

CITY OF NEWPORT NEWS
DEPARTMENT OF CODES COMPLIANCE
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ELECTRICAL, MECHANICAL, PLUMBING PERMIT APPLICATION

PROPERTY ADDRESS _____ APARTMENT NUMBERS _____ THROUGH _____
 SUBDIVISION _____ SECTION _____ BLOCK _____ ZONING DISTRICT _____
 LOT _____ NEIGHBORHOOD _____

<p>TYPE OF PERMIT (CIRCLE ONE):</p> <p align="center">E - ELECTRICAL M - MECHANICAL P - PLUMBING</p>	<p>CLASS N - NEW BUILDING (CIRCLE ONE) E - EXISTING BUILDING</p>	<p>USE GROUP</p> <p>A1A-THEATER W/STAGES A1B-THEATER WO/STAGES A2-RESTAURANTS, BANQUET HALLS A3-CHURCHES A4-ASSEMBLY,ARENAS A5-AMUSEMENT PARKS,STADIUMS B-BUSINESS OFFICES E-EDUCATIONAL, SCHOOLS F1-FACTORY, MOD. HAZARD F2-FACTORY, LOW HAZARD H1-HIGH HAZ. EXPLOSIVES H2 thru H4-HIGH HAZARD H5- HPM I1-INSTITUTIONAL, SUPERVISED ENV. I2-INSTITUTIONAL, INCAPACITATED I3-INSTITUTIONAL, RESTRAINED I4-INSTITUTIONAL, DAY CARE FAC. M-MERCANTILE, STORES, SERV.STAT. R1-RESIDENTIAL, HOTEL,MOTEL R2-RESIDENTIAL, MULT. FAMILY R3-RESIDENTIAL, 1 AND 2 FAMILY R4-RESIDENTIAL, CARE ASSISTED LIV. R5-RESIDENTIAL, 1 AND 2 FAMILY S1-STORAGE, MODERATE HAZARD S2-STORAGE, LOW HAZARD U-UTILITY, MISC. STRUCTURE</p>	<p align="center">MECHANICAL PERMIT INFORMATION</p> <p><input type="checkbox"/> (N) – INSTALLATION OF MECHANICAL SYSTEM OR EQUIPMENT IN NEW CONSTRUCTION (SPECIFY VALUE)</p> <p><input type="checkbox"/> (R) – REPLACEMENT, REPAIR, ALTERATION OF MECHANICAL SYSTEM OR EQUIPMENT IN EXISTING BUILDING OR STRUCTURE (SPECIFY VALUE)</p> <p><input type="checkbox"/> (V) – INSTALLATION OF ONE KITCHEN HOOD VENT AND NOT MORE THAN THREE BATHROOM VENTS IN A SINGLE-FAMILY DWELLING.</p> <p><input type="checkbox"/> (S) – INSTALLATION OF A FIRE ALARM SYSTEM, MUSIC SYSTEM OR BURGLAR ALARM SYSTEM IN OCCUPANCIES OTHER THAN DETACHED ONE & TWO FAMILY DWELLINGS. (SPECIFY VALUE)</p> <p>COMMENTS: _____</p>			
<p>OWNERSHIP 1 – PRIVATE (PRI) (CIRCLE ONE) 2 – PUBLIC (PUB)</p>	<p>Associated Building Permit Number</p>					
<p>Total Value of WORK \$ _____</p>						
<p>EQUIVALENT REPLACEMENT? (CIRCLE ONE) YES NO</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; vertical-align: top;"> <p>INSPECTIONS REQUIRED:</p> <p><input type="checkbox"/> ROUGH-IN</p> <p><input type="checkbox"/> FINAL</p> </td> <td style="width:33%; vertical-align: top;"> <p>PLANS</p> <p><input type="checkbox"/> REQUIRED</p> <p><input type="checkbox"/> FURNISHED</p> </td> <td style="width:33%; vertical-align: top;"> <p><input type="checkbox"/> HEAT PUMP:</p> <p><input type="checkbox"/> OTHER HEATING EQUIPMENT</p> <p><input type="checkbox"/> AIR CONDITIONING</p> <p><input type="checkbox"/> VENTILATION</p> <p><input type="checkbox"/> FIRE PROTECTION</p> <p><input type="checkbox"/> GAS PIPING LPG NAT</p> <p><input type="checkbox"/> GAS RESET INSPECTION</p> <p><input type="checkbox"/> OTHER</p> </td> </tr> </table>			<p>INSPECTIONS REQUIRED:</p> <p><input type="checkbox"/> ROUGH-IN</p> <p><input type="checkbox"/> FINAL</p>	<p>PLANS</p> <p><input type="checkbox"/> REQUIRED</p> <p><input type="checkbox"/> FURNISHED</p>	<p><input type="checkbox"/> HEAT PUMP:</p> <p><input type="checkbox"/> OTHER HEATING EQUIPMENT</p> <p><input type="checkbox"/> AIR CONDITIONING</p> <p><input type="checkbox"/> VENTILATION</p> <p><input type="checkbox"/> FIRE PROTECTION</p> <p><input type="checkbox"/> GAS PIPING LPG NAT</p> <p><input type="checkbox"/> GAS RESET INSPECTION</p> <p><input type="checkbox"/> OTHER</p>
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ELECTRICAL PERMIT INFORMATION

<p>CLASSIFICATION OF WORK</p> <p><input type="checkbox"/> (N) – NEW SERVICE (SPECIFY PANEL PHASE AND NEW AMPS)</p> <p><input type="checkbox"/> (I) – INCREASE IN SERVICE (SPECIFY OLD AND NEW AMPS)</p> <p><input type="checkbox"/> (R) – REPAIRS, ADDITION OF RECEPTACLES, ETC. (SPECIFY VALUE)</p> <p><input type="checkbox"/> (R) - ELECTRICAL RESET INSPECTION</p> <p><input type="checkbox"/> (F) – INSTALLATION OF FIXED OR STATIONARY APPLIANCES (SPECIFY NUMBER BELOW)</p> <p><input type="checkbox"/> (L) – RELOCATION OF EXISTING SERVICE (NO INCREASE)</p> <p><input type="checkbox"/> (T) – TEMPORARY SERVICE OR RECONNECTION OF MOBILE HOME</p> <p>COMMENTS _____</p>	<p>CONSTRUCTION TYPE</p> <p>1A,1B – NONCOMBUSTIBLE, PROTECTED 2A,2B – NONCOMBUSTIBLE, PROTECTED 2C - NONCOMBUSTIBLE, UNPROTECTED 3A - NONCOMB/COMB, PROTECTED 3B - NONCOMB/COMB, UNPROTECTED 4 - HEAVY TIMBER 5A - COMBUSTIBLE, PROTECTED 5B - COMBUSTIBLE, UNPROTECTED</p>	<p>PANEL PHASE</p> <p align="center">SINGLE THREE</p> <hr/> <p>AMPS OLD _____</p> <p align="center">NEW _____</p> <hr/> <p>Number of NEW Outlets _____</p>
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EQUIPMENT

<p>QTY. CENTRAL HEAT WASHER</p> <p>____ CENTRAL AIR ____ CLOTHES DRYER</p> <p>____ COMMERCIAL CLOTHES</p>	<p>QTY. DISHWASHER RANGE</p> <p>____ WATER HEATER ____ OVEN</p> <p>____ GARBAGE DISPOSAL</p>	<p>QTY. EXHAUST FAN RANGEHOOD</p> <p>____ EXHAUST FAN ____ OTHER</p> <p>____ BASEBOARD FAN ____ OTHER</p>	<p>Occupancy Load _____</p> <hr/> <p>INSPECTIONS REQUIRED:</p> <p>____ Rough ____ Final</p>
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PLUMBING PERMIT INFORMATION

WORK DESCRIPTION

<u>QUANTITY</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>ITEM</u>
_____	WATER CLOSET	_____	PUMP
_____	URINAL	_____	WATER SYSTEM
_____	LAVATORY	_____	SANITARY SEWER LINE
_____	SINK	_____	STORM SEWER LINE
_____	BATH TUB	_____	SEWER CONNECTION
_____	SHOWER	_____	MANHOLE
_____	CLOTHES WASHER	_____	DISHWASHER
_____	WATER HEATER	_____	DRAIN (INTERIOR)
_____	DRINKING FOUNTAIN	_____	DRAIN (EXTERIOR)
_____	OTHER _____	_____	OTHER _____
_____	OTHER _____	_____	OTHER _____

NOTES: ADA COMPLIANT (CIRCLE ONE): FULL OR PARTIAL
 OTHER NOTES: _____

INSPECTIONS REQUIRED

- SLAB ROUGH IN
- TOP OUT ROUGH IN
- SEWER
- STORMWATER
- WATER
- FINAL

Prior to the issuance of a permit to construct, remove or improve any structure Section 108.4 of the Virginia Uniform Statewide Building Code (USBC) requires the applicant to either:

1. be duly licensed or certified under the terms of Chapter 11 of Title 54.1 of the Code of Virginia, **or**,
2. file a written statement, supported by an affidavit, that he is not subject to such licensure or certification.

Exemptions from contractor licensing are listed with the attached affidavit.

54.1-1111. Prerequisites to obtaining building, etc., permit – Any person applying to the building inspector or any authority of a city, county or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or registered under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or registration as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or licenses required by any city, county or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished evidence of being either exempt from the provisions of this chapter or licensed or registered under this chapter to carry out or superintend the work for which such permits have been applied.

The building inspector, or authority, violating the terms of this section shall be guilty of a Class 3 misdemeanor. (Code 1950,54-138; 1970,c.319; 1980,c.634; 1988,c.765.)

OWNER/LESSEE

NAME _____
 CO OWNER/COMPANY NAME _____
 ADDRESS _____
 TELEPHONE _____

CONTRACTOR

NAME _____
 COMPANY NAME _____
 ADDRESS _____
 TELEPHONE _____

ARCHITECT/ENGINEER

NAME _____
 COMPANY NAME _____
 ADDRESS _____
 TELEPHONE _____

APPLICANT INFORMATION

SIGNATURE _____ **DATE** ____/____/____ **State Registration Class and Number** _____

Relationship:

- ____ Owner
- ____ Agent for Owner
- ____ Agent for Contractor



AFFIDAVIT

I (name) _____

(address) _____

affirm that I am performing, managing or superintending work consisting of improvements to real property located at:

and that I have applied for a building permit. I affirm that I am familiar with the prerequisites of Section 54.1.1111 of the Code of Virginia, that I have read the reverse side of this document and I am not subject to be licensed as a contractor.

Signature: _____

County/City/Town of _____
Commonwealth of Virginia

The foregoing instrument was acknowledged before me this _____ day of _____, 20__ by

(name of person seeking acknowledgment)

Notary Public

My commission expires: _____

Sect. 54.1.1111. Prerequisites to obtaining building, etc., permit. Any person applying to the building inspector or any other authority of a county, city or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement, shall furnish prior to the issuance of the permit, either satisfactory proof to such inspector or authority that he is duly licensed under the terms of this chapter to carry out or superintend the same, or file a written statement, supported by an affidavit, that he is not subject to be licensed as a contractor, subcontractor, or owner-developer pursuant to this chapter.

NOTE: It is a violation of Title 54.1, Chapter 11 of the Code of Virginia to act as a contractor without a license or to accept bids from an unlicensed contractor. If anyone, other than the individual named above, performs work which exceeds a value of \$1,000.00 (any value if work involves trades work), a license is required. If the work involves the practice of a regulated trade a license is required regardless of the value. The individual named above shall be responsible for all work performed under the permit.

Contractor Licensing Exemption Worksheet

Prior to the issuance of a permit to construct, remove or improve any structure Section 108.4 of the Virginia Uniform Statewide Building Code (USBC) requires the applicant to either:

1. be duly licensed or certified under the terms of Chapter 11 of Title 54.1 of the Code of Virginia, **or**,
2. file a written statement, supported by an affidavit, that he is not subject to such licensure or certification.

Exemptions from contractor licensing are listed below. Please indicate the applicable exemption by checking the corresponding box.

The work consists of the repair and/or improvement to an existing dwelling which is my primary residence.

I am the owner of the property and the structure will be used as my primary residence when completed. I have not constructed a primary residence in Virginia during the last 24 months.

I am the owner of the property and the structure will be a gift to a member of my immediate family who will live in it upon completion.

The work consists of the repair of and/or improvement to an existing commercial, retail, industrial or manufacturing facility owned by me and is for my own use.

The structure consists of one or more residential dwelling units owned by me and is subject to the Virginia Residential Landlord and Tenant Act (§ 55-248.2 et seq).

I am an owner-developer and have contracted with a properly licensed entity. The third party purchaser has been made a third party beneficiary to the contract.

Name of Contractor: _____
License Number: _____

I have no financial interest in the property or the structures for which the permit is sought and will not benefit in any way should the property or structures be sold. I am not being paid nor am I receiving anything of value in association with the work involved in this project including discounts in rent or forgiveness of any present or future debt.

If one of the listed exemptions is claimed, please complete the affidavit on the reverse side.