

Minutes
August 5, 2010
North End - Huntington Heights Architectural Review Board

The meeting was called to order at 6:00.

Members present:

Chip Carpenter, Robin Stippich, Mary Kayaselcuk, Drew Velkey, Deirdre Wells.

Members Absent: Carolyn Hughes. The Board has one vacancy

Staff present: David Watson

Review of the minutes. July 8, 2010 were reviewed and approved.

Public Hearing

COA-10-243 316 54th Street. Adrian Whitcomb, Jr. New garage front façade.

The staff report noted that the full sized folding carriage doors have deteriorated to the point of needing replacement. The application calls for removal of the doors and the installation of a single roll door and a personnel door. The remaining void will be sided over with synthetic siding. As proposed, both doors will be solid. The right-hand offset of the roll door is necessary in order to provide access through the narrow driveway. The proposed façade style is consistent with other garages in the district.

The Board discussion included a recommendation, not a requirement, for windows in the top row of the roll door. These windows would allow visibility out of the garage/workshop without compromising security.

The applicant noted that he may opt for a 9' wide door rather than the 8' wide door proposed.

Mr. Carpenter called for public comment. Hearing none, the public comment section was closed.

Mr. Velkey made a motion to approve the application as submitted, adding the option of windows across the top panel row on the roll door, and the option of a 9' foot wide door. The paneling on the roll door will be complimentary to the personnel door.

Ms. Stippich provided a second.

Aye: Kayaselcuk, Stippich, Velkey, Wells, Carpenter

Nay:

Motion carried 5:0

New Business

The Board discussed the vacancy on the Board. Mr. Carpenter noted that he received a letter from the City Clerk notifying him that two positions were up for renewal, and that a new Board Bank application had been received. It appeared from the language of the letter that the Council was not

prepared to fill the vacant seat. Mr. Carpenter asked staff to contact the City Clerk's office to determine if this is the case.

Ms. Stippich noted that the Guidelines will be updated in October. The Board will need to discuss proposals at the September meeting. Ms. Wells stated that the primary topic of discussion will address determining the appropriate scale of a project.

The Board changed the September meeting date from September 2 to September 9 in order to accommodate Labor Day travel plans and back to school activities.

The Board asked staff to continue to work with applicants to make sure all information is provided in the packets. Insufficient material samples and descriptions impede the ability to assess historical appropriateness.

The meeting adjourned at 7:15.