

**Public Works Citizens Advisory Committee (CAC)**  
Tuesday, June 19, 2007  
Public Works Department Conference Room

**CAC Representatives Present**

Ms. Sharyn Fox, Chairperson  
Mr. Phil Bomersheim  
Mr. Douglas Coenen  
Ms. Lois Custer  
Ms. Sandra Davis  
Mr. Thomas Herbert  
Ms. Sharron Kitchen Miller

**CAC Representatives Absent**

Dr. Harold Cones  
Ms. Artistine Reid

**Public Works Representatives**

Mr. H. Reed Fowler, Jr., Director of Public Works  
Mr. Ralph Caldwell, Assistant Director of Public Works  
Mr. Roy Chesson, CAC Coordinator  
Mr. Tim Shockley, Acting Solid Waste Division Administrator

**Call to Order**

Chairperson Fox called the meeting to order at 5:38 p.m.

**Approval of Meeting Minutes**

The minutes for the April 17, 2007 meeting were unanimously approved as submitted.

**Update of Meetings of the Chapter 19 and Trash Project Team**

The Project Team (of which Mr. Shockley and Mr. Herbert are members) is trying to address the definition of bulk waste and the amount of bulk waste that will be allowed for pickup. The intention is to try to curtail large bulk waste pickups that are often the result of contracted work at residences. Additionally, there will be an effort to educate citizens through newspaper ads to place all smaller items and bagged vegetative matter in the automated containers since collecting small amounts of bulk waste with a knuckleboom truck is extremely inefficient in terms of time.

Mr. Shockley informed the Committee that Solid Waste was conducting a small pilot program in which a contractor was being used to pick up some bulk waste using a rear loader truck. Personnel go along with the truck picking up smaller bulk waste items, including any bagged material, and throwing it into the truck. Larger items and piles of vegetative matter are left to be picked up by the City's normal bulk waste knucklebooms. Since the rear loaders are more efficient at collecting small items and bagged debris and knucklebooms are more efficient at

collecting larger items and piles of material, this increases overall efficiency. Early results indicate that this could be a viable solution to the current bulk waste overtime problem caused by not being able to collect all bulk waste during the normally scheduled work days.

Mr. Herbert gave kudos to Mr. Shockley for both his original ideas in trying to solve the bulk waste problems as well as his tireless dedication in getting his division to collect all the bulk waste each week. The Committee echoed Mr. Herbert's praise.

### **WINN Program Video**

A video on the Workplace Innovations in Newport News (WINN) program was shown. WINN project teams consist of a cross section of City staff and each team focuses on a specific issue of City-wide significance that has been identified by the City's Leadership Group. The teams are responsible for making recommendations regarding these projects. Discussion followed the presentation of the video with the Chapter 19 and Trash Project Team being used as an example.

### **Fall 2007 CAC Topics**

The Committee decided to discuss the following topics during the Fall 2007 meetings:

Performance Measures  
Strategic Management  
Leaf Collection  
Emergency Operations  
Public Information

Leaf collection and emergency operations are to be scheduled for the September meeting.

### **Fall 2007 Meeting Dates**

The Committee will take a summer break and will next meet in September. Meetings will continue to be held at 5:30 pm on the third Tuesday of each month except for November when the meeting will be on the second Tuesday because of Thanksgiving. There will be no December meeting. The actual dates will be:

September 18<sup>th</sup>                      October 16<sup>th</sup>                      November 13<sup>th</sup>

### **Adjournment**

Chairperson Fox adjourned the meeting at 6:50 p.m.