGES</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
75	3	015660	FLANGE,BRS 1-1/2 FPT (METER)	610F 1 ½				
76	17	018604	FLANGE,BRS 2 FPT (METER)	610F 2				
<b>"Flanges" Subtotal:</b>								

The "Flanges" subtotal is based on quoting on \_\_\_\_\_ of the 2 items listed.

(A "No Bid" on any of the two items may result in your bid being considered "Non-Responsive")

<b>ELBOWS</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
97	5	125000500	ELBOW,BRS 90 1-1/2 CPR X CPR	4761 1 1/2				
98	5	125000504	ELBOW,BRS 90 1-1/2 FLG X CPR	LF32-66				
99	3	125000502	ELBOW,BRS 90 1-1/2 FLG X FIP	4783FF 1 1/2				
100	5	125000501	ELBOW,BRS 90 2 CPR X CPR	4761 2				
101	5	125000505	ELBOW,BRS 90 2 FLG X CPR	4783F 2				
102	2	125000503	ELBOW,BRS 90 2 FLG X IP	4783FF 2				

"Elbows" Subtotal:

The "Elbows" subtotal is based on quoting on \_\_\_\_\_ of the 6 items listed.

The following Line number was "No Bid": \_\_\_\_\_ .

(A "No Bid" on more than one of the items may result in your bid being considered "Non-Responsive")

<b>VALVES</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
77	5	023646	VALVE,ANGLE BALL METER 2	4602B 2				
78	50	025024	VALVE,ANGLE CK MTR 5/8 INLET X 3/4 CPR OUTLET	HA92-313				
79	62	169001078	VALVE,ANGLE COP 1	4602BY 1 X 1 X 04				
80	16	169001081	VALVE,ANGLE COP 1-1/2	4602B 1 1/2				
81	6	169001082	VALVE,ANGLE COP 2	FV23-777W				
82	15	169001077	VALVE,ANGLE COP 3/4	4602BY 3/4 X 3/4 X 02				
83	5	169001076	VALVE,ANGLE COP 5/8 X 1	AV92-314W				
84	26	169001083	VALVE,ANGLE FIP 1-1/2	4604B 1 1/2				
85	27	024194	VALVE,ANGLE METER BALL 2 FIP	4604B 2				
86	12	169001080	VALVE,ANGLE YOKE BALL 1	4604BY 1 X 1 X 04				
87	164	024193	VALVE,ANGLE YOKE BALL 5/8 FIP	4604BY 3/4 X 3/4 X 01				
88	824	023645	VALVE,ANGLE YOKE BALL 5/8 X 3/4 COP	4602BY 3/4 X 3/4 X 01				
89	6	026837	VALVE,BALL,BRS 1/8 FPT	6GD44				
90	39	017338	VALVE,BRS CURB BALL 2	6101 2				
91	16	029849	VALVE,BRS CURB BALL 2 FPT X MPT	6107 2				
92	50	175001106	VALVE,CHECK MTR 1-1/2	HFA31-666				
93	56	175001107	VALVE,CHECK MTR 2	HFA31-777				
94	95	175001105	VALVE,CHECK YOKE 1	HS91-444				
95	4	175001100	VALVE,CHECK YOKE 3/4	HS91-323				
96	5	175001116	VALVE,CHECK YOKE 5/8	HS81-333				
<b>"Valves" Subtotal:</b>								

The "Valves" subtotal is based on quoting on \_\_\_\_\_ of the 20 items listed.

The following Line numbers were "No Bid": \_\_\_\_\_, \_\_\_\_\_.

(A "No Bid" on more than two of the items may result in your bid being considered "Non-Responsive")

<b>ASSORTED ACCESSORIES</b>								
Line No.	Qty.	City Part #	Description	A.Y. McDonald Manufacturing Item #	Approved Manufacturer To Be Provided	Manufacturer's Item # To Be Provided	Unit Price	Extended Price
103	360	401004023	GASKET,BEVELLED 1	14-4NG				
104	5	401004022	GASKET,BEVELLED 3/4	14-2NG				
105	6600	401004021	GASKET,BEVELLED 5/8	14-1NG				
106	3	133000677	LOCKNUT,1	14-4N				
107	10	015202	LOCKNUT,3/4	14-2N				
108	58	133000676	LOCKNUT,5/8	14-1N				
109	5	105000098	NUT,PACK JOINT COUPLING	4700-22 3/4				
110	5	167001019	CONNECTOR,Y, 2 FC X 1 FCC,MULTI	08Y2CC 2 X 1				
111	5	167001021	TEE,BRS 3/4 CC-X-CPR	4760 3/4 X 1				
112	5	026315	TEE,BRS 3/4 X 3/4 X 1 CC-X-CPR	T222-333				
113	33	238003182	WRENCH,YOKE YSW 5/8-1	YSW				
114	5	026838	PLUG,QUICK-CONNECT 1/8, FIP W/ VALVE	H1-F1B				
<b>"Assorted Accessories" Subtotal:</b>								

The "Assorted Accessories" subtotal is based on quoting on \_\_\_\_\_ of the 12 items listed.

The following Line number was "No Bid": \_\_\_\_\_ .

(A "No Bid" on more than one of the items may result in your bid being considered "Non-Responsive")

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**SMALL, MINORITY, WOMEN-OWNED  
BUSINESS OBJECTIVES**

It is an important business objective of the City to promote the economic enhancement of small businesses (SBE), minority businesses (MBE), and women-owned businesses (WBE). The success of the City to track the amount of business received by SBE, MBE and WBE FIRMS (whether as a prime contractor or a subcontractor) is dependent upon the business community partnering with us in this important endeavor.

If you anticipate **sub-contracting** to any of these businesses in the performance of this contract, you are requested to individually report the total dollars for each business classification. Failure to report the dollars in the categories below may result in the application of stronger requirements being placed on bidders to assure that SBE, MBE and WBE firms receive benefits from City contracts.

**Complete the following information and return the form with your package.**

1. If you are a SBE, MBE or WBE, please check one of the following boxes:

**SBE**                       **MBE**                       **WBE**

2. In the spaces below, report the anticipated dollars that you intend to subcontract to each business type if a contract is awarded to your firm. (If you do not intend to sub-contract any work to others, even if you are a S/M/WBE, put zeros in the spaces below).

Total **SBE** Dollars to be Sub-contracted \$ \_\_\_\_\_

Total **MBE** Dollars to be Sub-contracted \$ \_\_\_\_\_

Total **WBE** Dollars to be Sub-contracted \$ \_\_\_\_\_

3. If you are not a SBE, MBE, or WBE and you do not plan to utilize such firms in this contract, please state your reasons:

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**ANTI-COLLUSION CERTIFICATION**

The bidder certifies that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same product and that this bid is in all respects bona fide, fair and not the result of any act of fraud or collusion with another person or firm engaged in the same line of business or commerce. The bidder understands collusive bidding is a violation of Federal Law and that any false statement hereunder constitutes a felony and can result in fines, imprisonment, as well as civil damages. The bidder also understands that failure to sign this statement will make the bid non-responsive and unqualified for award.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

**EXCEPTIONS:**

Note: Bidder must sign the appropriate statement below, as applicable:

- ( ) Bidder understands and agrees to all terms, conditions, requirements, and specifications stated herein.

Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

- ( ) Bidder takes exception to terms, conditions, requirements, or specifications stated herein (Bidder must itemize all exceptions below, and return with this IFB submittal):

Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Specify payment terms if other than “2%-20, Net 30”:** \_\_\_\_\_

Payment terms shall be considered in determining the low bidder.

Vendors should note that any exceptions taken from the stated terms and or specifications may be cause for their submittal to be deemed “Non-responsive”, risking the rejection of their submittal.

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**BID RESULTS**

Bid results may be obtained from our website at: [www.nngov.com/purchasing](http://www.nngov.com/purchasing) .

For a tally sheet, please send a stamped, self-addressed envelope, indicating the bid number, date opened, and a note requesting the tally information. There is a handling charge of \$.25 per sheet to reproduce the information. You may contact the Purchasing Department to determine the number of sheets.