

Library Facility and Space Needs Study

Newport News Library Existing Collection, Seating and Square Footage Summary

Exhibit I

Facilities	Existing Square Footage	%	Existing Collections	Existing Seating	Existing Computers	Registered Patrons	%	Circulation	%	Patron Visits	%
Virgil Grissom Library	16,632	18%		189	40	44,644	41%	270,600	39%	365,500	40%
Main Street Library	33,608	37%		278	32	42,007	39%	234,600	34%	226,900	25%
Pearl Bailey Library	12,784	14%		189	38	14,021	13%	56,300	8%	250,100	27%
West Library	11,800	13%		36	10	4,165	4%	40,300	6%	38,300	4%
Friends of the Library	2,800	3%									
Technical Services	5,928	7%									
Administration	6,603	7%									
Bookmobile						2,056	2%	19,800	3%	10,400	1%
Other						1,722	2%	67,400	10%	18,700	2%
	90,155		414,032	692	120						
	0.50 SF/Capita	100%	2.27 Capita	3.80 Capita	17% of Seating	108,615	100%	689,000	100%	909,900	100%
Recommended at .75 SF/Capita	136,500.00										

based on 182,000 current population and 215,000 for 2030

Recommended Ranges	Existing Population		2030 Population		
			2030 Low end	Medium	2030 High End
Collections: 2.5- 3.5/capita	546,000	3/Capita	537,500	645,000	752,500
Seating: 7-10/1000 capita	1,365	7.5 Capita	1,505	1,828	2,150
Computers: 20% of seats	273	20%	226	310	430
Square Footage: .65-1/capita	136,500	0.75	139,750	176,300	215,000

* Recommendations based on state and national recommendations and peer library reviews.

** Virginia Public Library parameters - collection median 3.3/capita and total of 6 library locations for profile IV medium to large cities.

**Library Facility and Space Needs Study
Summary of 2030 Recommendations**

2030 Recommendations		3.0 Items/Capita				2008	
		645,000 items	1,613 seats	320 computers	162,000	Construction Budgets	2008 Project Budgets
Option 1		Collections	Total Seating	Computers	Square Footage		
Lee Hall Library	New	35,108	120	18	10,000	\$2,750,000	\$3,500,000
Virgil Grissom Library	New	157,975	409	72	31,700	\$7,925,000	\$10,302,500
Oyster Point Library	New	174,428	478	76	44,000	\$11,000,000	\$14,300,000
Main Street Library	Renovated	154,183	274	66	33,600	\$3,360,000	\$5,880,000
Pearl Bailey Library	Renovated/Expanded	101,768	294	52	20,600	\$3,605,000	\$5,150,000
West Library	ADA renovation	48,687	165	18	14,600	\$2,920,000	\$4,015,000
Administration	Existing				6,500		
	Totals	672,149	1,740	302	161,000	\$31,560,000	\$43,147,500
		3.13/Capita			0.75		
Option 2		Collections	Total Seating	Computers	Square Footage		
Lee Hall Library	New	35,108	120	18	10,000	\$2,750,000	\$3,500,000
Virgil Grissom Library	New	157,975	409	72	31,700	\$7,925,000	\$10,302,500
Oyster Point Library	New	174,428	478	76	36,000	\$9,000,000	\$11,700,000
Main Street Library	Renovated	154,183	274	66	33,600	\$3,360,000	\$5,880,000
Pearl Bailey Library	Renovated/Expanded	167,608	403	66	30,000	\$6,300,000	\$8,550,000
West Library	Popular Materials	22,365	157	18	7,300	\$1,095,000	\$1,642,500
Administration	Existing				6,500		
Existing Grissom	T.S & Friends				12,000	\$1,800,000	\$2,700,000
	Totals	711,667	1,841	316	167,100	\$32,230,000	\$44,275,000
		3.3/Capita			0.78		
Option 3		Collections	Total Seating	Computers	Square Footage		
Lee Hall Library	New	35,108	120	18	10,000	\$2,750,000	\$3,500,000
Virgil Grissom Library	Renovated/Expanded	157,925	409	72	33,100	\$8,440,500	\$10,923,000
Oyster Point Library	New w Admin	174,428	478	76	51,800	\$12,950,000	\$16,835,000
Main Street Library	Renovated	172,096	285	74	33,600	\$3,360,000	\$5,880,000
Pearl Bailey Library	Renovated/Expanded	101,768	294	52	20,600	\$3,605,000	\$5,150,000
West Library	Popular Materials	22,365	157	18	7,300	\$1,095,000	\$1,642,500
Virginiana Room	Relocated on site	15,750	30	10	5,000	\$750,000	\$1,125,000
	Totals	679,440	1,773	320	161,400	\$32,950,500	\$45,055,500
		3.16/Capita			0.75		
Option 4		Collections	Total Seating	Computers	Square Footage		
Lee Hall Library	New	35,108	120	18	10,000	\$2,750,000	\$3,500,000
Virgil Grissom Library/Ft Eustis	New	174,227	438	76	34,200	\$8,550,000	\$11,115,000
Oyster Point Library	New	190,178	508	78	59,100	\$14,775,000	\$19,207,500
Main Street Library	Renovated	172,096	285	74	33,600	\$3,360,000	\$5,880,000
Pearl Bailey Library	Renovated/Expanded	167,608	403	66	30,000	\$6,300,000	\$8,550,000
West Library	Closed						
	Totals	739,217	1,754	312	166,900	\$35,735,000	\$48,252,500
		3.3/Capita			0.78		

Project Budgets include Construction Costs, FFE, Design Fees and owner costs ie. telephone and computers, owner contingencies.

Newport News Public Library
 New Lee Hall Library - Options 1,2,3,4

Building Program Summary		Quantity	Square Feet/Seat	Total Square Feet	First Floor	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations
A. Public Entrances and Lobby						380 SF					
1.	Main Public Entrance				100					4	
2.	Public Restrooms				280						
B. Meeting and Conference Rooms						660 SF					
1.	Large Meeting Room	50	10	500	660					50	
2.	Kitchen				80						
3.	Storage				80						
C. Circulation Area/Staff Work areas						1,507 SF					
1.	Circulation Desk	2	60		120						
	Self Check	2	60		120						
	Holds	3	12		36						
	Copier Area				50						
	Material security				50						
2.	Traffic Dispersal				80						
3.	Staff Workroom				821						
	Circ Staff Workstations	1	70	70							
	Check-in station	1	70	70							
	Worktable				80						
	Single Faced Shelving	3	12	36							
	Inside Book Return				80						
	Book Sorting				150						
	Drive up Return/Pick up Window				80						
	Staff Workstations	2	60	120							
	work counter				80						
	copier/fax				40						
	Lockers				15						
4.	Circulation Storage				80						
5.	Branch Manager's Office				150						
D. Children Services						1,723 SF			17,080		
1.	Collection Area (single-faced sections)				1,083						
	New Books	2	12	24		190	4,940	24%	6,126		
	Picture Books (bins)	26	15	390		190	760	27%	965		
	Easy Readers	4	13	52		12	12	0%	12		
	Magazines	1	13	13		180	3,600	11%	3,996		
	Fiction	20	12	240		180	3,600	12%	4,032		
	Non-Fiction	20	12	240		54	108	0%	108		
	Reference	2	12	24		200	800	55%	1,240		
	Videos/DVD's/CD's	4	13	52		50	100	32%	155		
	Kits	2	12	24		180	360	20%	446		
	Paperbacks	2	12	24							
2.	Seating				640						
	Tables for 4	2	120	240						8	
	Lounge Seating	4	40	160						4	
	Computers/Printers	4	35	140							4
	Play area				100						
E. Teens						600 SF			2,131		
1.	Collection				240						
	Fiction	10	12.5	125		130	1,300	10%	1,430		
	Paperbacks	3	13	39		130	390	15%	449		
	A/V	1	13	13		200	200	20%	240		
	Magazines	1	13	13		12	12	0%	12		
	Display				50						
2.	Seating				360						
	Tables for 4	1	100	100						4	
	Computers	4	35	140							4
	Lounge Seating	3	40	120						3	

Newport News Public Library
 New Lee Hall Library - Options 1,2,3,4

Building Program Summary		Quantity	Square Feet/ Seat	Total Square Feet	First Floor	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations
F. Audiovisual Services					260 SF				5,600		
1	Collection CD's/DVD's	20	13	260	260	200	4,000	40%	5,600		
G. Adult Services					2,605 SF				10,297		
1	Information Desk				100						
2	Collection				1,845						
	New Books	6	12.5	75							
	Fiction/Nonfiction/Large Print	50	12.5	625		175	8,750	13%	9,888		
	Paperbacks	2	12.5	25		175	350	17%	410		
	OPACS	2	30	60							
	Computers	10	35	350							10
	Tables for 2	4	100	400						8	
	Lounge Seating	4	40	160						4	
	Benches	2	50	100						2	
	Display			50							
3	Quiet Study				540						
	Magazines	4	12	48							
	Newspaper	1	12	12							
	Seating at tables for 1	3	80	240						3	
	Lounge seating	6	40	240						6	
4	Group Study Room for 6				120					6	
H. Building Support					600 SF						
1	Staff Lounge				200						
	Tables for 4	1	100	100							
	Lounge seating	1	40	40							
	Kitchen			60							
2	Staff Restrooms				80						
3	Storage of extra stock				80						
4	Custodian Closet				80						
5	Delivery/Receiving				80						
6	Server Rooms/Telecommunication				80						
ASSIGNABLE SF					8,335 SF						
(Includes mechanical, circulation, chases etc.) GROSS SF					10,002 SF	80% assignable*					
COLLECTION (Shelves @ 85% Capacity)							29,282		35,108	102	18
Recommended Parking- based on 1 space per 250 assignable square feet											40

* 80% efficiency due to two story facility

Newport News Public Library
 New Virgil Grissom Library - Option 1,2

Building Program Summary					Volumes per	Total	Collection	Public	Public	
	Quantity	Square Feet/ Seat	Total Square Feet	Summary	Single Faced Sections	Volumes Housed	% in Circulation	Total Capacity	Seating Capacity	Public Computer Stations
A. Public Entrances and Lobby					1,700 SF					
1.	Main Public Entrance			300					4	
2.	Public Restrooms			400						
3.	Cafe/Friends Store			1,000					12	
B. Meeting and Conference Rooms					1,180 SF					
1.	Large Meeting Room	100	10	1,000	1,180				100	
2.	Kitchen			80						
3.	Storage			100						
C. Circulation Area/Staff Work areas					3,421 SF					
1.	Customer Service			100						
2.	Circulation Desk	4	60	240						
	Self Check	4	60	240						
	Holds	3	12	36						
	Copier Area			80						
	Material Security			50						
3.	Traffic Dispersal			80						
4.	Staff Workroom			2,060						
	Circ Staff Workstations	6	70	420						
	Check-in Stations	1	70	70						
	Worktable			80						
	Single Faced Shelving	5	12	60						
	Inside Book Return			80						
	Book Sorting/RFID sorting			600						
	Drive up Return/Pick up Window			80						
	Staff Workstations	8	60	480						
	work counter			100						
	copier/fax			40						
	Lockers			50						
5.	Circulation Storage			80						
6.	Reference Staff Storage			80						
7.	Branch Manager's Office			175						
8.	Exhibit area			200						
D. Children Services					5,917 SF			47,502		
1.	Information Desk	2 stations		180						
2.	Collection Area (single-faced sections)			2,817						
	New Books	5	12.5	63	80	400	30%	520		
	Picture Books (bins)	40	15	600	190	7,600	24%	9,424		
	Easy Readers	6	13	78	190	1,140	27%	1,448		
	Periodicals	2	13	26	12	24	0%	24		
	Fiction	60	12	720	180	10,800	11%	11,988		
	Non-Fiction	64	12	768	180	11,520	12%	12,902		
	Reference	4	12	48	54	216	0%	216		
	Videos/DVD's/CD's	18	13	234	200	3,600	55%	5,580		
	Kits	4	13	52	200	800	55%	1,240		
	Paperbacks	14	12	168	180	2,520	20%	3,125		
	Biographies	5	12	60	180	900	15%	1,035		
3.	Seating			1,930						
	Tables for 4	8	120	960					32	
	Lounge Seating	10	40	400					10	
	Computers/Printers	14	35	490						14
	Play area			80						
4.	Story/Craft Room	50	15	750					50	
5.	Storage			80						
6.	Family Restrooms			160						
E. Teens					998 SF			3,028		
1.	Collection			268						
	Fiction	10	12.5	125	130	1,300	10%	1,430		
	Paperbacks	9	13	117	130	1,170	15%	1,346		
	A/V	1	13	13	200	200	20%	240		

Newport News Public Library
 New Virgil Grissom Library - Option 1,2

Building Program Summary					Volumes per	Total	Collection	Public	Public	
	Quantity	Square Feet/ Seat	Total Square Feet	Summary	Single Face Sections	Volumes Housed	% in Circulation	Total Capacity	Seating Capacity	Computer Stations
1	Periodicals	1	13	13	12	12	0%	12		
2	Seating			730						
	Tables for 4	2	125	250					8	
	Computers	8	35	280						8
	Lounge Seating	5	40	200					5	
F. Audiovisual Services					624 SF			13,440		
1	Collection CD's/DVD's	48	13	624	200	9,600	40%	13,440		
G. Adult Services					11,850 SF			93,809		
1	Information Desk			350						
2	Collection			9,580						
	New Books	16	12.5	200						
	Fiction	120	12.5	1,500	175	21,000	13%	23,730		
	Mystery	20	12.5	250	175	3,500	15%	4,025		
	Short Story	10	12.5	125	175	1,750	4%	1,820		
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873		
	Large Print	20	12.5	250	175	3,500	10%	3,850		
	Paperbacks	28	12.5	350	175	4,900	17%	5,733		
	Non-Fiction	240	12	2,880	175	42,000	10%	46,200		
	Reference	20	12	240	54	1,080	0%	1,080		
	Biographies	26	12	312	175	4,550	7%	4,869		
	Oversized	4	12	48	150	600	5%	630		
	Computers	32	35	1,120						32
	Tables for 2	14	100	1,400					28	
	Lounge Seating	12	40	480					12	
	Benches	6	50	300					6	
3	Quiet Study			440						
	Seating @ tables	4	50	200					4	
	Lounge seating	6	40	240					6	
4	Conference Room			250					12	
5	Group Study Rooms @ 4 each	3	80	240					12	
6	Group Study Rooms @ 6 each	3	120	360					18	
7	Computer Lab	18	35	630						18
H. Periodicals					1,014 SF			196		
1	Collection			1,014						
	Magazines	15	12.5	188	12	180	0%	180		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	4	100	400					8	
	Lounge Seating	10	40	400					10	
I. Building Support					890 SF					
1	Staff Lounge			340						
	Tables for 4	1	100	100						
	Lounge seating	4	40	160						
	Kitchen			80						
2	Staff Restrooms			160						
3	Storage			150						
4	Custodian Closet			80						
5	Delivery/Receiving			80						
6	Server Rooms/Telecommunication			80						
ASSIGNABLE SF					27,593 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF					31,732 SF	85% assignable				
COLLECTION (Shelves @ 85% Capacity)						136,628		157,975	337	72
Recommended Parking- based on 1 space per 250 assignable square feet										127

Newport News Public Library
Renovated/Expanded Virgil Grissom Library - Option 3

Building Program Summary					Volumes per	Total	Collection	Public	Public	
Quantity	Square Feet		Total Square Feet	Summary	Single Faced Sections	Volumes Housed	% in Circulation	Total Capacity	Seating Capacity	Computer Stations
	Seat	Feet	Feet							
A. Public Entrances and Lobby					1,700 SF					
1.	Main Public Entrance			300					4	
2.	Public Restrooms			400						
3.	Café/Friends Store			1,000					12	
B. Meeting and Conference Rooms					1,180 SF					
1.	Large Meeting Room	100	10	1,000	1,180				100	
2.	Kitchen			80						
3.	Storage			100						
C. Circulation Area/Staff Work areas					3,421 SF					
1.	Customer Service			100						
2.	Circulation Desk	4	60	240						
	Self Check	4	60	240						
	Holds	3	12	36						
	Copier Area			80						
	Material Security			50						
3.	Traffic Dispersal			80						
4.	Staff Workroom			2,060						
	Circ Staff Workstations	6	70	420						
	Check-in Stations	1	70	70						
	Worktable			80						
	Single Faced Shelving	5	12	60						
	Inside Book Return			80						
	Book Sorting/RFID sorting			600						
	Drive up Return/Pick up Window			80						
	Staff Workstations	8	60	480						
	work counter			100						
	copier/fax			40						
	Lockers			50						
5.	Circulation Storage			80						
6.	Reference Staff Storage			80						
7.	Branch Manager's Office			175						
8.	Exhibit area			200						
D. Children Services					5,917 SF			47,502		
1.	Information Desk	2 stations		180						
2.	Collection Area (single-faced sections)			2,817						
	New Books	5	12.5	63		80	400	30%	520	
	Picture Books (bins)	40	15	600		190	7,600	24%	9,424	
	Easy Readers	6	13	78		190	1,140	27%	1,448	
	Periodicals	2	13	26		12	24	0%	24	
	Fiction	60	12	720		180	10,800	11%	11,988	
	Non-Fiction	64	12	768		180	11,520	12%	12,902	
	Reference	4	12	48		54	216	0%	216	
	Videos/DVD's/CD's	18	13	234		200	3,600	55%	5,580	
	Kits	4	13	52		200	800	55%	1,240	
	Paperbacks	14	12	168		180	2,520	20%	3,125	
	Biographies	5	12	60		180	900	15%	1,035	
3.	Seating			1,930						
	Tables for 4	8	120	960					32	
	Lounge Seating	10	40	400					10	
	Computers/Printers	14	35	490						14
	Play area			80						
4.	Story/Craft Room	50	15	750					50	
5.	Storage			80						
6.	Family Restrooms			160						
E. Teens					998 SF			3,028		
1.	Collection			268						
	Fiction	10	12.5	125		130	1,300	10%	1,430	
	Paperbacks	9	13	117		130	1,170	15%	1,346	
	A/V	1	13	13		200	200	20%	240	

Newport News Public Library
Renovated/Expanded Virgil Grissom Library - Option 3

Building Program Summary					Volume per	Total	% in	Collection	Public	Public
	Quantity	Square Feet/	Total Square	Summary	Single Face	Volumes	Circulation	Total	Seating	Computer
		Seat	Feet		Sections	Housed		Capacity	Capacity	Stations
Periodicals	1	13	13		12	12	0%	12		
2 Seating				730						
Tables for 4	2	125	250						8	
Computers	8	35	280							8
Lounge Seating	5	40	200						5	
F. Audiovisual Services					624 SF			13,440		
1 Collection				624						
CD's/DVD's	48	13	624		200	9,600	40%	13,440		
G. Adult Services					11,850 SF			93,809		
1 Information Desk				350						
2 Collection				9,580						
New Books	16	12.5	200							
Fiction	120	12.5	1,500		175	21,000	13%	23,730		
Mystery	20	12.5	250		175	3,500	15%	4,025		
Short Story	10	12.5	125		175	1,750	4%	1,820		
Sci-Fi	10	12.5	125		175	1,750	7%	1,873		
Large Print	20	12.5	250		175	3,500	10%	3,850		
Paperbacks	28	12.5	350		175	4,900	17%	5,733		
Non-Fiction	240	12	2,880		175	42,000	10%	46,200		
Reference	20	12	240		54	1,080	0%	1,080		
Biographies	26	12	312		175	4,550	7%	4,869		
Oversized	4	12	48		150	600	5%	630		
Computers	32	35	1,120							32
Tables for 2	14	100	1,400						28	
Lounge Seating	12	40	480						12	
Benches	6	50	300						6	
3 Quiet Study				440						
Seating @ tables	4	50	200						4	
Lounge seating	6	40	240						6	
4 Conference Room				250					12	
5 Group Study Rooms @ 4 each	3	80	240						12	
6 Group Study Rooms @ 6 each	3	120	360						18	
7 Computer Lab	18	35	630							18
H. Periodicals					1,014 SF			196		
1 Collection				1,014						
Magazines	15	12.5	188		12	180	0%	180		
Newspapers	2	13	26		8	16	0%	16		
Tables for 2	4	100	400						8	
Lounge Seating	10	40	400						10	
I. Building Support					890 SF					
1 Staff Lounge				340						
Tables for 4	1	100	100							
Lounge seating	4	40	160							
Kitchen			80							
2 Staff Restrooms				160						
3 Storage				150						
4 Custodian Closet				80						
5 Delivery/Receiving				80						
6 Server Rooms/Telecommunication				80						
ASSIGNABLE SF					27,593 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF					33,112 SF	80% assignable*				
COLLECTION (Shelves @ 85% Capacity)						136,628		157,975	337	72
Recommended Parking- based on 1 space per 250 assignable square feet										132
* 80% efficiency due to existing building and 2 story facility										

Newport News Public Library
 New Virgil Grissom/Ft. Eustis Library - Option 4

Building Program Summary					Volumes per	Total	% in	Collection	Public	Public	
					Single Face	Volumes		Total	Seating	Computer	
					Sections	Housed	Circulation	Capacity	Capacity	Stations	
Quantity	Square Feet		Total Square Feet	Summary							
A. Public Entrances and Lobby					1,700 SF						
1.	Main Public Entrance			300					4		
2.	Public Restrooms			400							
3.	Café/Friends Store			1,000					12		
B. Meeting and Conference Rooms					1,180 SF						
1.	100	10	1,000	1,180					100		
2.	Kitchen			80							
3.	Storage			100							
C. Circulation Area/Staff Work areas					3,421 SF						
1.	Customer Service			100							
2.	4	60		240							
	4	60		240							
	3	12		36							
	Copier Area			80							
	Material Security			50							
3.	Traffic Dispersal			80							
4.	Staff Workroom			2,060							
	6	70	420								
	1	70	70								
	Worktable			80							
	5	12	60								
	Single Faced Shelving			80							
	Inside Book Return			600							
	Book Sorting/RFID sorting			80							
	Drive up Return/Pick up Window			80							
	8	60	480								
	Staff Workstations			100							
	work counter			40							
	copier/fax			50							
	Lockers			80							
5.	Circulation Storage			80							
6.	Reference Staff Storage			80							
7.	Branch Manager's Office			175							
8.	Exhibit area			200							
D. Children Services					6,492 SF						55,380
1	Information Desk		2 stations	180							
2.	Collection Area (single-faced sections)			3,272							
	6	12.5	75		80	480	30%	624			
	50	15	750		190	9,500	24%	11,780			
	6	13	78		190	1,140	27%	1,448			
	2	13	26		12	24	0%	24			
	66	12	792		180	11,880	11%	13,187			
	74	12	888		180	13,320	12%	14,918			
	4	12	48		54	216	0%	216			
	22	13	286		200	4,400	55%	6,820			
	5	13	65		200	1,000	55%	1,550			
	16	12	192		180	2,880	20%	3,571			
	6	12	72		180	1,080	15%	1,242			
3.	Seating			2,050							
	9	120	1,080						36		
	10	40	400						10		
	14	35	490							14	
	Play area			80							
4.	50	15		750					50		
5.	Storage			80							
6.	Family Restrooms			160							
E. Teens					1,126 SF						4,126
1	Collection			356							
	16	12.5	200		130	2,080	10%	2,288			
	9	13	117		130	1,170	15%	1,346			
	2	13	26		200	400	20%	480			

Newport News Public Library
 New Virgil Grissom/Ft. Eustis Library - Option 4

Building Program Summary					Volumes per	Total	% in	Collection	Public	Public
	Quantity	Seat	Total Square Feet	Summary	Single Face Sections	Volumes Housed	Circulation	Total Capacity	Seating Capacity	Computer Stations
Periodicals	1	13	13		12	12	0%	12		
2 Seating				770						
Tables for 4	2	125	250						8	
Computers	8	35	280							8
Lounge Seating	6	40	240						6	
F. Audiovisual Services					780 SF			16,800		
1 Collection				780						
CD's/DVD's	60	13	780		200	12,000	40%	16,800		
G. Adult Services					13,046 SF			97,726		
1 Information Desk				350						
2 Collection				10,656						
New Books	20	12.5	250		175	22,750	13%	25,708		
Fictior	130	12.5	1,625		175	3,500	15%	4,025		
Mystery	20	12.5	250		175	1,750	4%	1,820		
Short Story	10	12.5	125		175	1,750	7%	1,873		
Sci-Fi	10	12.5	125		175	3,500	10%	3,850		
Large Print	20	12.5	250		175	5,250	17%	6,143		
Paperbacks	30	12.5	375		175	43,050	10%	47,355		
Non-Fiction	246	12	2,952		54	1,080	0%	1,080		
Reference	20	12	240		175	4,900	7%	5,243		
Biographies	28	12	336		150	600	5%	630		
Oversized	4	12	48							36
Computers	36	35	1,260						36	
Tables for 2	18	100	1,800						18	
Lounge Seating	18	40	720						6	
Benches	6	50	300							
3 Quiet Study				440						
Seating @ tables	4	50	200						4	
Lounge seating	6	40	240						6	
4 Conference Room				250					12	
5 Group Study Rooms @ 4 each	3	80	240						12	
6 Group Study Rooms @ 6 each	4	120	480						24	
7 Computer Lab	18	35	630							18
H. Periodicals					1,014 SF			196		
1 Collection				1,014						
Magazines	15	12.5	188		12	180	0%	180		
Newspapers	2	13	26		8	16	0%	16		
Tables for 2	4	100	400						8	
Lounge Seating	10	40	400						10	
I. Building Support					1,010 SF					
1 Staff Lounge				440						
Tables for 4	2	100	200							
Lounge seating	4	40	160							
Kitchen			80							
2 Staff Restrooms				160						
3 Storage				150						
4 Custodian Closet				80						
5 Delivery/Receiving				100						
6 Server Rooms/Telecommunication				80						
ASSIGNABLE SF					29,769 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF					34,234 SF	85% assignable				
COLLECTION (Shelves @ 85% Capacity)						149,908		174,227	362	76
Recommended Parking- based on 1 space per 250 assignable square feet										137

Newport News Public Library
 Oyster Point Library with Technical Services, Outreach and Friends - Option 1

Building Program Summary					Square Total	Volumes per	Total	Collection	Computer			
					Quantity	Single Face	Volumes	% in	Seating			
					Seat	Sections	Housed	Circulation	Capacity			
					Feet			Total	Seating			
					Feet			Capacity	Capacity			
					Summary				Capacity			
A. Public Entrances and Lobby										1,800 SF		
1.	Main Public Entrance			400							4	
2.	Public Restrooms			400								
3.	Café/Friends Store			1,000							12	
B. Meeting and Conference Rooms										1,730 SF		
1.	Large Meeting Room	150	10	1,500	1,730						150	
	Kitchen			80								
	Storage			150								
C. Circulation Area/Staff Work areas										3,421 SF		
1.	Customer Service			100								
2.	Circulation Desk	4	60	240								
	Self Check	4	60	240								
	Holds	3	12	36								
	Copier Area			80								
	Material Security			50								
3.	Traffic dispersal			80								
4.	Circulation Workroom			2,060								
	Circ Staff Workstations	6	70	420								
	Check-in Stations	1	70	70								
	Worktable			80								
	Single Faced Shelving	5	12	60								
	Inside Book Return			80								
	Book Sorting/RFID sorting			600								
	Drive up Return/Pick up Window			80								
	Staff Workstations	8	60	480								
	work counter			100								
	copier/fax			40								
	Lockers			50								
5.	Circulation Storage			80								
6.	Reference Staff Storage			80								
7.	Branch Manager's Office			175								
8.	Exhibit area			200								
D. Children Services										6,317 SF		53,726
1.	Information Desk	2 stations		180								
2.	Collection Area (single-faced sections)			3,197								
	New Books	6	12.5	75		80	480	30%	624			
	Picture Books (bins)	50	15	750		190	9,500	24%	11,780			
	Easy Readers	6	13	78		190	1,140	27%	1,448			
	Periodicals	2	13	26		12	24	0%	24			
	Fiction	70	12	840		180	12,600	11%	13,986			
	Non-Fiction	70	12	840		180	12,600	12%	14,112			
	Reference	4	12	48		54	216	0%	216			
	Videos/DVD's/CD's	20	13	260		200	4,000	55%	6,200			
	Kits	4	13	52		200	800	47%	1,176			
	Paperbacks	14	12	168		180	2,520	20%	3,125			
	Biographies	5	12	60		180	900	15%	1,035			
3.	Seating			1,930								
	Tables for 4	8	120	960							32	
	Lounge Seating	10	40	400							10	
	Computers/Printers	14	35	490								14
	Play area			80								
4.	Story/Craft Room	50	15	750							50	

Newport News Public Library
 Oyster Point Library with Technical Services, Outreach and Friends - Option 1

Building Program Summary					Volumes per	Total	Collection	Computer		
	Quantity	Square Feet/		Summary	Single Face	Volumes	% in	Total	Seating	Seating
		Seat	Square							
5.	Storage			100						
6.	Family Restrooms			160						
E. Teens					1,153 SF			3,886		
1	Collection			343						
	Fiction	16	12.5	200	130	2,080	10%	2,288		
	Paperbacks	9	13	117	130	1,170	15%	1,346		
	A/V	1	13	13	200	200	20%	240		
	Periodicals	1	13	13	12	12	0%	12		
2	Seating			810						
	Tables for 4	2	125	250					8	
	Computers	8	40	320						8
	Lounge Seating	6	40	240					6	
F. Audiovisual Services					780 SF			16,800		
1	Collection			780						
	CD's/DVD's	60	13	780	200	12,000	40%	16,800		
G. Adult Services					12,694 SF			99,821		
1	Information Desk			350						
2	Collection			10,334						
	New Books	20	12.5	250	125	2,500	30%	3,250		
	Fiction	130	12.5	1,625	175	22,750	13%	25,708		
	Mystery	20	12.5	250	175	3,500	15%	4,025		
	Short Story	10	12.5	125	175	1,750	4%	1,820		
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873		
	Large Print	20	12.5	250	175	3,500	10%	3,850		
	Paperbacks	30	12.5	375	175	5,250	17%	6,143		
	Non-Fiction	240	12	2,880	175	42,000	10%	46,200		
	Reference	20	12	240	54	1,080	0%	1,080		
	Biographies	28	12	336	175	4,900	7%	5,243		
	Oversized	4	12	48	150	600	5%	630		
	Computers	36	35	1,260						36
	Tables for 2	18	100	1,800					36	
	Lounge Seating	18	40	720					18	
	Benches	6	50	300					6	
3	Quiet Study			440						
	Seating @ tables	4	50	200					4	
	Lounge seating	6	40	240					6	
4	Conference Room			250						12
5	Group Study Rooms @ 4 each	3	80	240						12
6	Group Study Rooms @ 6 each	3	120	360						18
7	Computer Lab	18	40	720						18
H. Periodicals					1,114 SF			196		
1	Collection			1,114						
	Magazines	15	12.5	188	12	180	0%	180		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	4	125	500					8	
	Lounge Seating	10	40	400					10	
I. Outreach					1,320 SF					
1.	Staff workstations	2	70	140						
	Worktables	3	100	300						

Newport News Public Library
 Oyster Point Library with Technical Services, Outreach and Friends - Option 1

Building Program Summary		Square Total			Volumes per	Total	Collection	Computer	
		Quantity	Feet/	Square	Single Face	Volumes	% in	Seating	
		Seat	Feet	Summary	Sections	Housed	Circulation	Capacity	
								Seating	
								Capacity	
	Work counter	1	80	80					
2	Collection	50	12	600					
3	Storage			200					
J. Technical Services				2,604 SF					
1.	TS Manager Office			150					
2	Technical Services Workstatic	10	100	1,000					
3	Processing stations	4	80	320					
4	Shelving	12	12	144					
5	Book carts	40	6	240					
6	Mail Area			100					
7	Storage			400					
8	Copy Area			100					
9	Break Area			150					
K. Friends Sale				2,700 SF					
1	Workstation	1	60	60					
2	Sorting area			900					
3	Sale shelving area	120	12	1,440					
4	Storage			300					
L. Building Support				1,050 SF					
1	Staff Lounge			480					
	Tables for 4	2	100	200					
	Lounge seating	4	50	200					
	Kitchen			80					
2	Staff Restrooms			160					
3	Storage			150					
4	Custodian Closets			80					
5	Delivery/Receiving			100					
6	Server Rooms/Telecommunication			80					
ASSIGNABLE SF				36,683 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF				44,019 SF	80% assignable*				
COLLECTION (Shelves @ 85% Capacity)						150,018	174,428	402	76
Recommended Parking- based on 1 space per 200 assignable square feet								183	

* 80% efficient due to assumed 2 story library

Newport News Public Library
 Oyster Point Library with Outreach - Option 2

Building Program Summary					Square Total	Volumes per	Total	Collection	Computer	
Quantity	Feet/	Square		Summary	Single Face	Volumes	% in	Total	Seating	Seating
	Seat	Feet			Sections	Housed	Circulation	Capacity	Capacity	Capacity
A. Public Entrances and Lobby					1,800 SF					
1.				400					4	
2.				400						
3.				1,000					12	
B. Meeting and Conference Rooms					1,730 SF					
1.		150	10	1,500	1,730				150	
				80						
				150						
C. Circulation Area/Staff Work areas					3,421 SF					
1.				100						
2.		4	60	240						
		4	60	240						
		3	12	36						
				80						
				50						
3.				80						
4.				2,060						
		6	70	420						
		1	70	70						
				80						
		5	12	60						
				80						
				600						
				80						
		8	60	480						
				100						
				40						
				50						
5.				80						
6.				80						
7.				175						
8.				200						
D. Children Services					6,317 SF			53,726		
1.		2 stations		180						
2.				3,197						
		6	12.5	75		80	480	30%	624	
		50	15	750		190	9,500	24%	11,780	
		6	13	78		190	1,140	27%	1,448	
		2	13	26		12	24	0%	24	
		70	12	840		180	12,600	11%	13,986	
		70	12	840		180	12,600	12%	14,112	
		4	12	48		54	216	0%	216	
		20	13	260		200	4,000	55%	6,200	
		4	13	52		200	800	47%	1,176	
		14	12	168		180	2,520	20%	3,125	
		5	12	60		180	900	15%	1,035	
3.				1,930						
		8	120	960					32	
		10	40	400					10	
		14	35	490						14
				80						
4.		50	15	750					50	

Newport News Public Library
 Oyster Point Library with Outreach - Option 2

Building Program Summary				Square Total	Volumes per	Total	Collection	Computer
Quantity	Feet/	Square	Summary	Single Face	Volumes	% in	Total	Seating
Seat	Feet	Feet		Sections	Housed	Circulation	Capacity	Capacity
								Capacity
5.	Storage		100					
6.	Family Restrooms		160					
E. Teens				1,153 SF			3,886	
1	Collection		343					
	Fiction	16	12.5	200	130	2,080	10%	2,288
	Paperbacks	9	13	117	130	1,170	15%	1,346
	A/V	1	13	13	200	200	20%	240
	Periodicals	1	13	13	12	12	0%	12
2	Seating		810					
	Tables for 4	2	125	250				8
	Computers	8	40	320				8
	Lounge Seating	6	40	240				6
F. Audiovisual Services				780 SF			16,800	
1	Collection		780					
	CD's/DVD's	60	13	780	200	12,000	40%	16,800
G. Adult Services				12,694 SF			99,821	
1	Information Desk		350					
2	Collection		10,334					
	New Books	20	12.5	250	125	2,500	30%	3,250
	Fiction	130	12.5	1,625	175	22,750	13%	25,708
	Mystery	20	12.5	250	175	3,500	15%	4,025
	Short Story	10	12.5	125	175	1,750	4%	1,820
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873
	Large Print	20	12.5	250	175	3,500	10%	3,850
	Paperbacks	30	12.5	375	175	5,250	17%	6,143
	Non-Fiction	240	12	2,880	175	42,000	10%	46,200
	Reference	20	12	240	54	1,080	0%	1,080
	Biographies	28	12	336	175	4,900	7%	5,243
	Oversized	4	12	48	150	600	5%	630
	Computers	36	35	1,260				36
	Tables for 2	18	100	1,800				36
	Lounge Seating	18	40	720				18
	Benches	6	50	300				6
3	Quiet Study		440					
	Seating @ tables	4	50	200				4
	Lounge seating	6	40	240				6
4	Conference Room		250					12
5	Group Study Rooms @ 4 eac	3	80	240				12
6	Group Study Rooms @ 6 eac	3	120	360				18
7	Computer Lab	18	40	720				18
H. Periodicals				1,114 SF			196	
1	Collection		1,114					
	Magazines	15	12.5	188	12	180	0%	180
	Newspapers	2	13	26	8	16	0%	16
	Tables for 2	4	125	500				8
	Lounge Seating	10	40	400				10
I. Outreach				1,320 SF				
1.	Staff workstations	2	70	140				
	Worktables	3	100	300				

Newport News Public Library
 Oyster Point Library with Outreach - Option 2

Building Program Summary		Square Total			Volumes per	Total	Collection	Computer		
	Quantity	Feet/	Square		Single Face	Volumes	% in	Total	Seating	Seating
		Seat	Feet	Summary	Sections	Housed	Circulation	Capacity	Capacity	Capacity
	Work counter	1	80	80						
2	Collection	50	12	600						
3	Storage			200						
J. Building Support				1,050 SF						
1	Staff Lounge			480						
	Tables for 4	2	100	200						
	Lounge seating	4	50	200						
	Kitchen			80						
2	Staff Restrooms			160						
3	Storage			150						
4	Custodian Closets			80						
5	Delivery/Receiving			100						
6	Server Rooms/Telecommunication			80						
ASSIGNABLE SF				31,379 SF						
(Includes mechanical, circulation, chases etc.) GROSS SF				36,085 SF	85% assignable					
COLLECTION (Shelves @ 85% Capacity)						150,018		174,428	402	76
Recommended Parking- based on 1 space per 200 assignable square feet									157	

Newport News Public Library
 Oyster Point Library with Administration, Technical Services, Outreach and Friends - Option 3

Building Program Summary		Square Total			Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Seating Capacity	Computer Seating Capacity
		Quantity	Feet/ Seat	Square Feet						
A. Public Entrances and Lobby					1,800 SF					
1.	Main Public Entrance			400					4	
2.	Public Restrooms			400						
3.	Café/Friends Store			1,000					12	
B. Meeting and Conference Rooms					1,730 SF					
1.	Large Meeting Room	150	10	1,500	1,730				150	
	Kitchen			80						
	Storage			150						
C. Circulation Area/Staff Work areas					3,421 SF					
1.	Customer Service			100						
2.	Circulation Desk	4	60	240						
	Self Check	4	60	240						
	Holds	3	12	36						
	Copier Area			80						
	Material Security			50						
3.	Traffic dispersal			80						
4.	Circulation Workroom			2,060						
	Circ Staff Workstations	6	70	420						
	Check-in Stations	1	70	70						
	Worktable			80						
	Single Faced Shelving	5	12	60						
	Inside Book Return			80						
	Book Sorting/RFID sorting			600						
	Drive up Return/Pick up Window			80						
	Staff Workstations	8	60	480						
	work counter			100						
	copier/fax			40						
	Lockers			50						
5.	Circulation Storage			80						
6.	Reference Staff Storage			80						
7.	Branch Manager's Office			175						
8.	Exhibit area			200						
D. Children Services					6,317 SF					
1.	Information Desk	2 stations		180						
2.	Collection Area (single-faced sections)			3,197						
	New Books	6	12.5	75	80	480	30%	624		
	Picture Books (bins)	50	15	750	190	9,500	24%	11,780		
	Easy Readers	6	13	78	190	1,140	27%	1,448		
	Periodicals	2	13	26	12	24	0%	24		
	Fiction	70	12	840	180	12,600	11%	13,986		
	Non-Fiction	70	12	840	180	12,600	12%	14,112		
	Reference	4	12	48	54	216	0%	216		
	Videos/DVD's/CD's	20	13	260	200	4,000	55%	6,200		
	Kits	4	13	52	200	800	47%	1,176		
	Paperbacks	14	12	168	180	2,520	20%	3,125		
	Biographies	5	12	60	180	900	15%	1,035		
3.	Seating			1,930						
	Tables for 4	8	120	960					32	
	Lounge Seating	10	40	400					10	
	Computers/Printers	14	35	490						14
	Play area			80						
4.	Story/Craft Room	50	15	750					50	

Newport News Public Library
 Oyster Point Library with Administration, Technical Services, Outreach and Friends - Option 3

Building Program Summary		Square Total			Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Seating Capacity	Computer Seating Capacity
		Quantity	Feet/ Seat	Square Feet						
5.	Storage									100
6.	Family Restrooms									160
E. Teens				1,153 SF			3,886			
1	Collection									343
	Fiction	16	12.5	200	130	2,080	10%	2,288		
	Paperbacks	9	13	117	130	1,170	15%	1,346		
	A/V	1	13	13	200	200	20%	240		
	Periodicals	1	13	13	12	12	0%	12		
2	Seating									810
	Tables for 4	2	125	250					8	
	Computers	8	40	320						8
	Lounge Seating	6	40	240					6	
F. Audiovisual Services				780 SF			16,800			
1	Collection									780
	CD's/DVD's	60	13	780	200	12,000	40%	16,800		
G. Adult Services				12,694 SF			99,821			
1	Information Desk									350
2	Collection									####
	New Books	20	12.5	250	125	2,500	30%	3,250		
	Fiction	130	12.5	1,625	175	22,750	13%	25,708		
	Mystery	20	12.5	250	175	3,500	15%	4,025		
	Short Story	10	12.5	125	175	1,750	4%	1,820		
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873		
	Large Print	20	12.5	250	175	3,500	10%	3,850		
	Paperbacks	30	12.5	375	175	5,250	17%	6,143		
	Non-Fiction	240	12	2,880	175	42,000	10%	46,200		
	Reference	20	12	240	54	1,080	0%	1,080		
	Biographies	28	12	336	175	4,900	7%	5,243		
	Oversized	4	12	48	150	600	5%	630		
	Computers	36	35	1,260						36
	Tables for 2	18	100	1,800					36	
	Lounge Seating	18	40	720					18	
	Benches	6	50	300					6	
3	Quiet Study									440
	Seating @ tables	4	50	200					4	
	Lounge seating	6	40	240					6	
4	Conference Room									250
5	Group Study Rooms @ 4 each	3	80	240						12
6	Group Study Rooms @ 6 each	3	120	360						12
7	Computer Lab	18	40	720						18
H. Periodicals				1,114 SF			196			
1	Collection									1,114
	Magazines	15	12.5	188	12	180	0%	180		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	4	125	500					8	
	Lounge Seating	10	40	400					10	
I. Outreach				1,320 SF						
1.	Staff workstations	2	70	140						
	Worktables	3	100	300						

Newport News Public Library
 Oyster Point Library with Administration, Technical Services, Outreach and Friends - Option 3

Building Program Summary		Square Total			Volumes per	Total	Collection	Computer	
		Quantity	Feet/	Square	Single Face	Volumes	% in	Seating	
		Seat	Feet	Summary	Sections	Housed	Total	Seating	
							Capacity	Capacity	
								Capacity	
	Work counter	1	80	80					
2	Collection	50	12	600					
3	Storage			200					
J. Technical Services				2,604 SF					
1.	TS Manager Office			150					
2	Technical Services Workstatic	10	100	1,000					
3	Processing stations	4	80	320					
4	Shelving	12	12	144					
5	Book carts	40	6	240					
6	Mail Area			100					
7	Storage			400					
8	Copy Area			100					
9	Conference area			150					
K. Administration				6,500 SF					
L. Friends Sale				2,700 SF					
1	Workstation	1	60	60					
2	Sorting area			900					
3	Sale shelving area	120	12	1,440					
4	Storage			300					
M. Building Support				1,050 SF					
1	Staff Lounge			480					
	Tables for 4	2	100	200					
	Lounge seating	4	50	200					
	Kitchen			80					
2	Staff Restrooms			160					
3	Storage			150					
4	Custodian Closets			80					
5	Delivery/Receiving			100					
6	Server Rooms/Telecommunication			80					
ASSIGNABLE SF				43,183 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF				51,819 SF	80% assignable*				
COLLECTION (Shelves @ 85% Capacity)						150,018	174,428	402	76
Recommended Parking- based on 1 space per 200 assignable square feet								216	

* 80% efficient due to assumed 2 story library

Newport News Public Library
 Oyster Point Library with Administration, Technical Services, Outreach, Friends and Auditorium - Option 4

Building Program Summary		Square Total			Volumes per	Total	Collection	Computer
	Quantity	Feet/	Square		Single Face	Volumes	% in	Seating
	Seat	Feet	Feet	Summary	Sections	Housed	Total	Seating
							Capacity	Capacity
								Capacity
A. Public Entrances and Lobby				1,800 SF				
1.				400				4
2.				400				
3.				1,000				12
B. Meeting and Conference Rooms				3,780 SF				
1.		150	10	1,500				150
				80				
				150				
2.		150	10	1,500				
				250				
				300				
C. Circulation Area/Staff Work areas				3,421 SF				
1.				100				
2.		4	60	240				
		4	60	240				
		3	12	36				
				80				
				50				
3.				80				
4.				2,060				
		6	70	420				
		1	70	70				
				80				
		5	12	60				
				80				
				600				
				80				
		8	60	480				
				100				
				40				
				50				
5.				80				
6.				80				
7.				175				
8.				200				
D. Children Services				6,317 SF			53,726	
1		2 stations		180				
2.				3,197				
		6	12.5	75	80	480	30%	624
		50	15	750	190	9,500	24%	11,780
		6	13	78	190	1,140	27%	1,448
		2	13	26	12	24	0%	24
		70	12	840	180	12,600	11%	13,986
		70	12	840	180	12,600	12%	14,112
		4	12	48	54	216	0%	216
		20	13	260	200	4,000	55%	6,200
		4	13	52	200	800	47%	1,176
		14	12	168	180	2,520	20%	3,125
		5	12	60	180	900	15%	1,035
3.				1,930				
		8	120	960				32
		10	40	400				10

Newport News Public Library
 Oyster Point Library with Administration, Technical Services, Outreach, Friends and Auditorium - Option 4

Building Program Summary		Square Total			Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Seating Capacity	Computer Seating Capacity
		Quantity	Feet/ Seat	Square Feet						
	Computers/Printers	14	35	490						14
	Play area			80						
4.	Story/Craft Room	50	15	750					50	
5.	Storage			100						
6.	Family Restrooms			160						
E. Teens					1,153 SF			3,886		
1	Collection			343						
	Fiction	16	12.5	200	130	2,080	10%	2,288		
	Paperbacks	9	13	117	130	1,170	15%	1,346		
	A/V	1	13	13	200	200	20%	240		
	Periodicals	1	13	13	12	12	0%	12		
2	Seating			810						
	Tables for 4	2	125	250					8	
	Computers	8	40	320						8
	Lounge Seating	6	40	240					6	
F. Audiovisual Services					780 SF			16,800		
1	Collection			780						
	CD's/DVD's	60	13	780	200	12,000	40%	16,800		
G. Adult Services					12,694 SF			99,821		
1	Information Desk			350						
2	Collection			####						
	New Books	20	12.5	250	125	2,500	30%	3,250		
	Fiction	130	12.5	1,625	175	22,750	13%	25,708		
	Mystery	20	12.5	250	175	3,500	15%	4,025		
	Short Story	10	12.5	125	175	1,750	4%	1,820		
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873		
	Large Print	20	12.5	250	175	3,500	10%	3,850		
	Paperbacks	30	12.5	375	175	5,250	17%	6,143		
	Non-Fiction	240	12	2,880	175	42,000	10%	46,200		
	Reference	20	12	240	54	1,080	0%	1,080		
	Biographies	28	12	336	175	4,900	7%	5,243		
	Oversized	4	12	48	150	600	5%	630		
	Computers	36	35	1,260						36
	Tables for 2	18	100	1,800					36	
	Lounge Seating	18	40	720					18	
	Benches	6	50	300					6	
3	Quiet Study			440						
	Seating @ tables	4	50	200					4	
	Lounge seating	6	40	240					6	
4	Conference Room			250					12	
5	Group Study Rooms @ 4 each	3	80	240					12	
6	Group Study Rooms @ 6 each	3	120	360					18	
7	Computer Lab	18	40	720						18
H. Periodicals					1,114 SF			196		
1	Collection			1,114						
	Magazines	15	12.5	188	12	180	0%	180		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	4	125	500					8	
	Lounge Seating	10	40	400					10	
I. Virginiana Room					3,995 SF			15,750		

Newport News Public Library
 Oyster Point Library with Administration, Technical Services, Outreach, Friends and Auditorium - Option 4

Building Program Summary		Square Total			Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Seating Capacity	Computer Seating Capacity
		Quantity	Feet/ Seat	Square Feet						
1	Information Desk									
2	Collection									
	Print Materials	90	12.5	1,125	175	15,750	0%	15,750		
	Microform	60	10	600	200		0%			
	Maps			400						
	Computers	10	35	350						2
	Tables for 2	8	100	800					8	
	Lounge Seating	4	40	160					10	
	Exhibit area			150						
3	Workroom			330						
	Workstations	2	60	120						
	Work counter			100						
	Shelving scanner	5	12	60						
				50						
J. Outreach				1,320 SF						
1.	Staff workstations	2	70	140						
	Worktables	3	100	300						
	Work counter	1	80	80						
2	Collection	50	12	600						
3	Storage			200						
K. Technical Services				2,604 SF						
1.	TS Manager Office			150						
2	Technical Services Workstatic	10	100	1,000						
3	Processing stations	4	80	320						
4	Shelving	12	12	144						
5	Book carts	40	6	240						
6	Mail Area			100						
7	Storage			400						
8	Copy Area			100						
9	Conference area			150						
L. Administration				6,500 SF						
M. Friends Sale				2,700 SF						
1	Workstation	1	60	60						
2	Sorting area			900						
3	Sale shelving area	120	12	1,440						
4	Storage			300						
N. Building Support				1,050 SF						
1	Staff Lounge			480						
	Tables for 4	2	100	200						
	Lounge seating	4	50	200						
	Kitchen			80						
2	Staff Restrooms			160						
3	Storage			150						
4	Custodian Closets			80						
5	Delivery/Receiving			100						
6	Server Rooms/Telecommunication			80						
ASSIGNABLE SF				49,228 SF						
(Includes mechanical, circulation, chases etc.) GROSS SF				59,073 SF	80% assignable*					

Newport News Public Library

Oyster Point Library with Administration, Technical Services, Outreach, Friends and Auditorium - Option 4

Building Program Summary	Square Total			Volumes per	Total	Collection	Computer			
	Quantity	Feet/	Square	Single Face	Volumes	% in	Total	Seating	Seating	
	Seat	Feet	Summary	Sections	Housed	Circulation	Capacity	Capacity	Capacity	
			COLLECTION (Shelves @ 85% Capacity)		165,768		190,178	420	78	
	Recommended Parking- based on 1 space per 200 assignable square feet							246		

* 80% efficient due to assumed 2 story library

Newport News Public Library
Renovated Main Street Library - Option 1, 2

Building Program Summary						Volumes per	Total	Collection	Public	Public
Quantity	Square Feet/Unit	Total Square Feet	Summary	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations	
A. Public Entrances and Lobby				1,130 SF						
1.	Main Public Entrance		730					4		
2.	Public Restrooms		400							
B. Meeting and Conference Rooms				1,530 SF						
1.	Large Meeting Room	110	10	1,100	1,530					
2.	Kitchen		125	80						
3.	Storage			350						
C. Circulation Area/Staff Work areas				2,370 SF						
1.	Customer Service			100						
2.	Circulation Desk	3	60	180	420					
	Self Check	4	60	240						
3.	Circulation Workroom			1,120						
	Staff Workstations	6	60	360						
	Inside Book Return			80						
	Book Sorting			600						
	Drive up Return/Pick up Window			80						
4.	Circulation Storage			80						
5.	Reference Staff Storage			80						
6.	Branch Manager's Office			150						
7.	Friend's Bookstore			220						
8.	Exhibit area			200						
D. Children Services				5,406 SF			41,254			
1.	Information Desk	2 stations		180						
2.	Collection Area (single-faced sections)			2,496						
	New Books	4	12.5	50	80	320	30%	416		
	Picture Books (bins)	36	15	540	190	6,840	24%	8,482		
	Easy Readers	6	13	78	190	1,140	27%	1,448		
	Periodicals	2	13	26	12	24	0%	24		
	Fiction	56	12	672	180	10,080	11%	11,189		
	Non-Fiction	56	12	672	180	10,080	12%	11,290		
	Reference	4	12	48	54	216	0%	216		
	Videos/DVD's/CD's	10	13	130	200	2,000	55%	3,100		
	Kits	4	13	52	150	600	35%	930		
	Paperbacks	14	12	168	180	2,520	20%	3,125		
	Biographies	5	12	60	180	900	15%	1,035		
3.	Seating			1,800						
	Tables for 4	8	120	960				32		
	Lounge Seating	8	40	320				8		
	Computers/Printers	12	35	420					12	
	Play area			100						
4.	Story/Craft Room	50	15	750				50		
5.	Storage			100						
6.	Family Restroom			80						
E. Teens				888 SF			2,890			
1.	Collection			268						
	Fiction	10	12.5	125	130	1,300	10%	1,430		
	Paperbacks	8	13	104	130	1,040	15%	1,196		
	A/V	1	13	13	200	200	20%	240		
	Periodicals	2	13	26	12	24	0%	24		
2.	Seating			620						
	Tables for 4	2	125	250				8		
	Computers	6	35	210					6	
	Lounge Seating	4	40	160				4		
F. Audiovisual Services				598 SF			12,880			

Newport News Public Library
Renovated Main Street Library - Option 1, 2

Building Program Summary					Volumes per	Total	% in	Collection	Public	Public
	Quantity	Square Feet/ Unit	Total Square Feet	Summary	Single Face Sections	Volumes Housed	Circulation	Total Capacity	Seating Capacity	Computer Stations
1	Collection CD's/DVD's	46	13	598	200	9,200	40%	12,880		
G. Adult Services					10,461 SF			80,362		
1	Information Desk			350						
2	Collection			8,391						
	New Books	18	12.5	225	175	3,150	16%	3,654		
	Fiction	100	12.5	1,250	175	17,500	13%	19,775		
	Mystery	18	12.5	225	175	3,150	15%	3,623		
	Short Story	10	12.5	125	175	1,750	4%	1,820		
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873		
	Large Print	20	12.5	250	175	3,500	10%	3,850		
	Paperbacks	24	12.5	300	175	4,200	17%	4,914		
	Non-Fiction	180	12	2,160	175	31,500	10%	34,650		
	Reference	20	12	240	54	1,080	0%	1,080		
	Biographies	24	12	288	175	4,200	7%	4,494		
	Oversized	4	12	48	150	600	5%	630		
	Computers	24	35	840						24
	Tables for 2	16	100	1,600					32	
	Lounge Seating	16	40	640					16	
	Benches	6	50	300					6	
3	Quiet Study			440						
	Seating @ tables	4	50	200					4	
	Lounge seating	6	40	240					6	
4	Group Study Rooms @ 4 each	2	80	160					8	
5	Computer Lab	12	35	420						12
6	Copier Area			80						
7.	Reference Staff Workroom			620						
	Staff Workstations	8	60	480						
	work counter			100						
	copier/fax			40						
H. Periodicals					549 SF			172		
1	Collection			549						
	Magazines	13	12.5	163	12	156	0%	156		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	2	100	200					4	
	Lounge Seating	4	40	160					4	
I. Virginia Room					3,995 SF			15,750		
1	Information Desk			80						
2	Collection			3,585						
	Print Materials	90	12.5	1,125	175	15,750	0%	15,750		
	Microform	60	10	600	200		0%			
	Maps			400						
	Computers	10	35	350						10
	Tables for 2	8	100	800					16	
	Lounge Seating	4	40	160					4	
	Exhibit area			150						
3	Workroom			330						
	Workstations	2	60	120						
	Work counter			100						
	Shelving	5	12	60						
	scanner			50						
I. Business/Career Center					260 SF			875		
1	Information Desk			50						
2	Collection			210						
	Print Materials	5	12	60	175	875	0%	875		
	Computers	2	35	70						2
	Tables for 2	1	80	80					2	

Newport News Public Library
Renovated Main Street Library - Option 1, 2

Building Program Summary				Square	Total	Volumes per	Total	Collection	Public	Public	
Quantity	Feet/	Square		Unit	Feet	Single Face	Volumes	% in	Seating	Computer	
	Unit	Feet	Summary			Sections	Housed	Circulation	Capacity	Stations	
J. Building Support											
										820 SF	
1	Staff Lounge		340								
	Tables for 4	1	100	100							
	Lounge seating	4	40	160							
	Kitchen			80							
2	Staff Restrooms			160							
3	Storage			80							
4	Custodian Closet			80							
5	Delivery/Receiving			80							
6	Server Rooms/Telecommunication			80							
			ASSIGNABLE SF				28,007 SF				
			(Includes mechanical, circulation, chases etc.) GROSS SF				33,608 SF	80% assignable*			
			COLLECTION (Shelves @ 85% Capacity)				135,661		154,183	208 66	
			Recommended Parking- based on 1 space per 200 assignable square feet							140	
			* 80% efficient due to Two Story Facility								

Newport News Public Library
 Renovated Main Street Library with Virginiana relocated on site - Option 3

Building Program Summary						Volumes per	Total	Collection	Public	Public
Quantity	Square Feet/Unit	Total Square Feet	Summary	Single Face Sections	Volumes Housed	% in Circulation	Total Capacity	Seating Capacity	Computer Stations	
A. Public Entrances and Lobby						1,130 SF				
1.	Main Public Entrance		730					4		
2.	Public Restrooms		400							
B. Meeting and Conference Rooms						1,530 SF				
1.	Large Meeting Room	110	10	1,100	1,530					
2.	Kitchen		125	80						
3.	Storage			350						
C. Circulation Area/Staff Work areas						2,370 SF				
1.	Customer Service			100						
2.	Circulation Desk	3	60	180	420					
	Self Check	4	60	240						
3.	Circulation Workroom			1,120						
	Staff Workstations	6	60	360						
	Inside Book Return			80						
	Book Sorting			600						
	Drive up Return/Pick up Window			80						
4.	Circulation Storage			80						
5.	Reference Staff Storage			80						
6.	Branch Manager's Office			150						
7.	Friend's Bookstore			220						
8.	Exhibit area			200						
D. Children Services						6,279 SF				
1	Information Desk	2 stations		180						
2.	Collection Area (single-faced sections)			3,209						
	New Books	6	12.5	75	80	480	30%	624		
	Picture Books (bins)	50	15	750	190	9,500	24%	11,780		
	Easy Readers	6	13	78	190	1,140	27%	1,448		
	Periodicals	2	13	26	12	24	0%	24		
	Fiction	70	12	840	180	12,600	11%	13,986		
	Non-Fiction	70	12	840	180	12,600	12%	14,112		
	Reference	5	12	60	54	270	0%	270		
	Videos/DVD's/CD's	20	13	260	200	4,000	55%	6,200		
	Kits	4	13	52	150	600	35%	930		
	Paperbacks	14	12	168	180	2,520	20%	3,125		
	Biographies	5	12	60	180	900	15%	1,035		
3.	Seating			1,880						
	Tables for 4	8	120	960				32		
	Lounge Seating	10	40	400				10		
	Computers/Printers	12	35	420					12	
	Play area			100						
4.	Story/Craft Room	50	15	750				50		
5.	Storage			100						
6.	Family Restrooms			160						
E. Teens						1,056 SF				
1	Collection			356						
	Fiction	16	12.5	200	130	2,080	10%	2,288		
	Paperbacks	8	13	104	130	1,040	15%	1,196		
	A/V	2	13	26	200	400	20%	480		
	Periodicals	2	13	26	12	24	0%	24		
2	Seating			700						
	Tables for 4	2	125	250				8		
	Computers	6	35	210					6	
	Lounge Seating	6	40	240				6		
F. Audiovisual Services						780 SF				
						16,800				

Newport News Public Library
 Renovated Main Street Library with Virginiana relocated on site - Option 3

Building Program Summary					Volumes per	Total	% in	Collection	Public	Public
Quantity	Square Feet/ Unit	Total Square Feet	Summary	Sections	Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations	
1	Collection CD's/DVD's	60	13	780	200	12,000	40%	16,800		
G. Adult Services					12,501 SF			95,129		
1	Information Desk			350						
2	Collection			9,851						
	New Books	20	12.5	250	175	3,500	16%	4,060		
	Fiction	120	12.5	1,500	175	21,000	13%	23,730		
	Mystery	20	12.5	250	175	3,500	15%	4,025		
	Short Story	10	12.5	125	175	1,750	4%	1,820		
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873		
	Large Print	20	12.5	250	175	3,500	10%	3,850		
	Paperbacks	26	12.5	325	175	4,550	17%	5,324		
	Non-Fiction	224	12	2,688	175	39,200	10%	43,120		
	Reference	20	12	240	54	1,080	0%	1,080		
	Biographies	30	12	360	175	5,250	7%	5,618		
	Oversized	4	12	48	150	600	5%	630		
	Computers	36	35	1,260						36
	Tables for 2	17	100	1,700					34	
	Lounge Seating	17	40	680					17	
	Benches	6	50	300					6	
3	Quiet Study			440						
	Seating @ tables	4	50	200					4	
	Lounge seating	6	40	240					6	
4	Group Study Rooms @ 4 each	3	80	240					12	
5	Group Study Rooms @ 6 each	3	120	360						
6	Computer Lab	16	35	560						16
7	Copier Area			80						
8.	Reference Staff Workroom			620						
	Staff Workstations	8	60	480						
	work counter			100						
	copier/fax			40						
H. Periodicals					834 SF			196		
1	Collection			834						
	Magazines	15	12.5	188	12	180	0%	180		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	3	100	300					6	
	Lounge Seating	8	40	320					8	
I. Business/Career Center					678 SF			2,450		
1	Information Desk			50						
2	Collection			628						
	Print Materials	14	12	168	175	2,450	0%	2,450		
	Computers	4	35	140						4
	Tables for 2	4	80	320					8	
J. Building Support					840 SF					
1	Staff Lounge			340						
	Tables for 4	1	100	100						
	Lounge seating	4	40	160						
	Kitchen			80						
2	Staff Restrooms			160						
3	Storage			100						
4	Custodian Closet			80						
5	Delivery/Receiving			80						
6	Server Rooms/Telecommunication			80						
ASSIGNABLE SF					27,998 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF					33,597 SF	80% assignable*				

Newport News Public Library
 Renovated Main Street Library with Virginiana relocated on site - Option 3

Building Program Summary										
Quantity	Square Feet/Unit	Total Square Feet	Summary	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations	
			COLLECTION (Shelves @ 85% Capacity)		148,504		172,096	211	74	
			Recommended Parking- based on 1 space per 200 assignable square feet						140	
			* 80% efficient due to Two Story Facility							

Newport News Public Library
 Renovated Main Street Library without Virginiana - Option 4

Building Program Summary						Volumes per	Total	Collection	Public	Public
Quantity	Square Feet/ Unit	Total Square Feet	Summary	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations	
A. Public Entrances and Lobby						1,130 SF				
1.	Main Public Entrance		730					4		
2.	Public Restrooms		400							
B. Meeting and Conference Rooms						1,530 SF				
1.	Large Meeting Room	110	10	1,100	1,530					
2.	Kitchen		125	80						
3.	Storage			350						
C. Circulation Area/Staff Work areas						2,370 SF				
1.	Customer Service			100						
2.	Circulation Desk	3	60	180	420					
	Self Check	4	60	240						
3.	Circulation Workroom			1,120						
	Staff Workstations	6	60	360						
	Inside Book Return			80						
	Book Sorting			600						
	Drive up Return/Pick up Window			80						
4.	Circulation Storage			80						
5.	Reference Staff Storage			80						
6.	Branch Manager's Office			150						
7.	Friend's Bookstore			220						
8.	Exhibit area			200						
D. Children Services						6,279 SF				
						53,534				
1	Information Desk	2 stations		180						
2.	Collection Area (single-faced sections)			3,209						
	New Books	6	12.5	75	80	480	30%	624		
	Picture Books (bins)	50	15	750	190	9,500	24%	11,780		
	Easy Readers	6	13	78	190	1,140	27%	1,448		
	Periodicals	2	13	26	12	24	0%	24		
	Fiction	70	12	840	180	12,600	11%	13,986		
	Non-Fiction	70	12	840	180	12,600	12%	14,112		
	Reference	5	12	60	54	270	0%	270		
	Videos/DVD's/CD's	20	13	260	200	4,000	55%	6,200		
	Kits	4	13	52	150	600	35%	930		
	Paperbacks	14	12	168	180	2,520	20%	3,125		
	Biographies	5	12	60	180	900	15%	1,035		
3.	Seating			1,880						
	Tables for 4	8	120	960				32		
	Lounge Seating	10	40	400				10		
	Computers/Printers	12	35	420					12	
	Play area			100						
4.	Story/Craft Room	50	15	750				50		
5.	Storage			100						
6.	Family Restrooms			160						
E. Teens						1,056 SF				
						3,988				
1	Collection			356						
	Fiction	16	12.5	200	130	2,080	10%	2,288		
	Paperbacks	8	13	104	130	1,040	15%	1,196		
	A/V	2	13	26	200	400	20%	480		
	Periodicals	2	13	26	12	24	0%	24		
2	Seating			700						
	Tables for 4	2	125	250				8		
	Computers	6	35	210					6	
	Lounge Seating	6	40	240				6		
F. Audiovisual Services						780 SF				
						16,800				

Newport News Public Library
 Renovated Main Street Library without Virginiana - Option 4

Building Program Summary					Volumes per	Total	% in	Collection	Public	Public
Quantity	Square Feet/ Unit	Total Square Feet	Summary	Sections	Volumes Housed	Circulation	Total Capacity	Seating Capacity	Computer Stations	
1	Collection CD's/DVD's	60	13	780	200	12,000	40%	16,800		
G. Adult Services					12,501 SF			95,129		
1	Information Desk			350						
2	Collection			9,851						
	New Books	20	12.5	250	175	3,500	16%	4,060		
	Fiction	120	12.5	1,500	175	21,000	13%	23,730		
	Mystery	20	12.5	250	175	3,500	15%	4,025		
	Short Story	10	12.5	125	175	1,750	4%	1,820		
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873		
	Large Print	20	12.5	250	175	3,500	10%	3,850		
	Paperbacks	26	12.5	325	175	4,550	17%	5,324		
	Non-Fiction	224	12	2,688	175	39,200	10%	43,120		
	Reference	20	12	240	54	1,080	0%	1,080		
	Biographies	30	12	360	175	5,250	7%	5,618		
	Oversized	4	12	48	150	600	5%	630		
	Computers	36	35	1,260						36
	Tables for 2	17	100	1,700					34	
	Lounge Seating	17	40	680					17	
	Benches	6	50	300					6	
3	Quiet Study			440						
	Seating @ tables	4	50	200					4	
	Lounge seating	6	40	240					6	
4	Group Study Rooms @ 4 each	3	80	240					12	
5	Group Study Rooms @ 6 each	3	120	360						
6	Computer Lab	16	35	560						16
7	Copier Area			80						
8.	Reference Staff Workroom			620						
	Staff Workstations	8	60	480						
	work counter			100						
	copier/fax			40						
H. Periodicals					834 SF			196		
1	Collection			834						
	Magazines	15	12.5	188	12	180	0%	180		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	3	100	300					6	
	Lounge Seating	8	40	320					8	
I. Business/Career Center					678 SF			2,450		
1	Information Desk			50						
2	Collection			628						
	Print Materials	14	12	168	175	2,450	0%	2,450		
	Computers	4	35	140						4
	Tables for 2	4	80	320					8	
J. Building Support					840 SF					
1	Staff Lounge			340						
	Tables for 4	1	100	100						
	Lounge seating	4	40	160						
	Kitchen			80						
2	Staff Restrooms			160						
3	Storage			100						
4	Custodian Closet			80						
5	Delivery/Receiving			80						
6	Server Rooms/Telecommunication			80						
ASSIGNABLE SF					27,998 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF					33,597 SF	80% assignable*				

Newport News Public Library
 Renovated Main Street Library without Virginiana - Option 4

Building Program Summary										
Quantity	Square Feet/Unit	Total Square Feet	Summary	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations	
			COLLECTION (Shelves @ 85% Capacity)		148,504		172,096	211	74	
			Recommended Parking- based on 1 space per 200 assignable square feet							140
			* 80% efficient due to Two Story Facility							

Newport News Public Library
Renovated/Expanded Pearl Bailey Library - Option 1, 3

Building Program Summary					Volumes per	Total	Collection	Public	Public
Quantity	Square Feet/ Seat	Total Square Feet	Summary	Sections	Volumes Housed	% in Circulation	Total Capacity	Seating Capacity	Computer Stations
A. Public Entrances and Lobby					550 SF				
1.	Main Public Entrance		200					4	
2.	Public Restrooms		350						
B. Meeting and Conference Rooms					1,680 SF				
1.	Large Meeting Room	150	10	1,500	1,680			100	
2.	Kitchen			80					
3.	Storage			100					
C. Circulation Area/Staff Work areas					2,399 SF				
1.	Circulation Desk	2	60	120					
	Self Check	3	60	180					
	Holds	3	12	36					
	Copier Area			50					
	Material Security			50					
2.	Traffic Dispersal			80					
3.	Staff Workroom			1,348					
	Circ Staff Workstations	3	60	180					
	Check-in Workstation	1	60	60					
	Worktable			80					
	Single Faced Shelving	4	12	48					
	Inside Book Return			80					
	Book Sorting/RFID sorting			300					
	Drive up Return			50					
	Staff Workstations	6	60	360					
	work counter			100					
	copier/fax			40					
	Lockers			50					
4.	Circulation Storage			80					
5.	Reference Staff Storage			80					
6.	Branch Manager's Office			175					
7.	Exhibit area			200					
D. Children Services					3,798 SF				
1	Information Desk	2 stations		150					
2.	Collection Area (single-faced sections)			1,888					
	New Books	4	12	48	80	320	30%	416	
	Picture Books (bins)	30	15	450	190	5,700	24%	7,068	
	Easy Readers	6	13	78	190	1,140	27%	1,448	
	Periodicals	2	13	26	12	24	0%	24	
	Fiction	36	12	432	180	6,480	11%	7,193	
	Non-Fiction	40	12	480	180	7,200	12%	8,064	
	Reference	4	12	48	54	216	0%	216	
	Videos/DVD's/CD's	10	13	130	200	2,000	55%	3,100	
	Kits	4	13	52	200	800	47%	1,176	
	Paperbacks	8	12	96	180	1,440	20%	1,786	
	Biographies	4	12	48	180	720	15%	828	
3.	Seating			850					
	Tables for 4	3	120	360				12	
	Lounge Seating	4	40	160				4	
	Computers/Printers	8	35	280				8	
	Play area			50					8
4.	Story/Craft Room	50	15	750				50	
5.	Storage			80					
6.	Family Restroom	1	80	80					
E. Teens					799 SF				
1	Collection			179					
	Fiction	7	12.5	88	130	910	10%	1,001	
	Paperbacks	5	13	65	130	650	15%	748	
	A/V	1	13	13	200	200	20%	240	

Newport News Public Library
Renovated/Expanded Pearl Bailey Library - Option 1, 3

Building Program Summary					Volumes per	Total	% in	Collection	Public	Public
Quantity	Square Feet/ Seat	Total Square Feet	Summary	Sections	Volumes Housed	Circulation	Total Capacity	Seating Capacity	Computer Stations	
2	Periodicals	13	13		12	12	0%	12		
	Seating		620							
	Tables for 4	125	250					8		
	Computers	35	210						6	
	Lounge Seating	40	160					4		
F. Audiovisual Services					416 SF			8,960		
1	Collection		416							
	CD's/DVD's	32	13	416	200	6,400	40%	8,960		
G. Adult Services					7,313 SF			59,354		
1	Information Desk		300							
2	Collection		5,753							
	New Books	12	12.5	150	125	1,500	30%	1,950		
	African American collection	28	12.5	350	175	4,900	20%	5,880		
	Fiction	60	12.5	750	175	10,500	13%	11,865		
	Mystery	6	12.5	75	175	1,050	15%	1,208		
	Short Story	4	12.5	50	175	700	4%	728		
	Sci-Fi	4	12.5	50	175	700	7%	749		
	Large Print	10	12.5	125	175	1,750	10%	1,925		
	Paperbacks	18	12.5	225	175	3,150	17%	3,686		
	Non-Fiction	146	12	1,752	175	25,550	10%	28,105		
	Reference	14	12	168	54	756	0%	756		
	Biographies	10	12	120	175	1,750	7%	1,873		
	Oversized	4	12	48	150	600	5%	630		
	Computers	20	35	700					20	
	Tables for 2	8	100	800				16		
	Lounge Seating	6	40	240				6		
	Benches	3	50	150				3		
3	Quiet Study		310							
	Seating @ tables	3	50	150				3		
	Lounge seating	4	40	160				4		
4	Group Study Rooms @ 4 each	1	80	80				4		
5	Group Study Rooms @ 6 each	2	120	240				12		
6	Computer Lab	18	35	630					18	
H. Periodicals					356 SF			136		
1	Collection		356							
	Magazines	10	12.5	125	12	120	0%	120		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	1	125	125				2		
	Lounge Seating	2	40	80				2		
I. Building Support					600 SF					
1	Staff Lounge		280							
	Tables for 4	1	100	100						
	Lounge seating	3	40	120						
	Kitchen		60							
2	Staff Restroom		80							
3	Custodian Closet		80							
4	Delivery/Receiving		80							
5	Server Rooms/Telecommunication		80							
ASSIGNABLE SF					17,911 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF					20,597 SF	85% assignable				
COLLECTION (Shelves @ 85% Capacity)						87,254		101,768	242	52
Recommended Parking- based on 1 space per 200 assignable square feet									90	

Newport News Public Library
Renovated/Expanded Pearl Bailey Library - Option 2, 4

Building Program Summary		Quantity	Square Feet/ Unit	Total Square Feet	Total Square Summary	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations
A. Public Entrances and Lobby						550 SF					
1.	Main Public Entrance				200					4	
2.	Public Restrooms				350						
B. Meeting and Conference Rooms						1,680 SF					
1.	Large Meeting Room	150	10	1,500	1,680					100	
2.	Kitchen				80						
3.	Storage				100						
C. Circulation Area/Staff Work areas						2,399 SF					
1.	Circulation Desk	2	60		120						
	Self Check	3	60		180						
	Holds	3	12		36						
	Copier Area				50						
	Material Security				50						
2.	Traffic Dispersal				80						
3.	Staff Workroom				1,348						
	Circ Staff Workstations	3	60		180						
	Check-in Workstation	1	60		60						
	Worktable				80						
	Single Faced Shelving	4	12		48						
	Inside Book Return				80						
	Book Sorting/RFID sorting				300						
	Drive up Return				50						
	Staff Workstations	6	60		360						
	work counter				100						
	copier/fax				40						
	Lockers				50						
4.	Circulation Storage				80						
5.	Reference Staff Storage				80						
6.	Branch Manager's Office				175						
7.	Exhibit area				200						
D. Children Services						5,892 SF					
						47,644					
1	Information Desk	2 stations			150						
2.	Collection Area (single-faced sections)				2,852						
	New Books	4	12	48		80	320	30%	416		
	Picture Books (bins)	50	15	750		190	9,500	24%	11,780		
	Easy Readers	6	13	78		190	1,140	27%	1,448		
	Periodicals	2	13	26		12	24	0%	24		
	Fiction	60	12	720		180	10,800	11%	11,988		
	Non-Fiction	60	12	720		180	10,800	12%	12,096		
	Reference	4	12	48		54	216	0%	216		
	Videos/DVD's/CD's	14	13	182		200	2,800	55%	4,340		
	Kits	4	13	52		200	800	47%	1,176		
	Paperbacks	14	12	168		180	2,520	20%	3,125		
	Biographies	5	12	60		180	900	15%	1,035		
3.	Seating				1,980						
	Tables for 4	7	120	840						28	
	Lounge Seating	12	40	480						12	
	Computers/Printers	16	35	560						16	
	Play area			100							16
4.	Story/Craft Room	50	15		750					50	
5.	Storage				80						
6.	Family Restroom	1	80		80						
E. Teens						1,288 SF					
						2,890					
1	Collection				268						
	Fiction	10	12.5	125		130	1,300	10%	1,430		
	Paperbacks	8	13	104		130	1,040	15%	1,196		
	A/V	1	13	13		200	200	20%	240		

Newport News Public Library
Renovated/Expanded Pearl Bailey Library - Option 2, 4

Building Program Summary					Volumes per	Total	% in	Collection	Public	Public
	Quantity	Square Feet/ Unit	Total Square Feet	Summary	Single Face Sections	Volumes Housed	Circulation	Total Capacity	Seating Capacity	Computer Stations
2	Periodicals	2	13	26	12	24	0%	24		
	Seating			1,020						
	Tables for 4	4	125	500					16	
	Computers	8	35	280						8
	Lounge Seating	6	40	240					6	
F. Audiovisual Services					780 SF			16,800		
1	Collection			780						
	CD's/DVD's	60	13	780	200	12,000	40%	16,800		
G. Adult Services					11,891 SF			100,091		
1	Information Desk			300						
2	Collection			10,051						
	New Books	18	12.5	225	125	2,250	30%	2,925		
	African American collection	40	12.5	500	175	7,000	20%	8,400		
	Fiction	120	12.5	1,500	175	21,000	13%	23,730		
	Mystery	20	12.5	250	175	3,500	15%	4,025		
	Short Story	10	12.5	125	175	1,750	4%	1,820		
	Sci-Fi	10	12.5	125	175	1,750	7%	1,873		
	Large Print	20	12.5	250	175	3,500	10%	3,850		
	Paperbacks	24	12.5	300	175	4,200	17%	4,914		
	Non-Fiction	220	12	2,640	175	38,500	10%	42,350		
	Reference	20	12	240	54	1,080	0%	1,080		
	Biographies	24	12	288	175	4,200	7%	4,494		
	Oversized	4	12	48	150	600	5%	630		
	Computers	24	35	840						24
	Tables for 2	18	100	1,800					36	
	Lounge Seating	18	40	720					18	
	Benches	4	50	200					4	
3	Quiet Study			310						
	Seating @ tables	3	50	150					3	
	Lounge seating	4	40	160					4	
4	Group Study Rooms @ 4 each	3	80	240					12	
5	Group Study Rooms @ 6 each	3	120	360					18	
6	Computer Lab	18	35	630						18
H. Periodicals					736 SF			184		
1	Collection			736						
	Magazines	14	12.5	175	12	168	0%	168		
	Newspapers	2	13	26	8	16	0%	16		
	Tables for 2	3	125	375					6	
	Lounge Seating	4	40	160					4	
I. Building Support					870 SF					
1	Staff Lounge			320						
	Tables for 4	1	100	100						
	Lounge seating	4	40	160						
	Kitchen			60						
2	Staff Restrooms			160						
3	Custodian Closet			80						
4	Delivery/Receiving			80						
5	Server Rooms/Telecommunication			80						
6	Storage			150						
ASSIGNABLE SF					26,086 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF					29,999 SF	85% assignable				
COLLECTION (Shelves @ 85% Capacity)						143,898		167,608	337	66
Recommended Parking- based on 1 space per 200 assignable square feet										130

Newport News Public Library
Renovated West Library - Option 1

Building Program Summary		Quantity	Square Feet/ Unit	Total Square Feet	Total Square Summary	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations
A. Public Entrances and Lobby						300 SF					
1.	Main Public Entrance				50					4	
2.	Public Restrooms				250						
B. Meeting and Conference Rooms						1,330 SF					
1.	Program Room on lower level	100	10	1,000	1,330					100	
2.	Kitchen				80						
3.	Storage				250						
C. Circulation Area/Staff Work areas						774 SF					
1.	Circulation Desk	1	60		60						
	Self Check	1	60		60						
	Holds	3	12		36						
	Copier Area				50						
	Material Security				50						
2.	Traffic Dispersal				50						
3.	Staff Workroom				318						
	Circ Staff Workstations	1	60		60						
	Check-in Workstation	1	60		60						
	Worktable				100						
	Single Faced Shelving	4	12		48						
	Lockers				50						
4.	Storage				150						
D. Children Services						750 SF					
1.	Collection Area (single-faced sections)				480				7,832		
	New Books	4	12	48		80	320	30%	416		
	Picture Books (bins)	6	15	90		190	1,140	24%	1,414		
	Easy Readers	4	13	52		190	760	27%	965		
	Fiction	10	12	120		180	1,800	11%	1,998		
	Non-Fiction	12	12	144		180	2,160	12%	2,419		
	Videos/DVD's/CD's	2	13	26		200	400	55%	620		
3.	Seating				270						
	Tables for 4	1	120	120						4	
	Lounge Seating	2	40	80						2	
	Computers/Printers	2	35	70							2
E. Teens						325 SF					
1	Collection				50						
	Fiction	4	12.5	50		130	520	10%	572		
2	Seating				275						
	Tables for 4	1	125	125						4	
	Computers	2	35	70							2
	Lounge Seating	2	40	80						2	
F. Audiovisual Services						130 SF					
1	Collection				130						
	CD's/DVD's	10	13	130		200	2,000	40%	2,800		
G. Adult Services						5,873 SF					
2	Collection				5,563						
	New Books	6	12.5	75		125	750	30%	975		
	Fiction	100	12.5	1,250		175	17,500	13%	19,775		
	Mystery	6	12.5	75		175	1,050	15%	1,208		
	Short Story	4	12.5	50		175	700	4%	728		
	Sci-Fi	6	12.5	75		175	1,050	7%	1,124		
	Large Print	10	12.5	125		175	1,750	10%	1,925		
	Paperbacks	10	12.5	125		175	1,750	17%	2,048		
	Non-Fiction	160	12	1,920		175	28,000	10%	30,800		

Newport News Public Library
Renovated West Library - Option 1

Building Program Summary				Square Total	Volumes per	Total	Collection	Public	Public
Quantity	Feet/	Square	Summary	Single Face	Volumes	% in	Total	Seating	Computer
	Unit	Feet		Sections	Housed	Circulation	Capacity	Capacity	Stations
Reference	10	12	120	54	540	0%	540		
Biographies	10	12	120	175	1,750	7%	1,873		
Oversized	4	12	48	150	600	5%	630		
Computers	16	35	560						16
Tables for 2	6	100	600					12	
Lounge Seating	8	40	320					8	
Benches	2	50	100					2	
3 Quiet Study			310						
Seating @ tables	3	50	150					3	
Lounge seating	4	40	160					4	
H. Periodicals				406 SF			184		
1 Collection			406						
Magazines	14	12.5	175	12	168	0%	168		
Newspapers	2	13	26	8	16	0%	16		
Tables for 2	1	125	125					2	
Lounge Seating	2	40	80					2	
I. Building Support				1,770 SF					
1 Staff Lounge			240						
Tables for 4	1	100	100						
Lounge seating	2	40	80						
Kitchen			60						
2 Staff Restroom			80						
3 Custodian Closet			100						
4 Delivery/Receiving			250						
5 Server Rooms/Telecommunication			100						
6 Storage			1,000						
ASSIGNABLE SF				11,658 SF					
(Includes mechanical, circulation, chases etc.) GROSS SF				14,573 SF	75% assignable*				
COLLECTION (Shelves @ 85% Capacity)					64,724		73,012	149	20
Recommended Parking- based on 1 space per 200 assignable square feet									58

* 75% tefficient due to multi level space

Newport News Public Library
 Renovated West Library - Popular materials - Option 2, 3

Building Program Summary		Quantity	Square Feet/ Unit	Total Square Feet	Total Square Summary	Volumes per Single Face Sections	Total Volumes Housed	% in Circulation	Collection Total Capacity	Public Seating Capacity	Public Computer Stations
A. Public Entrances and Lobby						100 SF					
1.	Main Public Entrance				50					4	
2.	Public Restrooms				50						
B. Meeting and Conference Rooms						1,180 SF					
1.	Program Room on lower level	100	10	1,000	1,180					100	
2.	Kitchen				80						
3.	Storage				100						
C. Circulation Area/Staff Work areas						650 SF					
1.	Circulation Desk	1	60		60						
	Self Check	1	60		60						
	Holds	3	12		36						
	Copier Area				50						
	Material Security				50						
2.	Traffic Dispersal				50						
3.	Staff Workroom				274						
	Circ Staff Workstations	1	60		60						
	Check-in Workstation	1	60		60						
	Worktable				80						
	Single Faced Shelving	2	12		24						
	Lockers				50						
4.	Storage				70						
D. Children Services						630 SF					
1.	Collection Area (single-faced sections)				360				5,820		
	New Books	4	12		48	80	320	30%	416		
	Picture Books (bins)	6	15		90	190	1,140	24%	1,414		
	Easy Readers	4	13		52	190	760	27%	965		
	Fiction	8	12		96	180	1,440	11%	1,598		
	Non-Fiction	4	12		48	180	720	12%	806		
	Videos/DVD's/CD's	2	13		26	200	400	55%	620		
3.	Seating				270						
	Tables for 4	1	120		120					4	
	Lounge Seating	2	40		80					2	
	Computers/Printers	2	35		70					2	
E. Teens						325 SF					
1	Collection				50						
	Fiction	4	12.5		50	130	520	10%	572		
2	Seating				275						
	Tables for 4	1	125		125					4	
	Computers	2	35		70						2
	Lounge Seating	2	40		80					2	
F. Audiovisual Services						104 SF					
1	Collection				104						
	CD's/DVD's	8	13		104	200	1,600	40%	2,240		
G. Adult Services						2,220 SF					
2	Collection				2,220						
	New Books	4	12.5		50	125	500	30%	650		
	Fiction	20	12.5		250	175	3,500	13%	3,955		
	Mystery	6	12.5		75	175	1,050	15%	1,208		
	Short Story	4	12.5		50	175	700	4%	728		
	Sci-Fi	4	12.5		50	175	700	7%	749		
	Large Print	6	12.5		75	175	1,050	10%	1,155		
	Paperbacks	8	12.5		100	175	1,400	17%	1,638		
	Non-Fiction	16	12		192	175	2,800	10%	3,080		

National Center for Education Statistics

Data from Public Libraries Survey Fiscal Year: 2005

The file contains (7) records based on your search.

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Library Name	Number of Outlets	Print Materials per Capita	Library Visits	Total Circulation	Number of Public Internet Terminals	Total Staff
Comparison Group Average	7	3.51	669,774	927,955	111	70
State Average (VA)	4	3.33	386,924	687,942	47	39
National Average	2	6.65	151,838	229,658	21	15
Comparison Group Median	6	3.5	498,413	1,015,864	107	79
State Median (VA)	3	2.56	154,000	224,643	25	16
National Median	1	4.44	29,328	43,912	7	4
NEWPORT NEWS PUBLIC LIBRARY SYSTEM, VA (Library of Interest)	5	2.39	808,196	625,276	75	85
YORK COUNTY PUBLIC LIBRARY, VA	2	2.25	422,096	693,601	42	29
WILLIAMSBURG REGIONAL LIBRARY, VA	3	4.83	N/A	1,221,442	128	104
PORTSMOUTH PUBLIC LIBRARY, VA	4	3.5	498,413	380,209	42	36
ROANOKE COUNTY PUBLIC LIBRARY, VA	6	3.7	753,222	1,015,864	107	45
JEFFERSON-MADISON REGIONAL LIBRARY, VA	9	2.49	N/A	1,485,971	84	79
RICHMOND PUBLIC LIBRARY, VA	9	4.52	674,412	639,493	128	86
NORFOLK PUBLIC LIBRARY, VA	13	3.3	1,000,725	1,059,103	243	109

Newport News Public Library

5th

7th

4th

7th

6th

4th

NOTE:

--"N/A" means the data are not available

National Center for Education Statistics

Data from Public Libraries Survey Fiscal Year: 2005

The file contains (9) records based on your search.

NCES is not responsible for the manner in which this data is presented. This data is provided as an extra service to the user. To download full Public Libraries datasets, please go to the Public Libraries home page. <http://nces.ed.gov/surveys/libraries/Public.asp>

Library Name	Number of Outlets	Print Materials per Capita	Total Staff	Library Visits	Total Circulation	Number of Public Internet Terminals	Population of Legal Service Area
Comparison Group Average	8	2.33	97	932,867	1,282,247	100	189,409
State Average (VA)	4	3.33	39	386,924	687,942	47	81,369
National Average	2	6.65	15	151,838	229,658	21	31,549
Comparison Group Median	8	1.91	96	910,286	1,054,681	111	190,589
State Median (VA)	3	2.56	16	154,000	224,643	25	37,500
National Median	1	4.44	4	29,328	43,912	7	6,863
NEWPORT NEWS PUBLIC LIBRARY SYSTEM, VA (Library of Interest)	5	2.39	85	808,196	625,276	75	180,900
BOISE PUBLIC, ID	3	1.72	87	1,135,313	1,510,530	39	193,161
YONKERS PUBLIC LIBRARY, NY	4	2.47	161	1,458,708	901,850	118	196,086
YORK COUNTY LIBRARY SYSTEM, SC	6	1.51	54	794,931	885,354	48	183,762
LANE PUBLIC LIBRARY, OH	6	2.31	96	919,724	2,196,754	118	179,829
CENTRAL NORTH CAROLINA REGIONAL LIBRARY, NC	8	1.41	48	738,346	827,797	69	192,126
GRAND RAPIDS PUBLIC LIBRARY, MI	8	5.53	123	910,286	1,428,096	158	197,800
CLERMONT COUNTY PUBLIC LIBRARY, OH	10	2.32	113	878,592	1,824,167	80	190,589
ATHENS REGIONAL LIBRARY SYSTEM, GA	11	1.91	84	933,095	1,054,681	159	185,905
CALCASIEU PARISH LIBRARY, LA	14	1.82	110	626,808	910,994	111	185,419

Newport News Public Library

8th

3rd

7th

7th

10th

7th

9th

Possible Timeline for Implementation of Long Range Plan

Library Facility	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
New 34,200 SF Virgil Grissom Library at Stoney Run Park		\$1,000,000	\$5,115,000	\$5,000,000																
Renovate/Expanded 20,000 SF Pearl Bailey Library					\$1,000,000	\$2,150,000	\$2,000,000													
New 59,100 SF Oyster Point Central Library									\$2,000,000		\$8,000,000	\$8,000,000	\$1,207,500							
New 10,000 SF Lee Hall Library							\$1,500,000	\$2,000,000												
Renovated 33,600 SF Main Street Library													\$1,000,000	\$1,880,000		\$3,000,000				
Expanded to 30,000 SF Pearl Bailey Library																			\$1,600,000	\$1,800,000
Total per year		\$1,000,000	\$5,115,000	\$5,000,000	\$1,000,000	\$2,150,000	\$2,000,000	\$1,500,000	\$2,000,000	\$2,000,000	\$8,000,000	\$8,000,000	\$1,207,500	\$1,000,000	\$1,880,000	\$3,000,000	\$0	\$0	\$1,600,000	\$1,800,000

Based on 200 dollars