

## **Public Works Citizens Advisory Committee (CAC)**

*November 16, 2004*

*Fountain Plaza Building*

### **CAC Representatives Present**

Dr. Harold Cones

Ms. Lois Custer

Ms. Sharyn Fox

Mr. Arthur Keyes

Ms. Sharron Kitchen Miller

Mr. Gus Owens

Ms. Artistine Reid

### **CAC Representatives Absent**

Ms. Kathy Dennehey

Ms. Inettie Edwards

### **Guests:**

Ms. Talysa Parker, Youth Citizen

### **Public Works Representatives**

Ms. Dori Brown, Solid Waste Division

Mr. Reed Fowler, Administration Division

Mr. Tony Risk, Street Maintenance Division

### **Call to Order**

5:36 p.m.

### **September 21, 2004 Meeting Minutes**

A motion by Ms. Custer and seconded by Ms. Miller passed to approve the September meeting minutes as submitted. Since there was not a quorum at the October 19, 2004 CAC meeting, there were no meeting minutes submitted for approval.

### **Youth Representative**

Talysa Parker, a sophomore from Woodside High School, was introduced as our pending youth representative. The Office of Youth Development (OYD) is continuing to locate another youth representative for the committee.

### **CAC Meeting Schedule**

Meetings will continue to be on the third Tuesday of the month and will begin at 5:30 p.m. in the York Conference Room in Fountain Plaza on the following dates: January 18, 2005; February 15, 2005; March 15, 2005; April 19, 2005; May 17, 2005.

### **CAC Webpage**

Staff will begin drafting the layout for the Public Works Citizens Advisory Committee webpage.

Included on the page will be photographs of each CAC member, past meeting minutes, CAC mission statement, a list of CAC activities, and contact information. The purpose of the webpage is to identify each voting/garbage districts CAC members represent should the public chose to contact them. CAC members will not serve as a point of reference for addressing

Public Works policy questions, but instead will be available to serve as a conduit to citizen feedback.

### **Bulk Waste Update**

Mr. Fowler met with the City Manager, Mr. Maroney, regarding the CAC bulk waste recommendation letter. The City Manager decided to keep the bulk waste program elements at status quo, with the caveat that additional drivers and trucks would be added to offset the overtime demands. Mr. Fowler explained that although the CAC recommendation was not adopted, it served the purpose of assisting the City Manager in reviewing the bulk waste collection process. CAC members agreed that they will be rescinding their original bulk waste recommendation and making a new recommendation that addresses the method and frequency of collection. This topic will be the primary focus of the next meeting agenda.

### **Leaf Collection**

CAC members were forwarded a copy of an email response sent to a Mr. Widlacki in response to questions he posed about the leaf collection process. The response, prepared by the Public Works Dept., detailed the current collection program and addressed the challenges faced with restructuring the program as suggested by the resident.

### **Street Sweeping**

Staff distributed copies of the “Residential Traffic Calming Program” used by the City of Newport News Engineering Department. This program requires a certain percentage of support from a neighborhood in order to install speed bumps. The CAC have been asked to review the packet of information and consider if such a concept could be utilized in the street sweeping program. Ms. Custer volunteered her neighborhood as a pilot to test out the receptiveness of residents to having signage installed in neighborhoods to assist in the enforcement of vehicles being removed during street sweeping collection.

### **CAC Open Discussion**

Other issues of concern expressed by CAC members:

- Contractors illegally dumping debris and the issue of debris from remodeling/gutting a house being placed curbside.
- Boarding houses and weekend evictions that result in debris being placed curbside prior to collection day. (This issue and policies surrounding enforcement will be placed on a future meeting agenda)
- It was suggestion that when a contractor fills out an application for a permit, he should be made aware (via a brochure or some other form of outreach) of the laws and penalties associated with illegal dumping.
- CAC members believe it would be beneficial to ride along with Public Works employees firsthand. The following members would like to ride along with the following crews:
  - ◆ Sharyn Fox: Snow Removal, Solid Waste Inspector or Solid Waste Collection
  - ◆ Sharron Kitchen Miller: Solid Waste Inspector or Street Sweeper
  - ◆ Lois Custer: Bulk Waste Collection
  - ◆ Artistine Reid: Solid Waste Inspector
  - ◆ Talysa Parker: Solid Waste Inspector
  - ◆ Arthur Keyes: Bulk Waste Collection

**Director's Action Items**

The following issues resulted from discussion at the CAC meeting and are being pursued by Mr. Fowler:

- Staff will coordinate a video show with Video Productions to address the misconception that the City is still recycling/composting the bagged leaves it collects curbside. He explained to the CAC that due to a lack of manpower and resources, these bagged leaves are being landfilled.
- Staff will notify Video Productions of the funding efforts which have been made available to crime watch groups for purchasing tools and yard equipment neighborhood clean ups. The contact for this story is Ms. Custer or Ms. Reid.
- Based on CAC input, the Public Works Dept. realizes that it has not been citing the correct ordinance in terms of leaf collection policy. A new ordinance is being drafted to address the allowable timeframe for placing leaves curbside for collection.
- Staff will prepare a report analyzing the effects of altering the frequency of bulk waste collection.

**Meeting adjourned**

7:10 p.m.

**Next Meeting Date**

Tuesday, January 18, 2005 at 5:30 p.m. in the York Conference Room