

Public Works Citizens Advisory Committee (CAC)

November 18, 2003

Fountain Plaza

CAC Representatives Present

Dr. Harold Cones

Ms. Lois Custer

Ms. Kathy Dennehey

Ms. Sharyn Fox

Mr. Arthur Keyes

Ms. Sharron Kitchen Miller

Mr. Gus Owens

Ms. Artistine Reid

CAC Representatives Absent

Ms. Annistine Patrick

Mr. Ben Whanger

Public Works Representatives

Dori Brown, Solid Waste Division

Reed Fowler, Administration Division

Tony Risk, Street Maintenance Division

Subcommittee Meetings

5:30 p.m. – 6:00 p.m.

(Subcommittee notes attached).

Call to Order Regular CAC Meeting

6:05 p.m.

October 7, 2003 Meeting Minutes

A motion was passed to approve the meeting minutes as submitted.

Nominating Committee

Dr. Cones and Mr. Owens volunteered to serve on the Nominating Committee. Mr. Owens will serve as Chair of this Committee. They will be seeking nominations from CAC members to fill the Chairperson and Vice Chairperson positions. The current Chairperson pro-tem appointment expires in February 2004.

Introduction of New Youth Representative

The newest youth appointment, Lindsey Bateman, was absent.

Future Meeting Dates/Times/Locations

The following meeting dates have been set:

Tuesday, January 20, 2004

Tuesday, February 17, 2004

Tuesday, March 16, 2004

All meetings will be in the James Conference Room in Fountain Plaza II.

Subcommittee meetings are at 5:30 p.m. with the regular CAC meeting beginning at 6:15 p.m. (*Note: Should the subcommittee meetings end early, the CAC meeting may begin prior to 6:15 p.m.*).

Subcommittee Reports

Solid Waste:

Dr. Cones was the only representative for his subcommittee. He presented a list of issues/solutions for the CAC to discuss as a whole. Based on this discussion, the following report was requested of Public Works staff:

- CAC members recommend that the City of Newport News be split into two sections, using the railroad tracks as the dividing line, for bi-monthly collection of bulk waste on Mondays and Tuesdays only. To assist with enforcement, a Bulk Waste Aide would be responsible for citing offenders for early set out.

The City will provide the CAC with a report, prior to the next meeting, including the pros/cons regarding this suggestion, to include data such as the number of trips, road miles, time spent/saved, etc.

Street Maintenance:

Ms. Dennehey, Mr. Owens, and Ms. Custer represented this committee. Due to time constraints, only the Leaf Collection portion of the subcommittee report was discussed. Based on CAC discussion, the following report was requested of Public Works staff:

- CAC members recommend that Public Works staff research the options available for leaf collection (i.e., bagged leaves, vacuum trucks, etc), the pros/cons of each method, and how each method compliments or contradicts the other suggestions/recommendations made by the other CAC subcommittees.

The City will provide the CAC with a report, prior to the next meeting, including the pros/cons of all options available.

At the next meeting, the CAC will continue reviewing the recommendations by the Street Maintenance subcommittee and the Wastewater subcommittee. To assist in these efforts, the

following CAC members absent from the 11/18/03 subcommittee meetings have been randomly reassigned to assist in the recommendation process:

Mr. Keyes and Ms. Patrick will serve on the Street Maintenance subcommittee.
Dr. Cones and Mr. Whanger will serve on the Wastewater subcommittee.

Next Meeting Date

Tuesday, January 20, 2004

Light snacks and refreshments will be provided. (*Light refreshments will include SANDWICHES for hungry appetites*).

Meeting adjourned

7:15 p.m.