

**Public Works Citizens Advisory Committee (CAC)**

Tuesday, November 13, 2007

Public Works Department Conference Room

**CAC Representatives Present**

Dr. Harold Cones, Chairperson  
Mr. Thomas Herbert, Vice Chairperson  
Mr. Phil Bomersheim  
Mr. Douglas Coenen  
Ms. Sharron Kitchen Miller

**CAC Representatives Absent**

Ms. Lois Custer  
Ms. Sandra Davis

**Public Works Representatives**

Mr. Roy Chesson, CAC Coordinator  
Mr. Tim Shockley, Solid Waste Division Administrator

**Others Present**

Ms. Patricia VonOhlen

**Call to Order**

Dr. Cones called the meeting to order at 5:36 p.m.

**Approval of Meeting Minutes**

The minutes for the September 18, 2007 meeting were unanimously approved as submitted.

**Election of New Chair and Vice Chair Positions**

The Committee unanimously elected Dr. Harold Cones as Chairperson and Mr. Thomas Herbert as Vice Chairperson. Mr. Chesson pointed out that while Chair positions are for two years, the by-laws prohibit chair terms from surpassing the length of the individual's Committee appointment. Therefore, Dr. Cones' term as Chairperson will expire in August 2008 and Mr. Herbert's will expire in October 2009.

**Discussion of New Member Invitations**

Ms. Patricia VonOhlen was introduced as a potential new member. She has submitted the application form and it is expected that she will be appointed after the Director of Public Works reviews her application. [Note: Ms. VonOhlen was appointed to the Committee on November 16.]

Since the last meeting, invitation letters were sent to Ms. Lou Farrar and Ms. Joanne Brown. Ms. Farrar responded that she would not be able to serve at this time. Ms. Brown has not responded. We also have not heard from Mr. Mathew Abeyounis, the high school student that Ms. Custer recommended. Mr. Chesson asked that any Committee member who becomes aware of anyone who might be interested in the CAC to contact him.

### **Change of By-Laws**

Dr. Cones put forward the recommended changes to the CAC by-laws that Mr. Chesson had sent to all the members in October and again with the agenda for this meeting. The changes would give the Director of Public Works the authority to appoint and reappoint Committee members and to remove members when recommended by a two-thirds vote of the Committee. Authority for these actions currently rests with the City Manager. These changes to the by-laws are being proposed as a result of a request by the City Manager who feels that the Director of Public Works is in a better position than himself to make decisions on these matters.

The proposed changes were voted on and unanimously accepted by the five members present. Since there are currently seven CAC members, the motion received approval of two-thirds of the entire committee as required by the by-laws for amendments

### **Other Issues**

Following the completion of the agenda items, a general discussion was held concerning solid waste and bulk waste. Mr. Shockley gave a brief description of the recommended changes to Chapter 19.

Mr. Herbert reminded the Public Works staff that the Committee had agreed in September to write letters to the newspaper concerning Public Works issues. As discussed earlier, many people read the letters to the editor so this would be a good method of getting information out to the public in addition to other conventional means such as ads and the City cable station.

The Committee also agreed that meetings would be held from January through June 2008 on the third Tuesday of each month.

### **Adjournment**

Dr. Cones adjourned the meeting at 6:42 p.m.