

**Minutes**  
**June 2, 2011**  
**North End - Huntington Heights Architectural Review Board**

**Members present:**

Chip Carpenter, Carolyn Hughes (6:08PM), Mary Kayaselcuk, Robin Stippich, Andrew Velkey, Deirdre Wells

**Members Absent:** The Board has one vacancy.

**Staff present:** David Watson

The meeting was called to order at 6:00.

The minutes of the May 5 meeting were reviewed and approved.

COA-11-253 5812 Huntington Avenue. Drew and Karen Velkey. Modification of a previously approved application for a detached shed. Mr. Velkey recused himself from the Board and presented his application.

This modification requested that the vinyl siding, and its reveal with, be changed to allow HardiPlank and the reveal will match the existing aluminum siding on the primary structure, rather than the reveal of the wood siding under the aluminum siding. The request also included changing from three-tab shingles to a simulated/synthetic slate shingle. Staff noted that these change requests would normally fall under administrative review. However, since Mr. Velkey is a Board member, the Board should hear the case rather than staff.

Ms. Wells made the motion to approve the application as approved.

Ms. Kayaselcuk provided the second.

Aye: Stippich, Kayaselcuk, Wells, Carpenter. (Ms. Hughes arrived after the vote).

Nay:

Abstained: Velkey

**New Business**

Staff was asked to check into a potential violation regarding a project completed without board review.

**Old Business**

The Board renewed discussion of the guidelines reformatting. Ms Stippich provided the board with handouts for review. These handouts contained information regarding the following:

The Benefits of a Local Historic District; Preservation Principles; HDZ Model Ordinance; Design Guidelines Overview; and a sample matrix of renovation activities that require review, and the type of review. The board reviewed this comprehensive list, modifying it as appropriate.

Meeting adjourned at 6:40PM