

Minutes
September 9, 2010
North End - Huntington Heights Architectural Review Board

The meeting was called to order at 6:00.

Members present:

Chip Carpenter, Robin Stippich, Mary Kayaselcuk, Drew Velkey, Deirdre Wells.

Members Absent: Carolyn Hughes. The Board has one vacancy

Staff present: David Watson

Review of the minutes for the August meeting were deferred until the October meeting.

Public Hearing

No applications were submitted for the September meeting.

New Business

The Board discussed setting the agenda for the October Guidelines update. Items of concern were fenestration and door hardware.

Ms. Stippich suggested the inclusion of a sample completed application, and the architectural style of home should be noted on the application. Ms. Stippich asked for a map of the district to be included in the Guidelines.

The following Guideline Changes will be reviewed at the October meeting.

IV D. Driveways and walkways

Changes to existing dimensions or materials of driveway apron/runners require a Certificate of Appropriateness. Runners may not be removed and replaced with full width driveways.

IV B. DOORS

Add as #4

Door hardware must be consistent with the architectural style of the home."

IV.J. Windows, Exterior

Change Board Review as follows:

Replacement windows are discouraged. Window rails (top, bottom, and meeting) must match the width of the historical original window. Window glass area must match the original.

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1. Scale

a. Same

b. Currently c (typo)

c. *The number of stories for allowed for new construction shall not exceed the number of stories of adjacent structures. The height of new structures must be complimentary to the size and scale of adjacent structures.*

The Board noted that there is a need for a comprehensive overhaul of the Guidelines that is beyond the scope of the current update. Ms. Stippich referred to the design guidelines published by Columbus, Georgia as an example. Staff noted that the Board is required to hold a public meeting once a year for the purpose of receiving public comment regarding the Guidelines, and to implement any changes that are deemed warranted. The Board is not limited to one such meeting, and can hold additional meetings as necessary.

The meeting adjourned at 7:35