

MINUTES
HILTON VILLAGE ARCHITECTURAL REVIEW BOARD
WEDNESDAY, JUNE 3, 2009
HILTON LIBRARY
7:00 P.M.

PRESENT: J. Roger Hamilton, III; Chairman, Connie Keator, Robert Saunders, Katie Stodghill, Ryan J. Frantz

ABSENT: Douglas Nunnally, Vice-Chairman, John Warters

STAFF: Johnnie E. Davis, Planner-Planning Services

(1) Mr. Hamilton called the meeting to order, and thanked the audience for attending the meeting.

(A) **Application No. CA-09-1537 – Peter and Danielle Kulis, 301 Piez Avenue, requests to construct an 8’ – 0” x 27’ – 0” deck on the rear of the house.**

Mr. Danielle Kulis, represented the application. Mr. Davis reminded the Board that the applicant had undergone Preliminary Design Review at the meeting last month. The Board briefly discussed the details of the request. Mr. Frantz moved that the application be approved as submitted. The motion was seconded by Ms. Stodghill and approved with a unanimous vote.

(B) **Application No. CA-09-1538 – Monica & Mark Flores, 53 Main Street, requests to replace the garage door with a 7’ – 0” x 8’ – 0” roll-up double carriage-style door.**

Ms. Monica Flores represented the application. Ms. Stodghill stated that everything looked the same on the application as it did from last month’s Preliminary Design Review. Mr. Ryan moved that the application be approved as submitted. The motion was seconded by Ms. Keator and approved with a unanimous vote.

(C) **Preliminary Design Review – Katie Stodghill, 231 Palen Avenue, requests to erect a fence in the rear yard.**

Ms. Stodghill stepped down from the Board. She showed the Board a drawing of the fence that she would like to erect in her rear yard. Ms. Stodghill said her side property line abuts four different properties. Mr. Saunders asked about the material of the fence. Ms. Stodghill said the fence will be constructed of wood, and it will be painted. The Board discussed the fence. Ms. Stodghill said she would submit an application. Ms. Stodghill rejoined the Board.

(D) Preliminary Design Review – Oliver Carrithers, 98 Hopkins Street, requests to install (7) seven replacement windows in the house.

Mr. Oliver Carrithers said that his company had purchase the house at 98 Hopkins Street, and that they would like to remove seven of the old windows and replace them with thermal-pane windows. He said that he had found a window that he thinks will meet the approval of the Board. Mr. Carrithers showed the Board a display window as an example of the window that he would like to used. It was the consensus of the Board that the window would meet with their approval. Mr. Carrithers said he will submit his application for next month's meeting.

(E) Preliminary Design Review – Patrick Finneran, 56 Main Street, erect a fence along the rear property line in the rear yard.

Mr. Patrick Finneran stated he would like to install a fence about 19 feet along his rear property line. He stated his property abuts the Stodghill's property. Mr. Finneran showed the Board some photographs of the area where he would like to install the fence. The Board discussed the details of the request.

(F) Preliminary Design Review – Mary Hamilton, 58 Main Street, erect a fence along the side and rear property line in the rear yard.

Ms. Mary Hamilton stated she would like to install a 48" height fence along the side property line that will extend to the rear corner of the house with a gate. Ms. Hamilton showed the Board photographs of the area where the fence will be installed. Mr. Davis informed Ms. Hamilton that the fence can be approved administratively.

(G) Preliminary Design Review – Lon Hurst, Realtor for Joseph White, 310 Piez Avenue, requests to erect a 6' privacy fence.

Mr. Lon Hurst, stated he was a realtor who was representing Mr. Joseph White, the owner. He stated the owners would like to remove the existing chain link fence in the rear yard, and replace it with a 6' privacy fence. The Board discussed the request, and informed Mr. Hurst that a drawing showing the location and style of the fence should be submitted with the application.

(H) Preliminary Design Review – Jenniemay Brown, 96 Main Street, requests to replace the side door with a full-paned glass door.

Ms. Jenniemay Brown stated she thinks that she has found a door to use as a replacement for her side door. She showed the Board a photograph of the door. Ms. Stodghill informed Ms. Brown that the proposed door was a pre-hung door from a residential structure and that it was not designed for use on a commercial structure like her building. She said the door would probably not fit the existing door opening as a pre-hung door. She suggested to Ms. Brown that she might want to talk to a professional carpenter about what may be involved in trying to install the door before deciding on using it. Ms. Stodghill suggested to Ms. Brown that she might find it easier to use a door which is designed for use on a commercial building as a replacement. She suggested that the proposed door match one of the existing commercial doors on the building. Ms. Stodghill said a commercial door would better match the architecture of the building. Ms. Brown said she will look into what's involved with using the proposed door, and see if she can find a commercial door that fits the entrance before she submits her application.

- (2)** Mr. Davis stated BAM; the consultants for the guidelines, have received the Board's comments, and that it is his understanding that the next stage would be to get back with the Board.
- (3)** Mr. Hamilton stated he was contacted by the City Clerk's Office to see if there was a recommendation for a replacement for the expired position on the Board. Ms. Stodghill asked if there was anyone that council had under consideration for the position. Mr. Davis said it was his understanding that David Chappell, and Dr. Thomas Wessells have their applications in the Board Bank. It was the consensus of the Board that David Chappel should be recommended for the position. Mr. Hamilton said he will inform the City Clerk's Office of the Board's recommendation.
- (4)** Ms. Stodghill moved that the May 6, 2009 minutes be approved as submitted. The motion was seconded by Ms. Keator and approved with a unanimous vote.
- (5)** Mr. Frantz moved that the meeting be adjourned. The motion was seconded by Mr. Saunders and approved with a unanimous vote.

The meeting was adjourned at 9:00 P.M.

Johnnie E. Davis
Executive Secretary, HVARB

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