



# Request For Proposals

2009-4847-0805

April 14, 2009

**OFFICE OF THE PURCHASING DIRECTOR**

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## DEBRIS REMOVAL SERVICE

### ADDENDUM 01

**Proposal Due: April 16, 2009 at Close of Business (C.O.B.)**

**Contracting Officer:** \_\_\_\_\_  
*Jerry Stokes, Buyer, [jstokes@nngov.com](mailto:jstokes@nngov.com) 757-926-8033*

- The attached responses to the questions are hereby added to the solicitation for clarification:
- **All other terms and conditions remain unchanged.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX No.: \_\_\_\_\_

E-mail: \_\_\_\_\_

Federal Tax ID (or Social Security #): \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(This Form Must Be Signed. Signature must be original, not photocopied)*

***Question 1:***

Under the “Submittal” requirement section it states: “The **Request for Proposal document...**” shall be included. Does this simply refer to all the required forms and signature pages, or would you like the entire document (i.e., SOW and exhibits) submitted back to the City? I’m guessing just the required forms, but we have been asked in the past to submit back full sets of RFP documents.

***Response 1:***

*The complete proposal document must be submitted in its entirety.*

***Question 2:***

For “Small, Minority, Women-Owned Business Objectives” can we list anticipate dollars as a percentage, as this is an indefinite delivery/indefinite quantity contract and we cannot determine the cost of the project?

***Response 2:***

*Yes*

***Question 3***

Is Beck in fact the monitoring firm?

***Response 3:***

*Yes*

***Question 4:***

Does the proposal have to be presented in the exact order of designated evaluation criteria, or is it okay to present all required information in a logical, tabbed, paged numbered fashion as long as all criteria are met? Generally, I present references after experience and resources after project approach; price proposal is usually toward the end. But we can submit in any order that would assist your evaluation process. Just let me know.

- Experience and Qualifications
- Cost
- Resources
- Understanding of Work and Project approach
- References

***Response 4:***

*The designated evaluation criterion in the proposal does not have to be presented in the exact order specified in the proposal.*

***Question 5:***

Is the City making any implicit assumptions with respects to ratio of CY to Tons of debris for the price schedule?

***Response 5: No. The ratio of CY to Tons of debris was not implied in the numbers offered in each block of the Specification page. These numbers were estimated guesses as to the amount***

*of debris we anticipate as a result of a Category 2 storm. The ratio of CY to Tons of debris would be based on accepted FEMA conversion rates.*

***Question 6:***

Could you tell me if there is performance and payment bond requirements on the above reference request for proposal and if so where in the document I would locate the language?

***Response 6:***

*There are no performance or payment bond requirements for this Request for Proposal.*

***Question 7:***

In preparing our offer, we wanted to understand the City's terminology "Lane Miles"? On page #69, item 1.0, the Unit Measure is listed as "Lane Miles".

Is it correct to understand the meaning as Clearance of a One (1) Linear Mile of Road to be the same if the Road is one, two, three, four etc... lanes wide?

***Response 7:***

*Lane miles are linear miles multiplied by the number of lanes in the same distance. For example, a two-lane road that is five miles long would be 10 lane miles. A four-lane road that is five miles long would be 20 lane miles.*

***Question 8:***

Does the City intend on allowing annual price adjustments based on CPI (Consumer Price Index) or other measure(s)?

***Response 8:***

*Yes, the City would consider annual price adjustments based on CPI. The contractor would have to request this five months prior to each fiscal year (July 1 through June 30) to initiate this action.*