

Request for Proposals



Claims Administration Services for The City's Self-Insured Workers' Compensation Program

RFP 2009-4373-0211

February 5, 2009

City of Newport News, Dept. of Purchasing
2400 Washington Avenue, 4th Floor, City Hall
Newport News, VA 23607

Phone: (757) 926-8721 / Fax: (757) 926-8038
www.nngov.com/purchasing

ADDENDUM #3

1. Responses to Questions received since Addendum #2 are attached.
2. Any additional questions must be submitted in writing to the Contract Officer no less than five (5) days prior to the closing date of the RFP.
3. Proposals remain due as originally scheduled: February 17, 2009, at Close of Business.
4. This Addendum document should be completed and returned with your proposal.

Contract Officer: _____
Greg Smith, CPPB, C.P.M., Senior Buyer, (757) 926-8035

AN ORIGINAL AND FIVE (5) COPIES OF YOUR SUBMITTAL IS REQUESTED

In compliance with this Request for Proposals, and subject to all the conditions thereof, the undersigned offers to furnish the services requested and certifies he has read, understands, and agrees to all terms, conditions, and requirements of this proposal and is authorized to contract on behalf of the firm named below.

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Fax No.: _____ E-Mail: _____

Fed. Tax ID (or Social Security #): _____

Virginia State Corporation Commission Corporate ID#: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

This form must be signed. All signatures must be original and not photocopies.

The following information has been requested, and the City's response is as indicated:

1. What has been the volume for Medical and Vocational Case Management services for the past three (3) years?

Answer: We have averaged between 36 – 43 open claims for the last three years.

2. Is TCM included in the Case Management services along with Field?

Answer: Telephonic Case Management is included along with field case management.

End of Addendum #3