



CITY OF NEWPORT NEWS

Commissioner of the Revenue

PRISCILLA S. BELE
Commissioner

January 17, 2012

Dear Applicant:

Enclosed is the 2012 application for Mobile Home Tax Relief for the Elderly and Disabled. The following information will be helpful to you in completing your application:

- The enclosed document on yellow paper provides some general information as well as the eligibility requirements for mobile home tax relief. Important information about verification of disability is also included.
- The enclosed document on blue paper provides detailed instructions for completing each section of the mobile home tax relief application successfully.
- Notary service for completed applications is available free of charge and without an appointment at either of our office locations listed below.
- Completed and notarized applications may be mailed to the Commissioner of the Revenue in the enclosed return envelope or delivered in person at either of our office locations listed below.
- Your 2012 application must be postmarked or delivered in person on or before June 30, 2012.

If you need further information or assistance, please call (757) 926-3535.

Sincerely,

Priscilla S. Bele
Commissioner of the Revenue