

**Minutes**  
**May 7, 2009**  
**North End - Huntington Heights Architectural Review Board**

The meeting was called to order at 6:03

**Members present:**

Chip Carpenter, Mary Kayaselcuk, Phil Shook, Robin Stippich, Deirdre Wells, Fred Whittaker

**Members Absent:** None. The Board has one vacancy

**Staff present:** David Watson

**Review of the minutes.** Minutes of the April 2, 2009 meeting were reviewed and approved with editorial modifications

**Applications for Certificates of Appropriateness (COA):**

COA-09-220. 320 62<sup>nd</sup> Street. Frank and Kathy Klecwski

Mr. Carpenter stated that this is a certificate of appropriateness for the replacement of three double-hung six over six windows in the rear of the house with vinyl clad six over six double-hung windows. The existing window trim is flat, and the application calls for wrapping the trim with PVC coated aluminum. The section IV.K of the guidelines pertaining to windows was reviewed. The chairman noted that staff recommended approval of the application because it is consistent with Section IV. K of the Guidelines. The windows are identical in design, and the flat trim can be wrapped. In addition, the applicant mentioned that these replacement windows are "Phase I" of a plan to replace all of the windows in the house as financial considerations allow. Staff recommended allowing administrative approval for the remaining windows provided that the new windows are an exact match of the approved windows.

The applicant noted that only the window sill would be wrapped, and that the remaining trim would be replaced with cellular PVC. The Board noted that the proposed windows had fixed exterior muntins and asked if the cost differential between this style and GBG was substantial. Mr. Klecwski responded that the upgrade cost approximately \$150 per window.

Mr. Whittaker made a motion to accept the application as presented.

Ms. Wells provided as second.

The motion carried 6:0

Ms. Wells made a motion to authorize staff to approve the replacement of the remaining windows provided they are identical in style to the rear windows. This will not include the creation of new window openings.

Mr. Shook provided a second

The motion carried 6:0

### New Business

Damien Champ 311 64<sup>th</sup> Street addressed the Board to ask for opinions regarding shutter replacement. The current shutters are original to the house, but the original mounting hardware has been removed. The shutters are now screwed to the house. Staff noted that while it would not be possible for the Board to approve a change out of the shutters, it would be possible for the Board to state their opinion regarding the proposal.

The Board noted that if the original shutters are in good repair, it is best to keep them. The cut-out design is part of the original fabric of the neighborhood. The applicant stated that he does not like the style or color of the existing shutters and would like to go with a simple raised panel design.

The Board discussion was not conclusive that a change of shutters would be appropriate, but stated that the color could be changed at any time at the owner's discretion.

### Other new business

In regard to updating the guidelines, Mr. Shook noted that the guidelines should be changed to state that when a window is required in a garage or accessory structure, it should stipulate that the window should be on the ground floor.

The meeting adjourned at 6:45