



City of Newport News

TRANSPORTATION SAFETY COMMISSION

JACK GERGELY
VICE CHAIRMAN

MELVIN L. BAILEY
CHAIRMAN

DAVID T. WILKINSON
SECRETARY-COORDINATOR

Meeting Minutes

May 19, 2011

Department of Engineering – 7th Floor. Conference Room

Attendees

Mel Bailey – Chairman
Jack Gergely – Vice Chairman
David Wilkinson – Secretary
Lt. Eric Mansfield – Police Department
Edward Curran – Citizen
Stephen Klute – Citizen
Jean Montane – Citizen
Richard Richardson – Citizen

I. Call to order

A. Opening Comments from Chairmen, Melvin L. Bailey

II. Old Business

A. Review and adoption of February 17, 2011 Meeting Minutes

- Motion to adopt by Vice Chairmen Gergely, Seconded by Commissioner Klute – **PASSED**

B. Status of Safety Commission 2009 Goals and Initiatives

- 1) Expansion of Commission participation to include invitations to transportation specialists from HRT, CSX, DMV and NNPD Motor Carrier Div. Participates are non-voting members used to provide the best information possible to Commissioner, thus enabling them to make the most prudent recommendations to City Council.
 - a) CSX contact and invitation to join – to be headed up by Secretary Wilkinson
 - Secretary Wilkinson has made contact with; with HRT awaiting response.
 - Will follow-up with HRT, CSX and DMV
 - b) Newport News Mayor's Committee on Disabilities contact and invitation to join – to be headed up by Commissioner Phillips. It was recommended for Commissioner Phillips to get in contact with Sherri Graham – Commissions Liaison at 926-8587
 - Commissioner Phillips not present – no report made



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- C. City of Newport News Employee Transportation Safety Award
- 1) As per the approved motion (2/17/11), Secretary Wilkinson to proceed with the Information & Application package for the “Newport News Employee Transportation Safety Award Program” for distribution no later than June 15, 2011 with a turn in due date of December 16, 2011..
 - a) Secretary Wilkinson reports on item is on track.
- D. Commissioner vacancies
- 1) Ft. Eustis Representative; there has been no response from Mr. Betoney’s request to the Fort’s Safety Office or Public Works Office. Mr. Betoney is no longer able to pursue a replacement as his current assignment is in the DC area.
 - a) Commissioner Mansfield volunteered to make contact with the post and find a replacement commissioner.
 - 2) College Student Representative; to date there is only one Board Bank application on file for this vacancy. Commissioner Richardson to report the status of soliciting an alternate candidate for consideration by the Commission.
 - a) Commissioner Richardson indicates that his inquiry did not respond.
 - b) Motion to request City Council defer taking action on this matter for an additional month by Secretary Wilkinson, Seconded by Commissioner Curran – **PASSED**
- E. Governor’s Transportation Safety Awards
- 1) Secretary Wilkinson was unable to obtain all the required information from the candidates in time to meet the eight (8) calendar days turn around required to get the applications in. It is recommended to hold these candidates for consideration for the 2012 award.
 - a) Motion to hold for next year’s submissions by Commissioner Curran, Seconded by Commissioner Mansfield – **PASSED**
- F. Status of Safety Commission 2011 Goals and Initiatives
- 1) “Safety Edge” recommendation to Engineering for adoption into the Design Criteria Manual. Commission report and cover memo with recommendations to the Director of Engineering, copy the City Manager to be prepared no later than the Commission’s November meeting. Secretary Wilkinson.
 - a) Secretary Wilkinson reported that this item is on track for completion and should have a draft of the memo for the August meeting.



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- 2) Evaluate minimizing the places where buses, both school and HRT stop on the roadway. Commission report and cover memo with recommendations to the Director of Engineering, copy the City Manager to be prepared no later than the Commission's November meeting. Vice Chairman Gergely.
 - a) Vice Chairman Gergely reported that he is in the beginning of the observation period for his report.
- 3) Spot radio reports on rear seat belt usage and motorized wheel chair use. Recommended script for Radio public education spot to be prepared no later than the Commission's August meeting with distribution action to occur prior to the November meeting. Chairman Bailey.
 - a) Chairman Bailey will be contacting the DMV to see if this would qualify for a DMV safety grant.
- 4) Evaluate lighted street name signs at appropriate major intersections. Commission report and cover memo with recommendations to the Director of Engineering, copy the City Manager to be prepared no later than the Commission's November meeting. Commissioner Klute.
 - a) Commissioner Klute presented a report to the commission – see attached.

III. New Business

- 1) Preliminary data from Engineering
 - a) It was discussed that any data presented to the commission would be considered public record and the Department of Engineering would prefer not to present preliminary data as false assumptions can be derived.
- 2) Water Safety Participation
 - a) A question was raised to the commission, if a commissioner could invite someone from with a water safety background, such as Coast Guard or Marine Patrol to attend.
 - b) The commission welcomed the idea and suggested that they may sit as a non-voting member.



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IV. Other Business

- 1) Staff Report: Top 5 intersection and corridor crash locations for 2010 to be presented at the August 2011 meeting.
- 2) Next Commission Meeting is scheduled for August 18, 2011 @ 2:00 pm in the Department of Engineering 7th Floor Conference Room.
- 3) Two (2) Commissioners have terms that expire in October 2011. Edward Curran, who is eligible for re-nomination and Jean Montane who is not eligible for re-nomination. The Commission will need to be prepared to discuss at the August 2011 meeting its recommendations for City Council consideration.

V. Adjourned: 4:35 pm