

**Public Works Citizens Advisory Committee (CAC)**

*Tuesday February 17, 2009*

*Public Works Conference Room*

**CAC Representatives Present**

Mr. LaMonte Williams, Chairperson  
Ms. Patricia VonOhlen, Vice Chairperson  
Mr. Douglas Coenen  
Ms. Sandra Davis  
Mr. Jim Monahan  
Mr. Terry Savage

**CAC Representatives Absent**

Mr. Phil Bomersheim

**Public Works Representatives**

Mr. Ralph Caldwell, Assistant Director of Public Works  
Kenneth Holloway, Street Maintenance Division Administrator  
Trey Diamonstein, Call Center Administrator  
Jason Calbert, Street Maintenance Division Assistant Administrator  
Ping Yip, Building Services Division Energy Manager  
Mr. Roy Chesson, CAC Liaison

**Call to Order**

Mr. LaMonte Williams called the meeting to order at 5:31 pm.

**Approval of Meeting Minutes**

The minutes for the November 18, 2008 meeting were unanimously approved as submitted.

**Sustainability Team Presentation**

Ms. Ping Yip made a presentation on the City's new Sustainability Committee and its goal to develop a sustainable city plan in line with the revised Strategic Action Plan that City Council recently endorsed. Ms. Yip is also looking for citizen volunteers to serve on the committee and asked the CAC members for their assistance in finding interested individuals.

**Election of New Officers**

Elections were held to elect a new Chair and Vice Chair for the Committee. This was necessary because the current Chairperson, Mr. Thomas Herbert, has been appointed to another committee within the City requiring him to resign from the CAC. Mr. LaMonte Williams was unanimously elected as the new Chairperson and Ms. Patricia Von Ohlen was unanimously elected as the new Vice Chairperson.

### **Discussion of Possible New Members**

With the recent resignation of Mr. Herbert, the CAC is short two adult members and two student members. Because Ms. Sandra Davis' second term is ending next month, the Committee will soon be short three adult members. Mr. Williams asked all members to talk with friends and co-workers about serving on the Committee. If anyone knows or learns of an interested individual, the CAC member should pass the information on to Mr. Chesson.

Mr. Williams thanked Ms. Davis for her work on the CAC during the last four years.

### **Public Works Administrator Briefings**

The Administrators for the Street Maintenance Division and the Call Center each made a presentation of their divisions. Mr. Calbert also made a presentation on pavement management and the MicroPaver management system. The presentations included their function within Public Works, the mission and goals of the division, the structure of the division and problems and challenges that the divisions faced. Committee members asked numerous questions throughout the presentations.

### **Future Meeting Dates**

The meeting dates for the Committee for the remainder of the fiscal year are:

Tuesday, March 17<sup>th</sup>

Tuesday, April 21<sup>st</sup>

Tuesday, May 19<sup>th</sup>

Tuesday June 16<sup>th</sup>

### **Adjournment**

Mr. Williams adjourned the meeting at 6:58 p.m.