



Request For Proposals

2009-5669-0805

April 27, 2009

OFFICE OF THE PURCHASING DIRECTOR

2400 Washington Avenue

Newport News, VA 23607

Phone: (757) 926-8032/ Fax: (757) 926-8038

www.nngov.com/purchasing

COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE AND ELECTRONICS

ADDENDUM 02

Proposal Due: May 1, 2009 at Close of Business (C.O.B.)

Contracting Officer: _____
Jerry Stokes, Buyer, jstokes@nngov.com 757-926-8033

- **The proposal submittal period is extended to May 1, 2009 at the close of business.**
- The attached response to questions has been added for clarification.
- All other terms and conditions remain unchanged.

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ FAX No.: _____

E-mail: _____

Federal Tax ID (or Social Security #): _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

(This Form Must Be Signed. Signature must be original, not photocopied)

Response to Questions for Clarification

1. **Question:** Section B 1 requires that materials be accepted only from Newport News residents. In the past, City personnel have done the identity checks and only allowed authorized users onto the site. Will City personnel continue to provide the identity checks, or will we be required to also check identities?
Response: Yes, the City will continue to provide staff support for events for check-in and traffic control.
2. **Question:** Can you please list your estimated contract amount?
Response: The City spent approximately \$119,700 for HHW and \$8,075 for electronics last fiscal year.
3. **Question:** Can you give an estimate as to how many of our personnel you will require for these events?
Response: The amount of personnel necessary to collect from an average of 700 participants. We only provide City staff to check in residents and manage traffic flow.
4. **Question:** Can you give us a historical average of how many cars you expect at an event?
Response: See answer #2.
5. **Question:** Do you have an estimate of how many city personnel/volunteers will work the event?
Response: We will provide 2 City employees to check in residents and to manage traffic flow.
6. **Question:** Who is the current contractor?
Response: Clean Harbors – HHW and ARC of the VA Peninsula for electronics.
7. **Question:** Certain line items we price in both cubic yard boxes and drums. Would it be okay to give both pricing options for the paint related materials line item?
Response: Yes, both listings will be fine.
8. **Question:** Item D. under Description of the Project (page 7) states that the contractor shall operate a licensed TSD facility for hazardous waste. Our Virginia facility is licensed by the VA Department of Environmental Quality as a Materials Recovery Facility and licensed to accept HHW. Does this meet your requirement?
Response: Yes, as long as they have the proper documentation (licenses) to prove they are legally capable of collecting and storing HHW that will suffice.
9. **Question:** Will these collections be one day events or a continuous collection in regards to transportation.
Response: Collections are quarterly on the 4th Saturday of March, June, and September and the 3rd Saturday in November. They are done at Gildersleeve Middle School from 9 a.m. – 12 noon where residents come to drop off their materials.

10. ***Question:*** Will the City investigate the recycling practices of the electronics recycler chosen and or audit their processing facility.
Response: Yes, the City always takes these precautions with all their contracts.