

MINUTES OF THE PLANNING COMMISSION MEETING

Wednesday, December 7, 2011

**City Council Chambers
2400 Washington Avenue
Newport News, Virginia**

PRESENT: Sharyn Fox, Chairwoman; Victor Albea, Vice-Chairman; Robert B. Jones; Clara P. Swanson; Wesley Maxwell; Lorrain P. Austin; J. Doug Coenen, Jr.; (Staff: Sheila W. McAllister, Director of Planning; Kathy James-Webb, Manager of Current Planning; Michael King, Manager of Comprehensive Planning; Saul Gleiser, Senior Planner; Johnnie Davis, Planner; Lynn Sugg, Deputy City Attorney; Christine Mignogna, Zoning Administrator; Susan Kassel, Manager of Development Plan Review)

ABSENT: H. Eugene Roberts; Cleon Long

CALL TO ORDER

The Chairwoman called the meeting to order at 2:00 P.M.

INVOCATION

Mr. Coenen read the Planning Commission's purpose as stated in Section 15.2-2210 of the Code of Virginia. He made a motion to adopt the agenda before the Planning Commission. Mr. Albea seconded the motion. The City Planning Commission voted to adopt the agenda by acclamation.

Mr. Maxwell presented the invocation.

MINUTES

The minutes of the November 2, 2011 public hearing were approved as presented.

PUBLIC HEARING

SITE REGULATIONS TEXT AMENDMENT

SPO-11-15, City of Newport News. Requests an amendment to the site regulations that will limit land development agreements and surety bonds to improvements depicted on approved plans, plats, permit applications, or similar documents for consistency with the Code of Virginia Section 15.2-2241 B changes effective July 1, 2011 (Sec. 33.02.-11).

Susan Kassel, Manager of Development Plan Review, presented the staff report (copy attached to record minutes).

There being no questions or comments, Ms. Fox opened and then closed the public hearing.

Ms. Swanson made a motion to recommend adoption of Site Regulations text amendment SPO-11-15 to City Council. The motion was seconded by Mr. Maxwell.

Vote on Roll Call

For: Jones, Swanson, Maxwell, Albea, Austin, Coenen, Fox

Against: None

Abstention: None

The Planning Commission voted unanimously (7:0) to recommend adoption of Site Regulations text amendment SPO-11-15 to City Council.

EXECUTIVE SECRETARY REPORT

Ms. McAllister informed the Planning Commission that at the November 22, 2011 City Council meeting, the conditional use permit CU-11-288 to allow the operation of a church at 610 Thimble Shoals Boulevard was approved. Conditional use permit CU-11-292 for a pawn shop in Bayberry Shopping center at 980 J. Clyde Morris Boulevard was denied.

The December 21, 2011 Planning Commission public hearing had been cancelled and staff requests that the January 4, 2012 Planning Commission meeting be cancelled with regard to the holiday season. For the January 18, 2012 meeting, there are two requests: a change of zoning and a special exception.

Mr. Albea made a motion to cancel the January 4, 2012 Planning Commission meeting. The motion was seconded by Ms. Austin.

Vote on Roll Call

For: Swanson, Maxwell, Albea, Austin, Coenen, Jones, Fox

Against: None

Abstention: None

The Planning Commission voted unanimously (7:0) to cancel the January 4, 2012 Planning Commission meeting.

Ms. McAllister wished everyone happy holidays and a happy new year.

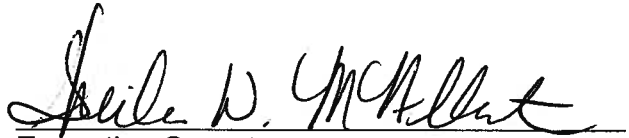
Mr. Albea wished the citizens of Newport News happy holidays and a happy new year. He also expressed his condolences to the family of Billie Millner, a land use litigator who was before the Planning Commission many times. He always thanked staff for their reports regardless of their acceptance or denial on his cases.

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Ms. Fox stated this was her last meeting as Chairwoman and said thank you to the staff and Commissioners for all of their support and encouragement over the last couple of years. She also wished everyone a Merry Christmas, Happy Hanukah, and a Happy Kwanza and happy holidays.

There being no further business, the meeting adjourned at 2:10 P.M.


Recording Secretary


Executive Secretary