

Public Works Citizens Advisory Committee (CAC)

January 18, 2005

Fountain Plaza Building

CAC Representatives Present

Dr. Harold Cones

Ms. Sharyn Fox

Ms. Sharron Kitchen Miller

CAC Representatives Absent

Ms. Lois Custer

Ms. Inettie Edwards

Mr. Arthur Keyes

Mr. Gus Owens

Ms. Artistine Reid

Guests:

Ciara Reid

Public Works Representatives

Ms. Dori Brown, Solid Waste Division

Ms. Susan Smith Hogue, Solid Waste Division

Mr. Eric Lamberton, Administration Division

Call to Order

5:45 p.m.

Moment of Silence

The CAC observed a moment of silence in respect for the recent passing of Reed Fowler's mother, Midge Fowler.

November 16, 2004 Meeting Minutes

Since there was not a quorum of members present, the November meeting minutes could not be approved.

Youth Representative

Ciara Reid, a junior from Woodside High School, was introduced as our pending youth representative.

Vice Chair Vacancy

Kathy Dennehey resigned from the CAC in December 2004. Dr. Cones volunteered to replace her as Vice Chair for the committee. A formal vote will be taken via email and announced at the next meeting.

Bulk Waste Recommendation Letter

In part to the CAC efforts at bringing the issue of the bulk waste resource shortage to the City Manager's attention, the City Manager has agreed to increase solid waste personnel and collection vehicles over the next two years. The CAC members therefore decided to close the issue of bulk waste collection and not revisit it unless directed by the Public Works Director or

unless the committed resources do not materialize.

CAC Webpage

Staff submitted for review a draft layout of the Public Works Citizens Advisory Committee webpage. Members recommended that information explaining why the CAC was formed from the perspective of the Public Works Director also be included. An updated draft layout will be presented at the February meeting for additional comments/suggestions.

Residential “Street Sweeping” Pilot Program

Due to the absence of Ms. Custer, who volunteered her neighborhood as a pilot to test out the receptiveness of residents to having signage installed in neighborhoods to assist in the enforcement of vehicles being removed during street sweeping collection, discussion was tabled until the next meeting.

CAC Attendance Issue

CAC members discussed their concern over low attendance rates at the meetings which oftentimes results in the lack of a quorum and inability to conduct business. CAC instructed staff to send out letters to members who’s attendance is not in good standing (as denoted in the bylaws) with the caveat that failure to respond to City staff within 10 days will result in automatic removal.

Public Works Ride-Alongs

CAC members interested in riding along with Public Works employees to observe the operations of the Solid Waste, Street Maintenance or Wastewater Divisions are to contact Dori Brown to establish a date and time.

Other Issues

Staff distributed the following information to the CAC:

- The 2004 Public Works Solid Waste Recycling Office Volunteer Recognition Reception will take place on February 24, 2005 at 7 p.m. at the Mariners Museum. CAC members will receive invitations due to their commitment to the Public Works Department. They were also informed of the Award Categories for Recycling and Beautification being presented at this reception and encouraged to nominate deserving groups within the City.
- The 2nd Annual HRCLEAN Community Connection Conference for Hampton Roads volunteers who promote recycling, litter abatement and beautification efforts will be held on March 12, 2005 in Virginia Beach. CAC members were provided registration information.

Meeting adjourned

6:30 p.m.

Next Meeting Date

Tuesday, February 15, 2005 at 5:30 p.m. in the York Conference Room